

MINUTES OF THE MEETING OF THE
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING -
AMENDED**

HELD: January 18, 2022

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

Call to Order

6:01 PM

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

Roll Call

AJ Ganim, Ann Koepke, Brian Stucky

Roll Call

AJ Ganim, Brian Stucky

Ann Koepke, Excused

B&G 1. December 21, 2021 Building & Grounds Minutes

December 21, 2021 Building & Grounds Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Stucky.

Items for Consideration:

Items for Consideration:

Increase Purchase Order #P211089 in the amount of \$185.82 for additional part to assemble Aquatics Center Activity Lockers in the amount of 185.82.

Purchasing Director Riser said the configuration of the activity lockers will require the purchase of an additional part necessary for installation.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Kingston, Redinger, Savage, Stucky

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Motion to Adjourn

Motion to Adjourn

6:03 PM

Motion made by Ganim.

Voting Yea: Ganim, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Daryl Kingston, Beth Savage

Call to Order

6:03 PM

Chairperson Dominic Caruso

Daryl Kingston, Beth Savage

Roll Call

Caruso, Kingston, Savage

Roll Call

Caruso, Kingston, Savage.

Items for Consideration:

FIN 1. 12-21-2021 Finance Committee Minutes

12-21-2021 Finance Committee Minutes

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

- FIN 2. Authorize Lease Agreement-** Consideration of a motion recommending to Council approval of a Resolution recommending to Council authorizing the Mayor to execute a Lease Agreement between the City of Brecksville as Lessor and Chagrin Valley Dispatch Council as Lessee for Building 2 and appurtenant areas located at 4470 Oakes Road.

Authorize Lease Agreement- Consideration of a motion recommending to Council approval of a Resolution recommending to Council authorizing the Mayor to execute a Lease

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Agreement between the City of Brecksville as Lessor and Chagrin Valley Dispatch Council as Lessee for Building 2 and appurtenant areas located at 4470 Oakes Road.

Service Director Weidig said the building had been available for lease since May 2017.

Chagrin Valley Dispatch was interested in the building #2 and Building #12 for executive offices. There are rent credits included in the lease. The City provided a new Fire Alarm System. The City has done extensive work to upgrade the air conditioning system, asbestos abatement, painting. Chagrin Valley purchased the lighting. Service Director Weidig said the utilities and common area maintenance are being paid by Chagrin Valley Dispatch (CVD) and other tenants on the properties. Councilmember Savage asked for clarification of which buildings are being leased. Service Director Weidig said. Building #2 is offices and Building #12 is garages. Councilmember Caruso asked if the City felt Chagrin Valley Dispatch would be renewing the lease after the initial (5) year lease. Mayor Hruby said he hoped Chagrin Valley Dispatch would occupy the buildings longer. Councilmember Redinger asked how many employees are expected. Service Director Weidig said there is room for 10-12 employees initially. Finance Director Starosta said over the life of the lease the city expects to receive approximately \$186,000.00. Rent Credits are for improvements that CVD will be making to the City's building. The total of those improvements total approximately \$44,000. Finance Director Starosta said she expects the rent credit to be completed by March 2025. Thereafter the full amount of rent will be paid.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

- FIN 3. Authorize Lease Agreement-CVD Building 12** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to execute a Lease Agreement between the City of Brecksville and Chagrin Valley Dispatch Council for Building 12 and appurtenant areas located at 4470 Oakes Road.

Authorize Lease Agreement-CVD Building 12 - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to execute a Lease Agreement between the City of Brecksville and Chagrin Valley Dispatch Council for Building 12 and appurtenant areas located at 4470 Oakes Road.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

- FIN 4. Internet Auction-** Consideration of a motion recommending to Council approval of a Resolution authorizing the sale of personal property no longer needed for municipal purposes via internet auction in the calendar year 2022.

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Internet Auction- Consideration of a motion recommending to Council approval of a Resolution authorizing the sale of personal property no longer needed for municipal purposes via internet auction in the calendar year 2022.

Purchasing Director said some items may be sold according to the Ohio Revised Code. The State requires municipalities to attempt the sale of usable items before destroying them. Purchasing Director Riser said some items are exempt. Items that could be hazardous or should not be sold to the public, fire and police items. Any proceeds generated are returned to the respective departments operating budget.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

FIN 5. Bid Authorization - Request consideration of a motion providing authorization to advertise for bids on the following annual purchases & upcoming projects in 2022:

Annual Purchases:

- 2022 Online Auctions of Surplus Property on GovDeals.com *(Ongoing)*
- Supplying Asphalt Materials (municipal purchasing consortium) *(April 2022)*
- 2023 Road Program *(December 2022)*

Bid Authorization - Request consideration of a motion providing authorization to advertise for bids on the following annual purchases & upcoming projects in 2022:

Annual Purchases:

- 2022 Online Auctions of Surplus Property on GovDeals.com *(Ongoing)*
- Supplying Asphalt Materials (municipal purchasing consortium) *(April 2022)*
- 2023 Road Program *(December 2022)*

Councilmember Kingston asked what items are put out to bid under the road program. Service Director Weidig said the road program will be presented later today. Purchasing Director Riser said the Road Program is divided into 12 items, all of which are submitted for public bid. Asphalt and salt are bid separately by consortium. Councilmember Stucky asked if the program is subcontracted out. Service Director Weidig said most of the items are awarded to the lowest bidder. Some of the work is done by the projects are done by Service Department Employees. Catch basins, some sidewalks, walkways and smaller projects are done by Service Department Employees. Mayor Hruby asked Councilmember Stucky, in his construction business, what is the cost of materials and labor. Councilmember Stucky said 50% labor and 50% materials. However the cost of materials has increased recently.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

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- FIN 6. CAD Disaster Software & Mobile Data** - Consideration of a purchase requisition to Sundance Systems, Inc. for the annual support of CAD Disaster Software and Mobile Data, Public Records Online, AVL Support, Hosted System and Mayor's Court Interface Support for the aggregate amount of \$11,540.00 for the period of 1/1/2022 – 12/31/2022. *Account #110210 2103.*

CAD Disaster Software & Mobile Data - Consideration of a purchase requisition to Sundance Systems, Inc. for the annual support of CAD Disaster Software and Mobile Data, Public Records Online, AVL Support, Hosted System and Mayor's Court Interface Support for the aggregate amount of \$11,540.00 for the period of 1/1/2022 – 12/31/2022. *Account #110210 2103.*

Purchasing Director Riser said this is an annual renewal and is the same pricing as in the previous year. Mayor Hruby said this software is for the on board computers and system in the Police Department connected to the court.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Chagrin Valley Dispatch** - Consideration of a motion recommending to Council approval of a purchase requisition to Chagrin Valley Dispatch in the amount of \$288,000.00 for Annual IT Management and support fees for 2022. *Account #110135 2101.*

Chagrin Valley Dispatch - Consideration of a motion recommending to Council approval of a purchase requisition to Chagrin Valley Dispatch in the amount of \$288,000.00 for Annual IT Management and support fees for 2022. *Account #110135 2101.*

Mayor Hruby said approximately (1) year ago the City had an in-house IT Department. The department consisted of 3 individuals. One individual is no longer with the City, one member of the IT Department is still with the City and re-assigned. The third member of the IT Department is still working as part of the audio-visual, computer programming including the telecast of the meetings on the internet. The City felt the systems were getting old and inefficient. The City upgraded the IT Department. One employee was let go. Chagrin Valley Dispatch was providing IT services for the Dispatch Center. They have provided (3) full time employees to the City, all highly trained, well educated people. Chagrin Valley Dispatch was involved with the installation and set up of the Police Department and Chagrin Valley Dispatch Center. The cost was double what the City was spending on the IT Department, but now has (3) full time employees. Mayor Hruby said the outdated servers have been replaced and the ongoing complaints have been resolved.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

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FIN 8. Monthly Professional Bills

Monthly Professional Bills

Approve the payment of bills as follows: Matty, Henrikson and & Greve in the amount of \$16,920.83; Sergio I. DiGeronimo in the amount of \$4,125.00; Lisa Sabol in the amount of \$5,005.00, Roger Wadsworth in the amount of \$350.00; Squire Patton Boggs in the amount of \$4,420.50; Kulchytsky Architects, LLC in the amount of \$112.50; J Neusser,LLC in the amount of \$2,000.00; and Donald J. Bohning & Associates in the amount of \$24,152.00; Sixmo in the amount of \$3,962.50. Total of all invoices \$61,048.33.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

Motion to Adjourn

6:32 PM

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

Call to Order

6:32 PM

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

Roll Call

Ganim, Koepke, Savage

Roll Call

Ganim, Savage

Koepke, Excused

Items for Consideration:

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LEG 1. 12-21-2021 Legislation Committee Minutes

12-21-2021 Legislation Committee Minutes

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

LEG 2. Commendation - Consideration of a motion recommending to Council approval of a Resolution commending Officer Christopher Moyse upon his retirement from service to the City of Brecksville Police Department.

Commendation - Consideration of a motion recommending to Council approval of a Resolution commending Officer Christopher Moyse upon his retirement from service to the City of Brecksville Police Department.

Officer Moyse was unable to attend due to health reasons. Council will move the commendation to a date when Officer Moyse and his family can attend. Mayor Hruby said Officer Moyse has been an employee of the City for several years in the Police Department. Officer Moyse is taking early retirement to take over his family's business.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

LEG 3. Appoint Assistant Building Official - Consideration of a motion recommending to Council approval of a Resolution appointing Steve Synek to the position of Assistant Building Official in the Building Department in the City of Brecksville.

Appoint Assistant Building Official - Consideration of a motion recommending to Council approval of a Resolution appointing Steve Synek to the position of Assistant Building Official in the Building Department in the City of Brecksville.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

LEG 4. Rezoning 8997 Highland Drive-R-8 Single to C-F Community Facilities - an Ordinance providing for the issuance to the electors of the City of Brecksville the question of amending the Zoning Map by changing the classification of Permanent Parcel Numbers 601-33-002 and 601-33-003 located at 8997 Highland Drive from the R-8 Single Family District to C-F Community Facilities District.

Rezoning 8997 Highland Drive-R-8 Single to C-F Community Facilities - an Ordinance providing for the issuance to the electors of the City of Brecksville the question of amending

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the Zoning Map by changing the classification of Permanent Parcel Numbers 601-33-002 and 601-33-003 located at 8997 Highland Drive from the R-8 Single Family District to C-F Community Facilities District.

Mayor Hruby said this is the old library building. The City is using the building for the Building Engineering Department. The legislation is required to be read at three separate meetings to allow public notice and placed on the ballot for the citizens of Brecksville to vote on.

Law Director Matty said the

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

LEG 5. Rezoning 10909 Chippewa Road-R-20 Single to O-B Office Bldg.- an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending the Zoning Map by changing the classification of Permanent Parcel Numbers 602-13-017 and 602-13-018 located at 10909 Chippewa Road from the R-20 Single Family District to O-B Office Building District.

Rezoning 10909 Chippewa Road-R-20 Single to O-B Office Bldg.- an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending the Zoning Map by changing the classification of Permanent Parcel Numbers 602-13-017 and 602-13-018 located at 10909 Chippewa Road from the R-20 Single Family District to O-B Office Building District.

Mayor Hruby said this came as a motion from the Planning Commission. An architectural company brought forth a plan for the building. Building Official Packard said the use of the property is residential use, grandfathered in from many years ago. Office building use is the lowest and most restrictive of the business district. The use would be offices, attorney, architects, professional uses. Councilmember Stucky said the architect that presented the plan is keeping the building. Although it is a rezoning, they are doing it with the intent to keep the current structure.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

Motion to Adjourn

Motion to Adjourn

6:44 PM

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Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairman AJ Ganim

Members Kingston, Stucky

Call to Order

6:44 PM

Chairman AJ Ganim

Members Kingston, Stucky

Roll Call

Ganim, Kingston, Stucky

Roll Call

Ganim, Kingston, Stucky

Items for Consideration:

SAF 1. 12-21-2021 Safety Service Committee Minutes

12-21-2021 Safety Service Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 2. Goodyear Purchases - an Ordinance authorizing the purchase of tires, tubes and related services through December 31, 2022 through the Goodyear Tire & Rubber Company for use by the City of Brecksville Service Department through the State of Ohio Department of Administrative Services.

Goodyear Purchases - an Ordinance authorizing the purchase of tires, tubes and related services through December 31, 2022 through the Goodyear Tire & Rubber Company for use by the City of Brecksville Service Department through the State of Ohio Department of Administrative Services.

Purchasing Director Riser said this is an annual purchase. The City is billed monthly for purchases, allowing ongoing purchases throughout the year.

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Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 3. Supplementary Snowplowing-** Consideration of a motion to approve a purchase requisition to Mattes Landscaping in the amount of \$40,000.00 for Supplementary Snowplowing for the 2022 snow season. This includes plowing/icing various parking lots and sidewalks. *Account #110430 2103 \$30,0000.00, Account #110172 2103 \$10,000.00.*

Supplementary Snowplowing- Consideration of a motion to approve a purchase requisition to Mattes Landscaping in the amount of \$40,000.00 for Supplementary Snowplowing for the 2022 snow season. This includes plowing/icing various parking lots and sidewalks. *Account #110430 2103 \$30,0000.00, Account #110172 2103 \$10,000.00.*

Service Director Weidig said some city properties may need immediate attention during snow events that the larger plow trucks are not able to get to. Mattes Landscaping is a service that plows the postal building lot, the municipal parking lot at Sr82 and SR 21, Old Town Hall Annex lot, and the Police Station. Chagrin Valley Dispatch pays 35% of the Police Station costs.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. Grant -** Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply for funding through the SRT K9 Unit Foundation for a new K9 for the Police Department.

Grant - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply for funding through the SRT K9 Unit Foundation for a new K9 for the Police Department.

Police Chief Korinek said SRT K9 Foundation and The Danny Ripepi Memorial Concert will be awarding, through Excel K9 Services, Inc. funds for the purchase of 4 K-9's to Law Enforcement Departments/ Agencies throughout the Northeast Ohio Region.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 5. Grant Application -** Consideration of a motion recommending to Council consideration of a Resolution authorizing the Mayor to apply for funding through the Cuyahoga County solid waste district.

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Grant Application - Consideration of a motion recommending to Council consideration of a Resolution authorizing the Mayor to apply for funding through the Cuyahoga County Solid Waste District.

Purchasing Director Riser said the announcement of the Special Projects Grant is offering \$25,000.00, with no required funding match, for recycling projects. The City has decided to submit for a replacement Hyster H40FTS Lift Truck for the City's Recycle Center. If awarded, this grant would cover 62% of the cost for this equipment. The City's share would be \$15,800. This lift truck will only be purchased if the City is awarded the grant.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 6. Chagrin Valley Dispatch - Consideration of a Purchase Requisition to Chagrin Valley Dispatch (CVD) in the amount of \$489,674.64 for the 2022 Operating Cost Share, per the Member Participation Agreement with CVD approved via Resolution 4796 in December 2017. *Account #110210 2132.*

Chagrin Valley Dispatch - Consideration of a Purchase Requisition to Chagrin Valley Dispatch (CVD) in the amount of \$489,674.64 for the 2022 Operating Cost Share, per the Member Participation Agreement with CVD approved via Resolution 4796 in December 2017. *Account #110210 2132.*

Mayor Hruby said the City of Brecksville worked with Broadview Heights, Brecksville, Independence, Seven Hills, to create a Council of Governments. That led to the decision to join the Chagrin Valley Dispatch Center and have the Dispatch Center located in Brecksville in the new Brecksville Police Station. the purpose of the dispatch center was to share the resources of the communities and costs for police and fire dispatching services. Mayor Hruby said the costs have decreased for the City. In 2019 the cost was \$673,925.00 for dispatch and \$574,924.00 in 2018. The current cost is \$489,674.00. Mayor Hruby said when a major event is happening, there are many dispatchers that are able to dispatch Police and Fire units.

Fire Chief Zamiska said Chagrin Valley Dispatch also has a Mobile Command Unit that can be brought to the City. The Command Center can also be used if a dispatch center goes down.. Chagrin Valley also has FAA Certified and Trained Drone Operators. The drones have search capabilities. Chagrin Valley Dispatch has won (2) national awards, one for having the best technology dispatch center and the second best rated dispatch center overall.

Police Chief Korinek said The Police Department has utilized the Command Center and the Drones. The Command Center was brought out and was fully staffed during the 2020 protests. The drones captured photos and videos during the protests as well.

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Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 7. Accident & Health Insurance - Consideration of a Purchase Requisition to Wichert Insurance Services, Inc. for year 1 of a 3 year rate-guaranteed policy through Provident for Accident & Health Insurance Coverage for Volunteer & Part-Time Firemen at \$3,234.00 per year. Policy term 2/1/2022 – 2/1/2023. *Account No. 290260 2101.*

Accident & Health Insurance - Consideration of a Purchase Requisition to Wichert Insurance Services, Inc. for year 1 of a 3 year rate-guaranteed policy through Provident for Accident & Health Insurance Coverage for Volunteer & Part-Time Firemen at \$3,234.00 per year. Policy term 2/1/2022 – 2/1/2023. *Account No. 290260 2101.*

Fire Chief Zamiska said the Fire Department has 21 part-time firefighters. The policy will provide benefits for part-time firefighters killed or disabled on the job.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

Motion to Adjourn

7:02 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

Roll Call

Caruso, Kingston, Savage

Chairperson Daryl Kingston

Members: Caruso, Savage

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7:02 PM

Roll Call

Caruso, Kingston, Savage

Items for Consideration:

S&S 1. 12-21-2021 Streets & Sidewalks Committee Minutes

12-21-2021 Streets & Sidewalks Committee Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 2. 2022 Road Program - Consideration of the 2022 Road Program.

2022 Road Program - Service Director Weidig provided information on the 2022 Road Program.

S&S 3. Glenwood Trail, Miller Rd. Pavement, Miller Rd. & I-77 Interchange, SR 82 Urban Paving

Engineer Wise provided information on major projects:

Glenwood Trail, The Engineering Department is in the preliminary design of Glenwood Trail. Survey work is completed and we are starting base mapping and collecting underground utility information. Due to the substantial change to the road section, the Mayor and Engineer Wise wanted to review the anticipated road section with Committee. Currently Glenwood is a 20' wide rural road section (uncurbed w/ swales). Per ODOT regulations a new rural section would require 12' lanes and 4' berms equating to a 32' pavement and a curbed section would be 14' lanes. Considering that we are adding a sidewalk on one side, it is our recommendation to move forward with a 28' wide curbed street. This would be least impacting to the residents and accommodate bike traffic via share the road markings.

Miller Rd. Pavement: Design to start after Glenwood Project. South Point to Brecksville Road. This will be part of the detour plan for the Miller Road I-77 Interchange Project.

Miller Rd. & I-77 Interchange: Design to be completed in 2022 Stage 2 Plans have been submitted to ODOT.

SR 82 Urban Paving: This is a 2023 project that design has to start late 2022 to meet ODOT's time frame to award in Fiscal 2023. East of SR 21 to the Bridge over Cuyahoga Valley.

Councilmember Stucky asked how the Urban Paving Project work with the Chippewa Creek Calvin Drive Project. Engineer Wise said the Calvin Drive project will be done in 2022, the Urban Paving project would begin in July 2023. The road will be temporarily patched and followed up with Urban Paving 2.25 mill and fill project. ODOT shares the cost and

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contributes 80% of the funding. Curb and base replacement cost is the responsibility of the City. The preliminary budget is approximately \$2 Million. Available funding from ODOT is \$680,000. Urban paving is federal money, which has different requirements, if Urban Paving funds were applied to the Sanitary Project, the costs would rise substantially. Councilmember Stucky asked if sidewalks were included in the project, would the costs be part of the resident's assessment. If sections are damaged they will be replaced. Councilmember Stucky asked if sidewalks could be extended as part of the the Urban Paving Project. Engineer Wise said most of the area has sidewalk, and if Council wanted to increase the budget for the project, it could be done. Councilmember Stucky asked when the budget will be done. Engineer Wise said the preliminary is done, and he will submit to Mayor Hruby and Council shortly. Councilmember Stucky asked about sidewalks on the south side of SR 82. Sidewalks are on the north side to Emerald Woods. Councilmember Stucky said sidewalks as part of the Urban Paving project may be something to look at.

Other Matters deemed appropriate

Other Matters deemed appropriate:

Mayor Hruby said the City has budgeted \$300,000+ for the connectivity between the Metro Parks Trailway and SR 82 using Glenwood Trail as part of that. Mayor Hruby asked if the committee would like to proceed with that . Councilmember Kingston said yes, he believes it is a significant project and great effort put forth by the City to address the connectivity concerns of the community. Mayor Hruby said the City will be meeting with the Park to discuss the use of the Parkway and other issues regarding the school. Committee members and Council agreed the Engineer should proceed with the plans for that project.

Motion to Adjourn

Motion to Adjourn

7:30 PM

Motion made by Kingston, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

Call to Order

Chairman Brian Stucky

Members: Caruso, Koepke, Stucky

Call to Order

7:30 PM

Chairman Brian Stucky

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Members: Caruso, Koepke, Stucky

Roll Call

Caruso, Koepke, Stucky

Roll Call

Present: Caruso, Stucky.

Absent: Koepke, Excused

Items for Consideration:

UTL 1. 12-21-2021 Utilities Committee Minutes

12-21-2021 Utilities Committee Minutes

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Stucky.

UTL 2. 10604 Laurel Lane Drainage

10604 Laurel Lane Drainage : Engineer Wise said he met with Service Director Weidig and the resident at 10604 Laurel Lane regarding a drainage complaint in their rear yard area. Research has been done and communications with the resident explaining that this is private property. With no City infrastructure or easements; however, since there are multiple yards collecting and ponding in this resident's rear-yard, he is requesting the ability to present to the committee his concerns and request for relief by the City. Councilmember Stucky said he will contact the property owner.

UTL 3. Chippewa Calvin Drive Project, Riverview Road Culvert, Highland Dr. Storm Sewer Replacement, Subdivisions, NEORSD Projects

Engineer wise provided the following updates:

Chippewa Calvin Drive Sanitary Sewer Project: Chippewa Road and Calvin Drive Sanitary Sewer Project - Intending to file preliminary assessments at the February 1 Council meeting.

Riverview Road Culvert: Riverview Road, south of Snowville, in front of the Ranger Station, Culvert C1 & C2 Preliminary Design Complete, will be coming forward to request final design in preparation to prepare final detailed plans and construction documents. This project will raise the road. Councilmember Stucky explained a culvert is a 3 or 4 sided concrete box to allow water to flow through.

Highland Dr. Storm Sewer Replacement: 10207-10231 Highland Drive Storm Sewer Replacement project not started. The failing, original, clay pipe storm sewer has caused sinkholes and many issues in the past several years.

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Subdivisions:

Valor Acres Phase 1 Public Streets - Contractor requesting preconstruction meeting

Valor Acres Multi-Family- Contractor requesting preconstruction meeting

Valor Acres Townhomes Building 1 Plans in review with understanding construction is anticipated in 2022

Valor Acres Townhomes Buildings 2-5 Plans in review with understanding construction is anticipated in 2022

Woodlands of Snowville Phase 2 & 3 - Plans in review, wouldn't anticipate Army Corp Permit until Summer which probably establishes an October 1st start at earliest.

Fogg - South Edgerton - Extend South Edgerton from Miller Road to Snowville Road. Currently in design anticipate resubmittal within next month or two

NEORS D Projects:

Chippewa Creek Bank Stabilization at Millside Center - Proposed to start in 2022; However, requires Dominion to relocate a significant section of a High Pressure Gas Main that could delay.

Picha Lake Dredging; The City acquired a lake that was part of the Timber trails stormwater facility. The lake is in need of dredging. Plans are almost complete and they are in process of acquiring easements. This is part of the Green Haven - Weise area to stop upstream sediment to extend the creeks downstream of Riverview Road.

Sherwood Headwall- This project was moved from the 2021 plan to 2023. The resident has stated that he will be installing a pool and the preferred property access will not be available if a pool is installed. The property owner was allowing the City to access the headwall outside of the described easement saving costs on the project. Engineer Wise said the project would need to be done early in the year. Councilmember Stucky asked what the cost of the project is. Engineer Wise said he did not have that figure with him. Councilmember Caruso asked if the pool is installed can the project be done at a later date. Engineer Wise said yes, the access would be more difficult between houses and doubles the access route. Councilmember Stucky asked if the project has been drawn. Engineer Wise said the project would need to be drawn and a budget set before proceeding. Engineer Wise said there is an estimated budget in the Capital Plan for 2023. Councilmember Stucky asked how long the project has been going on. Engineer Wise said 2021 and was moved to 2023 due to funding. Councilmember Stucky asked if this is a \$10,000.00 project. Engineer Wise said most of the project is coming in and out of the property. Finance Director Starosta said the estimated cost for 9463 Sherwood in 2023 is \$137,000.00. Councilmember Stucky asked if the project is not done now, what might the cost increase be. Engineer Wise said \$20- \$30,000.00. Councilmember Caruso said with

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the residents timeline it would not be possible this spring. Council President Redinger said even though a project is in the capital Budget for 2023, does not mean it is approved for 2023. Council President Redinger said Engineer Wise is trying to say if Council is able to consider it, the timeline to complete this spring, would be difficult. Engineer Wise said if the project was to move forward, he would present a proposal to move forward, send out survey crews to do field work, design a solution. What was established up front was a preliminary estimate based on similar work previously done. Councilmember Caruso said historically the amounts are used for budgetary reasons to guess what funding needs to be raised. The City has not spent the money to do final drawings until it has been decided the project needs to happen. Engineer Wise said typically he will present to Council a proposal for design services for a project. When that is approved, Engineer Wise proceeds with the design.

Other Matters deemed appropriate

Motion to Adjourn

Motion to Adjourn

7:45 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Call to Order

7:45 PM

Roll Call

Roll Call

Caruso, Ganim, Kingston, Redinger, Savage, Stucky.

Items for Consideration:

CoW 1. 12-21-2021 Committee of the Whole Minutes

CoW 2. Executive Session - Motion to convene an executive session to discuss matters relating to personnel issues and matters of real estate.

Executive Session - Motion to convene an executive session to discuss matters relating to personnel issues and matters of real estate.

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Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Redinger, Savage, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

Motion to Adjourn

8:40 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor

Mayor and Safety Director: Jerry N. Hruby,

Clerk: Tammy Tabor

PRESIDENT OF COUNCIL

CLERK OF COUNCIL