

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: December 21, 2021

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

6:30 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Veras, Caruso, Redinger. Absent: None.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds Committee Minutes 12-07-2021

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 2. Floor Mats - Consideration of a motion recommending to Council approval of a purchase requisition to Ball Chemical & Equipment Company in the amount of \$5,940.82 for the purchase of (7) Custom Logo Mats for placement in various areas of the Community Center. Account #240710 2505

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 3. Building Engineering Garage - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the aggregate amount of \$75,238.90 for Supplies and Materials for the Construction of a Garage at the new Building Engineering Building. Account #C490163 3201 Project #BD210001

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras.

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B&G 4. Community Center Backflow Replacement - Consideration of a motion recommending to Council approval of a purchase requisition to D&A Plumbing & Heating, Inc in the amount of \$5,532.00 for the replacement of the competitive pool/spa fill line backflow preventer. Account #240720 2601.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 5. Fire Alarm - Consideration of a motion recommending to Council approval of a purchase requisition to Calcom, Inc. in the amount of \$12,125.00 for a new code compliant addressable fire alarm system by Silent Knight with a cellular dialer for Blossom Hill Building #2 located at 4470 Oakes Road. Account #C490161 3202

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

6:40 PM

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

FINANCE COMMITTEE

Call to Order

6:40 PM

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

FIN 1. Approval of Finance Committee Minutes 12-7-2021

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Redinger.

Voting Abstaining: Koepke.

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- FIN 2. 2022 Recreation and Human Services Rates** - Consideration of a motion recommending to Council approval of the 2022 Recreation and Human Services Rate Schedule as recommended by the Recreation Commission and submitted by the Recreation Department.

Councilmember Koepke asked if consideration was made for non members only? Rates were raised for membership last year. Councilmember Redinger said the cost is going up for all services, regardless of member verses non-member.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 3. Authorize Professional Consulting Services Agreement Neusser** - a Resolution authorizing the Mayor to enter into a Fourth Addendum to the Agreement to Provide Professional Consulting Services to the City of Brecksville, Ohio with J. Neusser, LLC (dba Ohio Muni Tax, LLC)

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 4. First Amendment to Lease Agreement CRLC** - Consideration of a motion recommending to Council approval of a Resolution authorizing a First Amendment to Lease Agreement between Christ the Redeemer Lutheran Church for the rental of parking spaces.

Mayor Hruby said the change is to per diem, or daily, from a monthly rate. Law Director Matty confirmed Lou Carouse is a member of the church congregation, and may vote without a conflict on this issue.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 5. Municode Agenda Management Software** - Consideration of a motion recommending to Council approval of a Purchase Requisition to Municode for the Municode Meetings Subscription Renewal for 12/1/2021 – 11/30/2022. This is year two of three at the flat rate of \$8,600.00.

Clerk Tabor said the software is used by all Boards and Commissions making everything uniform and located together on the website for easy access by the public and staff.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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- FIN 6. 2022 Blanket Purchase Orders** - Consideration of a motion recommending to Council approval of the 2022 Blanket Purchase Order requests.

Purchasing Director Riser said the Blanket purchase orders have been lower due to cancelled events and the lack of available products.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 7. Independent Contractor Agreement - Imbrigotta** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into an Independent Contractor Agreement with Gina Imbrigotta dba Brecksville Fitness Studio, LLC for the City of Brecksville Recreation Department, for the year 2022.

Recreation Director Engle said Gina Imbrigotta will begin classes at the Community Center and brings her existing class members with her.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 8. Revised Ord. No. Pay Ord #7 to Delete Asst. Law Dir. and Add Prosec.** - Consideration of an Ordinance amending Ordinance No 5454 as it relates to employee compensation. This revision deletes Assistant Law Director and add Prosecutor to the Ordinance. Placed on second reading from 12-7-2021 Council meeting.

Law Director Matty said Lisa Sabol will be replacing Sergio I DiGeronimo as Prosecutor for the City of Brecksville. She may assist Law Director Matty on specific issues if necessary. The position of Assistant Law Director will not be filled at this time.

Councilmember Redinger abstained as she has family members affected by this payroll ordinance.

Motion made by Carouse, Seconded by Koepke.

Voting Yea: Carouse, Koepke.

Voting Abstaining: Redinger.

Other Matters deemed appropriate

Motion to Adjourn

6:54 PM

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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LEGISLATION COMMITTEE

Call to Order

6:54 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 12-7-2021

Motion made by Caruso, Seconded by Redinger.

Voting Yea: Caruso, Redinger

Voting Abstaining: Koepke

LEG 2. Commendation - a Resolution Commending Sergio I DiGeronimo on his retirement from service to the City of Brecksville.

Mayor Hruby said Sergio DiGeronimo has been with the City of Brecksville for over 20 years. Sergio DiGeronimo was appointed by Governor DeWine to a judgeship in the Garfield Heights Court. MAyor Hruby said he is requesting Council commend Sergio for his service.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn

6:56 PM

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

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SAFETY-SERVICE COMMITTEE

Call to Order

6:56 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Caruso, Kingston, Veras. Absent: None.

Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes 12-07-2021

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 2. Authorize Recycling Grant - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply to the Cuyahoga County Solid Waste Management District for the 2022 Community Recycling Awareness Grant in the amount of \$6,000.00.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 3. Ohio EPA Grant Application - Consideration of a motion recommending to Council authorizing the Mayor to apply for an Ohio EPA Community and Litter Grant for a Bobcat Skid Steer Loader for the Recycling Center.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 4. Police & Fire Radio Equipment - Consideration of a motion to Approve a Purchase Requisition to Chagrin Valley Dispatch in the amount of \$7,632.00 for the City's annual maintenance agreement on radio equipment for the period of 1/1/2022 – 12/31/22. Police Account #110210 2613 to be charged \$3,792.00. Fire Account #290260 2501 to be charged \$3,624.00. Administration Account #110150 2501 to be charged \$216.00.

Purchasing Director Riser said the City changed the provider to Chagrin Valley Dispatch last year. The City would like to renew the services of Chagrin Valley Dispatch for annual Maintenance & Support for all radio equipment for the 1/1/2022- 12/31/2022.

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Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 5. Assistance to Firefighters Grant - a Resolution authorizing the City of Brecksville Fire Chief to complete the grant process for a FY2021 Assistance to Firefighters Grant.

Fire Chief Zamiska is requesting again for a grant to purchase a ladder truck, which will cost the city \$1.35 million dollars. The current ladder truck is 20 years old.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 6. License Plate Reader Cameras - Consideration of a motion recommending to Council approval of a Resolution authorizing a lease agreement for (12) License Plate Reader Cameras for use by the Police Department. Account #110210-2103.

Police Chief Korinek said the department would like to lease license plate reader cameras. The cameras are only used for surveillance purposes not traffic control. The information collected belongs to the City of Brecksville and their authorized users. The cameras can identify vehicles by make, model and color. Chief Korinek said there have been two local cases solved with the use of the cameras. Councilmember Kingston asked if this information was only in the City of Brecksville for 30 days, not sharing information. Chief Korinek said that is correct. The information would only be shared with other communities if requested or found to show evidence related to a case. Councilmember Koepke asked if the City has a record retention policy for this material. Chief Korinek said it would be the same as other video in a case. Councilmember Koepke asked if these cameras would be distinguishable from other cameras in the city. Signs will be put out saying the area is monitored by Flock Security.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn

7:10 PM

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

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STREETS & SIDEWALKS COMMITTEE

Call to Order

7:10 PM

Chairperson- Louis Carouse

Committee members- D. Kingston, K. Veras.

Roll Call

Roll Call: Present: Kingston, Veras, Carouse. Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 12-07-2021

7:10 PM

Motion made by Carouse, Seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn

7:12 PM

Motion made by Carouse, Seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order

7:12 PM

Chairperson: Daryl Kingston

Committee Members: Carouse, Kingston, Koepke.

Roll Call

Present: Carouse, Kingston, Koepke. Absent: None.

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Items for Consideration:

UTL 1. Approval of Utilities Committee Minutes 11-24-2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Kingston, Koepke

Voting Abstaining: Carouse

Approval of Utilities Committee Minutes 12-07-2021

Motion made by Kingston, Seconded by Carouse.

Voting Yea: Carouse, Kingston

Voting Abstaining: Koepke

UTL 2. Soil & Water Conservation Agreement - Consideration of a Resolution authorizing a renewal of the Memorandum of Understanding with the Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District for the provision of technical assistance in implementing the City of Brecksville's soil and water conservation measures for the year 2022.

Engineer Wise said the agreements are to assist the City with compliance of the MS4 permit related to soil & conservation for 2022.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

UTL 3. Agreement with CCBH for Certain Public Health Services - Consideration of an Ordinance authorizing the Mayor to enter into an agreement with the Cuyahoga County Board of Health for the provision of certain public health services to the City of Brecksville for the year 2022.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

Other Matters deemed appropriate

Motion to Adjourn

7:16 PM

Motion made by Kingston, Seconded by Carouse.

Voting Yea: Carouse, Kingston, Koepke.

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COMMITTEE OF THE WHOLE

Call to Order

7:16 PM

Roll Call

L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole Minutes 12-7-2021

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Kingston, Koepke, Redinger, Veras.

Council Vice President Redinger thanked Councilmembers Carouse, Veras and Harwood for the past years of service to the City. They will truly be missed.

CoW 2. Executive Session - Convene an executive session to discuss matters of personnel as they relate to appointments.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Kingston, Koepke, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

Motion to adjourn executive session made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Kingston, Koepke, Redinger, Veras.

In attendance: Law Director Matty, Mayor Hruby, Vice President Redinger, Carouse, Caruso, Kingston, Koepke, Veras.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Kingston, Koepke, Redinger, Veras..

7:56 PM

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor

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PRESIDENT OF COUNCIL

CLERK OF COUNCIL