

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 1

Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:03 PM

Roll Call

AJ Ganim, Ann Koepke, Brian Stucky

Items for Consideration:

B&G 1. Buildings & Grounds Approval of Minutes 10-4-2022

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 2. Pool Repair - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$13,900.00 for repairs in the Community Center and Human Services Center pools. Community Center Account #240710 2603 to be charged \$5,500.00 Human Services Account #110330 2603 to be charged \$8,400.00.

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

B&G 3. Human Services PoolPak Repairs - Consideration of a motion recommending to Council approval of an Ordinance for the purchase from Gardiner Service Company, LLC, through the Equalis Group, in the amount of \$4,795.00 for replacement of the refrigeration system expansion valves and filter driers in the Human Services Center PoolPak unit. A contingency amount of \$1,500.00 is also requested for unforeseen repairs discovered during the work. The aggregate amount requested for this project is \$6,295.00. *Account #110330 2604.*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 2

B&G 4. Municipal Parking Lot - Consideration of a motion recommending to Council approval of a Purchase Requisition to Andre Construction in the amount of \$11,800.00 for the replacement of the brick wall built around a utility pole in the Municipal Parking Lot. *Account #C480171 3501 Project #PK220001.*

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

B&G 5. Central School Chimney - Consideration of a motion authorizing the Purchasing Director to advertise for bids for the removal of the Chimney on the Central School Building.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 6. Community Center Game Room Upgrades Project - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$9,150.00 for the Community Center Game Room Upgrades Project. A letter of explanation from Recreation Director Engle, listing of the proposed furniture and equipment purchases and proposed room layout are provided for Council's review and consideration. *Account #240710 2505*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 7. Central School Boiler Repair - Consideration of a motion recommending to Council approval of a purchase requisition to D.B. Johnsen Co. in the aggregate amount of \$3,869.91 for repairs to the boiler system in the Central School building. *Account #110171 2604*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Motion to Adjourn

6:17 PM

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 3

Members: Daryl Kingston, Beth Savage.

6:17 PM

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

FIN 1. Finance Committee Approval of Minutes 10-4-2022

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 2. Appropriations - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation and revenue adjustments.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 3. Cooperative Purchasing - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into an agreement with Equalis Group; an organization that provides competitively bid purchasing contracts solicited by public agencies. With Council's authorization to register with this organization, we intend to utilize one of their HVAC service contracts for the purchase from Gardiner Service Company LLC to repair the Human Services PoolPak.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 4. Electric Charges - Consideration of a motion recommending to Council approval of an increase to Blanket Vendor Purchase Order #FN220023 for Electric Charges in the amount of \$7,000.00. The Finance Director is requesting this increase to allow for the payment of electric charges for the joint dispatch center. *Account #110172 2902.*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 5. Treasurer of State - Consideration of a motion recommending to Council approval of an increase to Blanket Purchase Order #FN220025 to Treasurer of State in the amount of

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 4

\$1,466.91. The Finance Director is requesting this increase to allow for disbursement of state assessment fees to the State of Ohio. *Account #757510 2001*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 6. Copier Repair & Maintenance** - Consideration of a motion recommending to Council approval of an Increase to Blanket Purchase Order #BL221114 for Copier Repair & Maintenance in the amount of \$6,000.00. *Account #110135 2612*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 7. Cable & Internet Service** - Consideration of a motion recommending to Council approval of an increase to Blanket Purchase Order #BL229503 for Cable & Internet Service in the amount of \$1,800.00.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 8. Finance & Building Department Software Maintenance** - Consideration of a motion recommending to Council approval of a purchase requisition to Superior, LLC, a Central Square Company, in the amount of \$50,887.41 for the renewal of the annual maintenance for the current Finance and Building software programs for the period 11/1/22 – 10/31/23. The maintenance charges are \$34,930.31 and \$15,957.10 for the Finance and Building Departments respectively. This will be the final renewal with Superior for the Finance software as the City transition to Tyler Technologies, and the new Munis ERP System is scheduled to be completed during the Summer of 2023. The Building Department software will be renewed for one more year in 2023 and will expire in the Fall of 2024. Administration *Account #110150 2103 to be charged: \$34,930.31 Building Dept. Account #110510 2103 to be charged: \$15,957.10*

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Councilmember Caruso said a salary continuation was requested for an injured worker. The wages will be paid from October 14th through October 25th. Mayor Hruby reported a Service Department Worker was injured on the job. Mayor Hruby said the City pays the wages of the injured worker while out of work.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 5

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Motion to Adjourn

6:27 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:27 PM

Roll Call

Present: Ganim, Koepke, Savage.

Items for Consideration:

LEG 1. Legislation Committee Approval of Minutes 10-4-2022

LEG 2. Authorize Subdivision and Escrow Agreements - DiGeronimo Canvas at Valor Acres -
Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into a Subdivision Agreement and Escrow Agreement with DiGeronimo Development LLC for the Canvas at Valor Acres Block D Subdivision.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

LEG 3. Planning Commission Appointment - Consideration of a motion recommending to Council approval of a Resolution confirming the appointment of Lawry Kardos to the Planning Commission to fill the unexpired term of Michael Bandsuh.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 6

LEG 4. Planning Commission Appointment - Consideration of a motion recommending to Council approval of a Resolution confirming the appointment of Mark Jantzen to the Planning Commission to fill the unexpired term of Monica Bartkiewicz.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

Motion to Adjourn

6:31 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson AJ Ganim

Members Kingston, Stucky

6:31 PM

Roll Call

Present: Ganim, Kingston, Stucky.

Items for Consideration:

SAF 1. Safety Service Approval of Minutes 10-4-2022

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 2. Police Taser - Consideration of a motion recommending to Council approval of a purchase requisition to Axon Enterprise, Inc. for the aggregate amount of \$4,084.26 for the purchase of (2) TASER X2 with (4) Year Extended Warranties, and (2) Automatic Shutdown Power Magazines Account #110210-2501.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 3. Utility Vehicle Repairs - Consideration of a motion recommending to Council approval of an increase to Purchase Order #P220128 to Wellington Implement, Inc. in the amount of

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 7

\$3,624.71 for additional work required to complete the repairs to the Fire Department's Utility Terrain Vehicle. *Account #110150 2125.*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Motion to Adjourn

6:35 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

6:35 PM

Roll Call

Present: Caruso, Kingston, Savage

Items for Consideration:

S&S 1. Streets & Sidewalks Committee Approval of Minutes 10-4-2022

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Savage.

S&S 2. Mill Road Corridor Study - Consideration of a motion recommending to Council approval of an Ordinance accepting the proposal of TMS Engineers, Inc. in the amount of \$11,320.00 for a Corridor Study along Mill Road.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 3. Riverview Road Slope Slippage Project - Consideration of a motion recommending to Council approval of a purchase requisition to Donald G. Bohning and Associates in the amount of \$23,350.00 for Engineering & Surveying Services for the Riverview Road Slope Slippage Project.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 8

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

S&S 4. Miller Rd Interchange LPA Federal ODOT-Let Project Agreement - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to accept Amendment 1, of the LPA Federal ODOT-Let Project Agreement No. 35676 for Miller Road Interchange Project.

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

S&S 5. Blossom Park Trail & Oakes Road Sidewalk Design Proposal - Consideration of a motion recommending to Council authorizing Donald G. Bohning and Associates to develop Improvement Plans and Construction Documents for the Blossom Park Trail & Oakes Road Sidewalk Project.

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

S&S 6. Engineer Update - Miller Road Interchange

Other Matters deemed appropriate

Motion to Adjourn

6:46 PM

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

6:46 PM

Roll Call

Present: Caruso, Koepke, Stucky.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 9

Items for Consideration:

UTL 1. Utility Committee Approval of Minutes 10-4-2022

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

UTL 2. Engineer Updates - Chippewa Rd. & Calvin Drive Sanitary Sewer Improvement Project

Dominion SR 21 Gas Line Project

Other Matters deemed appropriate

Motion to Adjourn

6:52 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

6:52 PM

Roll Call

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Items for Consideration:

CoW 1. Committee Minutes Approval 10-4-2022

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Savage, Stucky.

CoW 2. Executive Session - Convene an Executive Session to discuss matters related to personnel.

6:52 PM

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 18, 2022

Page 10

Executive Session - Convene an executive session to discuss matters related to personnel.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Savage, Stucky

Voting Abstaining: None.

Law Director Matty, Mayor Hruby, Finance Director Starosta, Councilmembers Caruso, Ganim, Kingston, Koepke,

Savage and Stucky were present.

Adjourn Executive Session -

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Savage, Stucky

Other Matters deemed appropriate

Motion to Adjourn

7:55 PM

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor

PRESIDENT OF COUNCIL

CLERK OF COUNCIL