

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: December 20, 2022

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:30 PM

Roll Call

Present: AJ Ganim, Ann Koepke, Brian Stucky.

Items for Consideration:

B&G 1. Buildings & Grounds Approval of Minutes 12-06-2022

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 2. Blossom Hill Conservation Easement Transfer - Consideration of a motion recommending to Council authorizing the transfer of a conservation easement from the West Creek Conservancy to the Cleveland Metroparks.

Councilmember Koepke said the transfer of the conservation easement was previously discussed and would be reconsidered pending discussions with the Cleveland Metroparks. Engineer Wise said he spoke with a representative of the Metroparks and the Metroparks are in favor of completing the trail. Engineer Wise said plans will need to be submitted for approval by the Metroparks prior to construction.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 3. Handicap Accessible Ramp - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$9,803.58 for Supplies & Material to Construct a Handicap Accessible Ramp at 4470 Oakes Road. *Account #C490161 3202 Project #BL220009.*

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Service Director Weidig said the building was previously rented to a church the accessible ramp is in disrepair. The building has been rented and the handicap accessible ramp and a portion of the sidewalk will also be repaired for this building.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

B&G 4. City Hall Community Room Sound System - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$6,398.92 for an Upgrade of the City Hall Community Room Sound System. *Account #C110135 3300 Project #EQ220003.*

Service Director Weidig said the sound system in the City Hall Community Room is in need of repairs. Myles Rapkin has compiled the list of necessary equipment and will work with staff to install the sound system.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:35 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Councilmember Caruso said the Finance Committee does not have a quorum and will address items in Committee of the Whole.

Motion to open Committee of the Whole. 6:35 PM

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Stucky.

Roll Call

Present: Caruso, Ganim, Koepke, Redinger, Stucky.

Absent: Kingston, Savage.

Items for Consideration:

Councilmember Caruso said the Finance Committee Minutes will be tabled until the next meeting.

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CoW 1. Payroll Ordinance - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance 5572 as it relates to employee compensation.

Finance Director Starosta said the changes reflect adjustments to wages for salaried and fixed wages.

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Stucky.

CoW 2. JBS Chippewa Real Estate Agreement - Consideration of a motion recommending to Council approval of an Ordinance authorizing an agreement for the purchase and sale of real estate with the Brecksville-Broadview Heights City School District and Julie Billiard School.

Mayor Hruby said this is the final step for the City to take regarding the sale of the Chippewa School to the Julie Billiard School.

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Stucky.

CoW 3. Authorize Collective Agreement Sergeants - Consideration of a motion recommending to Council approval of a Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association representing the Brecksville Police Department Sergeants.

Mayor Hruby said the Police Sergeants have agreed to a one year contract with changes that allow for a 3% wage increase and an additional floating holiday in consideration of the Juneteenth Holiday. (June 19th). Mayor Hruby said there is also a provision to allow the Sergeants to purchase their weapon upon retirement and language regarding military service.

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Stucky.

CoW 4. Employee Benefits - Consideration of a motion recommending to Council approval of an Ordinance amending Section 145.05 of the Administrative Code to add a Floating Holiday and a Tour of Duty for Fire Department Employees.

Mayor Hruby said the Firefighters have agreed to an additional tour of duty for full-time - firefighters and additional Floating Holiday for full time employees in consideration of the Juneteenth Holiday. (June 19th)

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Stucky.

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CoW 5. Amend 145.19 Firefighter - Officer in Charge Premium - Consideration of a motion recommending to Council approval of an Ordinance amending Section 145.19 changing the flat rate for Officer-in-Charge duties.

Mayor Hruby said the flat rate wage for Officer-in-Charge responsibilities is increasing. Mayor Hruby said the Firefighter that is in charge in the absence of a Lieutenant and Fire Chief will receive a fee for the added responsibility.

Motion made by Caruso, Seconded by Stucky.
Voting Yea: Caruso, Ganim, Koepke, Stucky.

CoW 6. 2023 Blanket Purchase Orders - Consideration of a motion recommending to Council approval of the 2023 Blanket Purchase Order requests.

Council President Redinger arrived at 6:45 PM

Purchasing Director Riser said the Blanket Purchase Orders reflect a 6.2% increase over the 2022 requests. The primary increase is due to the cost of materials and supplies and the addition of new facilities. The Field House, Aquatic Center and Police Station.

Motion made by Caruso, Seconded by Stucky.
Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

CoW 7. RecTrac & WebTrac - Consideration of a motion recommending to Council approval of a Purchase Requisition to Vermont Systems in the amount of \$6,931.50 for the 2023 Annual Maintenance Agreement for RecTrac & WebTrac. Recreation's portion of \$4,158.90 is to be charged to: Account #240710 2612 Human Services amount of \$2,772.60 is to be charged to: Account #110330 2612

Purchasing Director Riser said there is a standard increase of 5% over the previous year.

Motion made by Caruso, Seconded by Stucky.
Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

CoW 8. Printer Supplies - Consideration of a motion recommending to Council approval of an increase to blanket purchase order #BL221109 for printer supplies in the amount of \$609.47 to cover expenses for the balance of the year. *Account #110135 2201*

Purchasing Director Riser said Chagrin Valley Dispatch has requested the increase is necessary as the costs for supplies are increasing.

Motion made by Caruso, Seconded by Stucky.
Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

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CoW 9. Human Services & Recreation Fees - Consideration of a motion recommending to Council approval of the 2023 Human Services and Recreation Fee Schedule as submitted by the Recreation Department and the Recreation Commission.

Recreation Director Engle said there are slight increases to the cost of some of the programs but rates still remain very competitive.

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:49 PM

Motion made by Caruso, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

Councilmember Koepke called the Legislation Committee meeting to order at 6:50 PM.

Roll Call

Present: Ganim, Koepke.

Absent: Savage.

Items for Consideration:

LEG 1. Legislation Approval of Minutes 12-06-2022

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke.

Other Matters deemed appropriate

Motion to Adjourn

6:50 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke.

SAFETY-SERVICE COMMITTEE

Call to Order

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Chairperson AJ Ganim
Members Kingston, Stucky

6:50 PM

Roll Call

Present: Ganim, Stucky.

Absent: Kingston.

Items for Consideration:

SAF 1. Safety Service Approval of Minutes 12-6-2022

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Stucky.

SAF 2. Authorize Recycling Grant - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply for a Community Recycling Awareness Grant from the Cuyahoga County Solid Waste Management District to fund a Community Recycling Awareness project.

Purchasing Director Riser said the City has applied for a grant from the Cuyahoga County Solid Waste Management District. This annual request is for \$6,000. The funds will be used to cover the cost of (2) Shred Day events and a 5 cu. yard collection bin for paper collection at the recycling center. Purchasing Director Riser said the City also hopes to purchase signage that will promote curbside recycling at the earth day event.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Stucky.

SAF 3. Grant Application - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply for funding through the Cuyahoga County Solid Waste District's 2023 Special Project Grant Program.

Purchasing Director Riser said last year was the first year of this grant which provided \$25,000 toward the purchase of a forklift for the recycling center. The City hopes to purchase a second forklift which will allow the older forklift to be moved to the horticulture building.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:53 PM

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Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Stucky.

STREETS & SIDEWALKS COMMITTEE

Council President Redinger said the 12-6-2022 meeting minutes will be tabled and the review of the 2023 Road Program will be presented in the Committee of the Whole due to a lack of a quorum in the Streets & Sidewalks Committee.

UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

6:54 PM

Roll Call

Present: Caruso, Koepke, Stucky.

Items for Consideration:

UTL 1. Utility Committee Approval of Minutes 12-6-2022

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

Other Matters deemed appropriate

Engineer Wise provided an update on the Chippewa Calvin Drive Sanitary Project. Fabrizi Trucking continues work and will be shutting down over the holidays and resume again in the New Year. Catts construction will be working on the Glenwood Trail Project. The Riverview Drive C1 & C2 Project bid opening is scheduled for Friday December 23rd. Engineer Wise said there are several plan holders which was unexpected and hope for competitive bidding.

Motion to Adjourn

6:55 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Stucky.

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COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

6:55 PM

Roll Call

Present: Caruso, Ganim, Koepke, Redinger, Stucky.

Absent: Kingston, Savage.

Items for Consideration:

CoW 10. Committee Minutes Approval 12-06-2022

Motion made by Redinger, Seconded by Stucky.

Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

CoW 11. 2023 Road Program

Service Director Weidig presented an overview of the 2023 Road Program. The update included asphalt and concrete road repairs and sidewalk repairs expected in 2023. The expected budget is \$3.4 Million.

CoW 12. Executive Session - Convene an executive session to discuss pending litigation and real estate and collective bargaining matters..

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

Adjourn Executive Session and reconvene the regular meeting.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Koepke, Redinger, Stucky

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor