

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: January 05, 2021

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Virtual Meeting Notice

For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order at 6:32 PM

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call: Present: Caruso, Redinger, Veras. Absent - None.

Items for Consideration:

B&G 1. Minutes - Approval of 12-15-2020 Buildings & Grounds Committee Minutes

Motion made by Veras, seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

Other Matters deemed appropriate

Motion to Adjourn 6:33 PM

Motion made by Veras, seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

FINANCE COMMITTEE

Call to Order at 6:33 PM

Chairperson - Laura Redinger

Committee members - L. Carouse, A. Koepke.

Roll Call: Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

FIN 1. Minutes - Approval of 12-15-2020 Finance Committee Minutes

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

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FIN 2. Appropriation - an Ordinance to amend Ordinance No. 5377, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2021, making necessary appropriation and revenue adjustments.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 3. Historical Association Grant - a Resolution authorizing the issuance of a grant in the amount of three thousand five hundred dollars (\$3,500.00) for the year 2021 to the Brecksville Historical Association, Inc. to be used to fund utility expenses at the Squire Rich Museum.

Motion made by Redinger, seconded by Koepke.

Voting Yea: Koepke, Redinger

Voting Abstaining: Carouse

FIN 4. Professional Services - a Resolution accepting the proposal of Squire Patton Boggs LLP to provide professional services as Special Counsel to the City of Brecksville for the redevelopment of certain properties on matters of economic development, including TIF consultation.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 5. Assessed property valuations – Finance Director Starosta said the property valuations have increased from 2019. The amount previously provided in the budget binder will be increased by \$18,358.

Other Matters deemed appropriate

Motion to Adjourn at 6:39 PM

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

LEGISLATION COMMITTEE

Call to Order at 6:39 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call: Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

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LEG 1. Minutes - Approval of 12-15-2020 Legislation Committee Minutes

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 2. Valor Acres Rezoning- First Reading- recommendation to Council an Ordinance providing for the submission to the electors of the City of Brecksville the question of amending the Zoning Map by changing the classification of a portion of the Sherwin-Williams property from R-8 Residential to O-L Office Laboratory, Permanent Parcel Number 604-08-008 located at Brecksville Road.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 3. Board of Zoning Appeals Appointment – recommending to Council a Resolution confirming the appointment by the Council of Robert Hasman as a Citizen Member to the Board of Zoning Appeals for a five year term.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 4. Planning Commission Appointment - recommending to Council a Resolution confirming the appointment by the Council of Eric Lahrmer as a Citizen Member to the Planning Commission for a term of five (5) years.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 5. Human Services Advisory Board Appointment - recommending to Council a Resolution confirming the appointment by the Mayor of Judy Kovacik to the Human Services Advisory Board for a term of five (5) years.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 6. Tax Review Board Appointment - recommending to Council a Resolution confirming the appointment by the Mayor of Brant Giere to the Board of Tax Review.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

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LEG 7. Tax Review Board Appointment - recommending to Council a Resolution confirming the appointment by the Council of Doug Hubert to the Board of Tax Review.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 8. Tax Review Board Appointment - recommending to Council a Resolution confirming the appointment by the Council of Daniel Prendergast to the Board of Tax Review.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 9. Telecommunication Commission Appointment - recommending to Council a Resolution confirming the appointment by the Mayor of Michael T. Berlin as a Citizen Member to the Telecommunications Commission for a three year term.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 10. Volunteer Firemen's Dependents Board Appointment - recommending to Council a Resolution appointing Louis N. Carouse as a Council Representative to the Volunteer Firemen's Dependents Board for a term of one year.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 11. Volunteer Firefighter Dependents Board Appointment - recommending to Council a Resolution appointing Kimberly A. Veras as a Council Representative to the Volunteer Firemen's Dependents Board for a term of one year.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 12. Recreation Commission Appointment - recommending to Council a Resolution confirming the appointment by the Mayor of Charles J. Boulware as a Citizen Member to the Recreation Commission to fill the unexpired term of Candace Honroth Beaver.

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

Other Matters deemed appropriate

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Motion to Adjourn at 6:46 PM

Motion made by Koepke, seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

SAFETY-SERVICE COMMITTEE

Call to Order at 6:47 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

SAF 1. Minutes - Approval of 12-15-2020 Safety Service Committee Minutes

Motion made by Caruso, seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

Other Matters deemed appropriate

Motion to Adjourn at 6:48

Motion made by Caruso, seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

STREETS & SIDEWALKS COMMITTEE

Call to Order at 6:48 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Caruso.

Absent: None.

Items for Consideration:

S&S 1. Minutes - Approval of 12-15-2020 Streets & Sidewalks Committee Minutes

Motion made by Carouse, seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

S&S 2. I-77 Miller Road Exchange Project - Engineer Update on I-77 Miller Road Exchange Project.

Engineer Wise: Euthenics and their team have officially started the design of the interchange.

I (Engineer Wise) included the (9) public notices that went out. These are the properties that

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are going to be directly impacted by the interchange and that the team will need to access during to gather surveying and other geotechnical services and other preliminary engineering design services. Those notifications went out and gave each resident or property owner a brief description of what was going on and contact information which included Euthenics office and Brecksville contact information. The second part included was the current design schedule, construction schedule. After several meetings with the design firm and the City, Sherwin-Williams and the DiGeronimo Group the Mayor and Engineer Wise are working with Euthenics and ODOT to get the construction schedule. Right now they have construction going on for 1 ½ years, basically one construction season and then into the next and we are trying to get that cut down so that either with design or construction we can complete the project at the end of 2022.

Councilmember Carouse: asked if it is a project that can take one calendar year to complete or is it longer than that.

Engineer Wise: They are at the very early stages of construction, we have to see how complex the design is. What is needed, retaining walls, any other environmental issues. They are looking at it and we are hopeful to get it down to one construction season. There is some bridge work so we have to see how complex, we have to widen the bridge, we have to see how complex that is. If not we were talking about staging. Everything is preliminary, staging trying to get the off ramp at Miller Road done first, setting up the contract, where that part will be done first. The on-ramp to be something that follows, if it can't be done in time. We are trying to shave time of design or construction. One more thing, recently we are working with the County and Neff and Associates and DiGeronimo about rerouting the trunk sewer that cuts through the site. We are going back & forth and that is in process right now that the (24) inch sanitary trunk sewer runs through the site as part of the project and that is currently in design to take place this construction season.

Councilmember Carouse said that was a project update, are there any questions. Hearing none, Councilmember Carouse continued.

S&S 3. Tanager Trail Bid Authorization- request consideration of a motion authorizing the Purchasing Director to advertise for bids for the Tanager Trail Pavement Improvement Project.

Councilmember Carouse said the Tanager Trail project has been discussed and Engineer Wise is requesting authorization to advertise for bids for the engineering and design portion.

Engineer Wise: I have included the plans that were presented last year. This is more of the interim repair it uses about 400 feet of road at the very end of Tanager, it reduces it to (1) lane. To make the road in a safe condition until such time a more appropriate solution is implemented. With Council's agreement, the engineer's estimate is at \$85,000.00 and we would be asking for a motion from the committee to authorize the Purchasing Director to advertise for public bidding.

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Councilmember Koepke: You said one lane as we have been discussing, how wide is that lane.

Engineer Wise; Curb to curb it will be 12 ½ to 13 feet.

Councilmember Koepke: I want people to realize it will not be crazy narrow. How many homes does this effect at that end.

Engineer Wise: The very end it will probably be across five properties, it really impacts four properties at the very end of the street.

Motion made by Carouse, seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

Service Department: Service Director Weidig reported the road crews have been using cold patch where needed on roadways. There have been a couple snow storms this year, the City is stocked with (road) salt. The road program is prepared and should be presenting that to City Council on January 19th.

Other Matters deemed appropriate

Motion to Adjourn at 6:55 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

UTILITY COMMITTEE

Call to Order at 6:55 PM

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Roll Call: Present: Kingston, Carouse, Koepke.

Absent: None.

Items for Consideration:

UTL 1. Minutes - Approval of 12-15-2020 Utility Committee Minutes

Motion made by Kingston, seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

UTL 2. Robin Lane Storm Sewer Project – Consideration of a motion authorizing a payment of \$11,500.00 to Donald G. Bohning & Associates, Inc. to conduct all necessary survey work,

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base mapping, prepare easement documents, and provide project coordination for the 8055 Robin Lane Storm Sewer Repair Project.

Engineer Wise said Council has discussed this before. This is where back in the late 1960's there was an extension to the city's storm sewer across private property. We have done a title search, there are no easements on the sewer, but it is an extension of the city sewer, it takes nothing but street water. Engineer Wise said he has had conversations with Law Director Matty. Engineer Wise is presenting today is to start doing the field work and prepare easement documents to meet with the property owner. Assuming the property owner signs the easement documents we would then implement a repair solution that we have been working back and forth with the County. As opposed to doing an open excavation, due to this location, a picture is included to show where the sewer is routed. It angles around the corner of a house, through (2) structures and across the patio and discharges in a creek out back. It would be very complex to do an open excavation. Working with (Cuyahoga) County and they have subcontractors that do various types of lining. We went back and forth with four different contractors and found one kind of lining that can be used without an open excavation. That would be what Engineer Wise will be pursuing. If Council is in agreement, moving forward a motion is requested to authorize Donald G. Bohning & Associates to perform engineering & surveying services in the amount of \$11,500.00 to get the project started. This is in the capital plan for 2021 and is reimbursable from the City of Brecksville District 13 storm funds.

Motion made by Kingston, seconded by Carouse.

Voting Yea: Carouse, Kingston, Koepke

UTL 3. Conifer Acres Storm Outfall & Slope Slippage Project - Consideration of a motion authorizing the Purchasing Director to advertise for public bids for the Conifer Acres Storm Outfall and Slope Slippage Repair Project.

Engineer Wise: This is a project that Council authorized plans to be prepared for last year, it is budgeted in the 2021 capital plan. It is the Storm Sewer Outfall to Conifer Acres. It is right at the end of the cul-de-sac and it goes over the hill between Conifer Acres and the Vocational School. There is a slope slippage, we'd have a minor slope repair and re-routing (3) stretches of storm sewer to move them further out of the slope slippage area. We are asking for Council's authorization, if they wish to move forward, to authorize the Purchasing Director to advertise for public bidding. The engineer's estimate for this project is \$200,000.00 and again is a storm sewer project which will be reimbursable through our County District-13 storm funds.

Councilmember Koepke: We had to move some of their trees and whatnot, are we obligated to put them back?

Engineer Wise: We are. What we are (looking into), what I have decided to do instead of coming down their private drive and risking damage that would be, if we had to replace the asphalt & concrete driveway, that would have significant cost. I don't get to pick what

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contractor they use, I have called Big Tree and received a price estimate for how much it would cost to use a tree spade to remove some of their large spruce trees. We put in the plan that the contractor has to hire a qualified firm to use a tree spade to temporarily relocate (3) trees. They would pick them up, move them further on the site and temporarily plant them and put them back at the end. Engineer Wise said in speaking with the person at Big Tree they said when you use a tree spade like that, they have a very high survival rate. That is probably our best route. We do have to get the right of entry to through the landscape and the lawn area and we are in the processes of sending that out to the resident now.

Motion made by Kingston, seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

Other Matters deemed appropriate

Motion to Adjourn at 7:02 PM

Motion made by Kingston, seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

Council President Harwood said there is no Committee of the Whole meeting this evening, Council will convene at 8:00 PM.