



City of Brecksville, Ohio
Council Committee Meeting
Ralph W. Biggs City Council Chambers
November 15, 2022 – 6:30 PM.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least three days prior to the meeting at (440)526-2609.

AGENDA

Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Roll Call

Items for Consideration:

CoW 1. Committee Minutes Approval 11-1-2022

CoW 2. Executive Session - Convene an executive session to discuss matters related to personnel and real estate.

Other Matters deemed appropriate

Motion to Adjourn

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

Roll Call

Items for Consideration:

B&G 1. Buildings & Grounds Approval of Minutes 11-1-2022

Other Matters deemed appropriate

Motion to Adjourn

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

Roll Call**Items for Consideration:**

- FIN 1. Finance Committee Approval of Minutes 11-01-2022**
- FIN 2. Mayor's Court Base Software** - Consideration of a motion recommending to Council approval of a purchase requisition to The Baldwin Group, Inc. for the Mayor's Court Base Software and Modules Annual Maintenance and Support Renewal Agreement in the aggregate amount of \$3,760.00 for the term of 1/1/2023 – 12/31/2023. *Account #270190 2506 to be charged \$960.00 Account #270190 2501 to be charged \$2,800.00*
- FIN 3. IP Phone System** - Consideration of a motion recommending to Council approval of a Purchase Requisition to Black Box Network Services in the amount of \$6,384.00 for the Annual Maintenance and Support contracts for the City's IP Flex phone system for the term of 11/30/22-11/29/23. *Account #110135 2612*
- FIN 4. Photo ID Cards** - Consideration of a motion recommending to Council approval of a Purchase Requisition to IDentiphoto in the amount of \$8,776.38 for a Zebra ZXP7 Printer and related accessories for the production of ID cards. *Account #C110135 3300*
- FIN 5. Electric Charges** - Consideration of a motion recommending to Council approval of an increase to Blanket Vendor Purchase Order #FN220023 for 2022 Electric Charges in the aggregate amount of \$54,200.00. The Finance Director is requesting the increases to allow for the payment of electric charges for the balance of the year for the following accounts:
- City-Wide**, Account #110171 2902 \$18,000.00;
- Dispatch**, Account #110172 2902 \$3,100.00;
- Police**, Account #110210 2902 \$14,000.00,
- Community Center**, Account #240710 2902 \$17,100.00;
- Fire**, Account #290260 2902 \$2,000.00. **Total \$54,200.00**
- FIN 6. Water & Sewer Charges** - Consideration of a motion recommending to Council approval of an Increase to blanket vendor purchase order #FN220024 for Water & Sewer Charges in the amount of \$1,500.00. *Account #110330 2903*
- FIN 7. Treasurer of State** - Consideration of a motion recommending to Council approval of an Increase to blanket vendor purchase order #FN220025 to Treasurer of State in the amount of \$2,000.00. *Account #757510 2001*
- FIN 8. Increase Bid Threshold** - Consideration of a motion recommending to Council ~~legislation~~ authorizing an increase to the public bid threshold from \$25,000.00 to \$49,999.00, effective January 1, 2023.
- FIN 9. Mayor's Compensation 2024-2027** - Consideration of a motion recommending to Council approval of an Ordinance establishing the Mayor's Compensation for the years 2024-2027.
- FIN 10. Appropriations** - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses

of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation and revenue adjustments.

FIN 11. Income Tax Administrator - Consideration of a motion recommending to Council approval of a Resolution authorizing a Professional Consulting Services Agreement with William D. Logan for consultation in the area of Municipal Income Tax Administration.

FIN 12. Chapter 911 Amendment - Consideration of a motion recommending to Council approval of an Ordinance amending Chapter 911 titled "City Property Rentals" of the Streets & Public Services Code.

FIN 13. TIF Ordinance (non-school 40(B)) - Consideration of a motion recommending to Council approval of an Ordinance authorizing the establishment of a non-school Tax Increment Financing ("TIF") district in the South End of Brecksville. This proposed TIF district excludes the VA property, for which a TIF is currently in effect.

Other Matters deemed appropriate

Motion to Adjourn

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

Roll Call

Items for Consideration:

LEG 1. Legislation Committee Approval of Minutes 11-1-2022

LEG 2. Department of Children & Family Services - Consideration of a motion recommending to Council approval of a Resolution authorizing an updated Memorandum of Understanding with the Division of Children & Family Services and Law Enforcement.

LEG 3. Amending Ord. No. 5559 NOPEC Ordinance Levying Assessments - Consideration of a motion recommending to Council approval of an Ordinance amending Section 2. of Ordinance 5559 levying special assessments for the purpose of acquiring, installing, equipping, and improving certain public improvements in the City of Brecksville, Ohio in cooperation with the Northeast Ohio Advanced Energy District; authorizing an Energy Project Cooperative Agreement and a Special Assessment Agreement.

Other Matters deemed appropriate

Motion to Adjourn

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson AJ Ganim

Members Kingston, Stucky

Roll Call

Items for Consideration:

SAF 1. Safety Service Approval of Minutes 11-1-2022

SAF 2. Gasoline & Diesel Fuel - Consideration of a motion recommending to Council approval of the second year contract renewal from Petroleum Traders and Ports Petroleum for the Supplying of Gasoline & Diesel Fuel to the City of Brecksville for the term of 1/1/2023 – 12/31/23.

SAF 3. Accept Proposal of TMS Engineers-Signal Support Painting- Consideration of a motion recommending to Council approval of a Resolution accepting the proposal of TMS Engineers, Inc. in the amount of \$6,020.00 to prepare the bid specifications for the Traffic Signal Pole Painting Project. Account #C480171 3504 Project #TS220002

SAF 4. Authorize Bid for Traffic Signal Support Painting Project - Consideration of a motion recommending to Council authorizing the Director of Purchasing to Advertise for Public Bid for the Traffic Signal Pole Painting Project.

SAF 5. Overhead Sign Support Replacements Project - Consideration of a motion recommending to Council approval of a Resolution accepting the proposal of TMS Engineers, Inc. in the amount of \$6,020.00 to prepare the bid specifications for the Overhead Sign Support Replacements Project. Account #C480171 3504 Project #TS220003

SAF 6. Authorize Bid for Overhead Sign Support Replacements - Consideration of a motion recommending to Council authorizing the Director of Purchasing to Advertise for Public Bid for the Overhead Sign Support Replacements Project.

SAF 7. Police Community Outreach - Consideration of a motion recommending to Council approval of an increase to Blanket Purchase Order #BL224300 for Police Community Outreach in the amount of \$300.00 to cover expenses for the balance of the year. *Account #110210 2404*

SAF 8. Ambulance Repair - Consideration of a motion recommending to Council approval of a Purchase Requisition to Ohio Peterbilt - Cleveland in the amount of \$5,146.00 for the repair to the Liquid Spring Suspension System in the 2017 Freightliner Ambulance, City Vehicle #3042. *Account #290260 2602*

SAF 9. All Hazards Mitigation Plan - Consideration of a motion recommending to Council approving the adoption of the 2022-2027 All-Hazards Mitigation Plan for Cuyahoga County

Other Matters deemed appropriate

Motion to Adjourn

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

Roll Call

Items for Consideration:

S&S 1. Streets & Sidewalks Committee Approval of Minutes 11-1-2022

S&S 2. Easement - Consideration of a motion recommending to Council approval of a Resolution accepting an easement to remove obstructions and grade as necessary to install a public sidewalk.

S&S 3. Temporary Easement - Consideration of a motion recommending to Council acceptance of a Temporary Grading & Access Easement for the installation of sidewalks at 3810 Oakes Road.

Other Matters deemed appropriate

Motion to Adjourn

UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

Roll Call

Items for Consideration:

UTL 1. Utility Committee Approval of Minutes 11-1-2022

Other Matters deemed appropriate

Motion to Adjourn

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor