

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 05, 2021

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

6:30 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Veras, Caruso, Redinger. Absent: None.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds Committee Minutes 9-21-2021

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 2. Community Center Wall Restoration - Consideration of a motion recommending to Council approval of an increase Purchase Order #P210329 to I.A. Lewin P.E. and Associates in the amount of \$2,650.00 for the Wall Inspection and Restoration Project at the Community Center. Account #C490240 3202 Project #BI210006 (Recreation).

Service Director Weidig spoke regarding the project.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 3. Community Center Wall Inspection & Restoration Project - Consideration of a motion recommending to Council approval of an Ordinance accepting the bid of WR Restoration for the Wall inspection and Restoration Project at the Brecksville Community Center. Account #C490240 3202 Project #BI210006 (Recreation)

Service Director Weidig spoke regarding the project.

Motion made by Veras.

Voting Yea: Caruso, Redinger, Veras.

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B&G 4. Urban Canopy Restoration Grant - Consideration of a motion recommending to Council approval of application for a 2021 Urban Canopy Restoration Grant.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 5. Drinking Fountains - Consideration of a motion recommending to Council approval of a Purchase Requisition to Kully Supply in the aggregate amount of \$3,922.49 for replacement Elkay Drinking Water Fountains for the Community Center. Account #240710 2501.

Service Director Weidig spoke regarding the project.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 6. Vehicle Storage Building, Brine Tank & Storm Connections -the Brine Tank and Vehicle Storage Building Repairs and Storm Connections Project for the aggregate amount of \$50,000. Account #C490170 3202 Project #BI210014

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

Other Matters deemed appropriate

Councilmember Veras said there was a meeting held September 28th regarding the Central School Property. The Buildings & Grounds Committee will continue to review input from residents.

Motion to Adjourn

6:40 PM

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

FINANCE COMMITTEE

Call to Order

6:40 PM

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

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Items for Consideration:

FIN 1. Approval of Finance Committee Minutes 9-21-2021

Motion made by Redinger, Seconded by Koepke.

Voting Yea: Koepke, Redinger.

Voting Abstaining: Carouse.

FIN 2. Christmas Fireworks - Consideration of a motion recommending to Council approval of a Purchase Requisition to American Fireworks in the amount of \$16,500.00 for a Christmas Fireworks display to be scheduled for Sunday, November 28, 2021, following a Tree Lighting ceremony in front of Brecksville City Hall. Account #110150 2410.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 3. Finance & Building Department Software Maintenance - Consideration of a motion recommending to Council approval of a purchase requisition to Superion, LLC, a Central Square Company, in the amount of \$22,122.30 for annual maintenance for the Finance and Building software programs for the period 11/1/21 – 10/31/22. Administration Account #110150 2103 to be charged: \$6,925.08. Building Dept. Account #110510 2103 to be charged: \$15,197.22.

Finance Director Starosta spoke regarding a credit on the invoice from Superion for the proposed software conversion.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 4. Lifeguard Certification - Consideration of a motion recommending to Council approval of a motion approving an increase to Blanket Purchase Order #BL215708 for CPR Lifeguard Certifications for Aquatics in the amount of \$1,500.00. Account #24020 2702.

Purchasing Director Riser spoke regarding the need for an increase to the Purchase Order.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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FIN 5. Professional Bills - Authorize the payment of monthly Professional Bills.

Matty, Henrickson & Greve in the amount of \$10,536.33; Sergio I DiGeronimo in the amount of \$5,417.50; Roger A Wadsworth in the amount of \$350.00; Kulchytsky Architects, LLC in the amount of \$150.00; J. Neusser, LLC in the amount of \$2,000.00; Donald G. Bohning & Associates in the amount of \$23,805.75; Sixmo in the amount of \$525.00. Total amount of all invoices \$42,784.58.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Other Matters deemed appropriate

2022 Budget meeting is scheduled for November 23rd at 5:00 PM.

Mayor Hruby said the Police Officer injured on duty has returned to work on October 6th. Mayor Hruby asked that the salary continuation totaled 88 hours, be returned to the Officer.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Motion to Adjourn

6:47 PM

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

LEGISLATION COMMITTEE

Call to Order

6:47 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 9-21-2021

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

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LEG 2. Building Inspector - Consideration of a motion recommending to Council approval of a Resolution appointing Martin Kelly as a Building Inspector in the City of Brecksville.

Mayor Hruby said Martin Kelly has been working on certifications to become a Building Inspector. Mayor Hruby said Mr. Kelly has worked in the Brecksville Service Department for many years and will now be working in the Building Department.

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

LEG 3. Police Lieutenant Appointment - Consideration of a motion recommending to Council approval of a Resolution appointing Craig S, Mares to the position of Lieutenant in the Brecksville Police Department.

Mayor Hruby said Craig Mares has worked with the City of Brecksville since 1990. After Civil Service testing and conducting interviews, Sgt. Mares is being recommended for promotion to Lieutenant. This promotion will leave a vacancy in the position of Sergeant. The Administration will be interviewing for and recommending a candidate for promotion to Council.

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

LEG 4. Code Amendment - Consideration of a motion recommending to Council approval of an Ordinance amending Section 1327.11 of the Building Code to give fifteen days written notice of a hearing.

CBO Packard said a resident requested a longer time for written notification before a public hearing. Mayor Hruby said the original minimum meeting notification was (5) days before the meeting. The Law Director has drafted legislation amending that to allow for a (15) day notice before the meeting. Law Director Matty also corrected the information that recording is now done at the Recording Office of the Fiscal Officer and not the County Recorder.

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

Motion to Adjourn

6:53 PM

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

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SAFETY-SERVICE COMMITTEE

Call to Order

6:53 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Caruso, Kingston, Veras. Absent: None.

Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes 9-21-2021

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 2. Polygraph Testing - Consideration of a motion recommending to Council approval of a purchase requisition to Security & Polygraph Consultants in the amount of \$3,600.00 for (16) Polygraph Tests for Police Department Entrance Candidates at \$225.00 each. Account #110130 2103.

Police Chief Korinek spoke to the need for polygraph testing of Police Officer Candidates.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn

6:55 PM

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

STREETS & SIDEWALKS COMMITTEE

Call to Order

6:55 PM

Chairperson- Louis Carouse

Committee members- D. Kingston, K. Veras.

Roll Call

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Present: Carouse, Kingston, Veras. Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 9-21-2021

Motion made by Veras, Seconded by Kingston.

Voting Yea: Kingston, Veras

Voting Abstaining: Carouse

Other Matters deemed appropriate

Councilmember Carouse thanked Councilmembers Kingston and Veras for handling committee issues at the last meeting in his absence. Councilmember Carouse thanked Service Director Weidig and the Service Department for the work on the streets & sidewalks program.

Motion to Adjourn

6:56 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order

6:57 PM

Chairperson: D. Kingston

Committee members – L. Carouse, A. Koepke

Roll Call

Present: Carouse, Kingston, Koepke. Absent: None.

Items for Consideration:

UTL 1. Approval of Utilities Committee Minutes 9-21-2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Kingston, Koepke

Voting Abstaining: Carouse

Other Matters deemed appropriate

Motion to Adjourn

6:57 PM

Motion made by Kingston, Seconded by Carouse.

Voting Yea: Carouse, Kingston, Koepke.

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COMMITTEE OF THE WHOLE

Call to Order

6:57 PM

Roll Call

L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole Minutes 9-21-2021

Motion made by Harwood, Seconded by Redinger.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras

CoW 2. Executive Session - Motion to convene an executive session to discuss matters related to real estate acquisition for the location of a Storm Water system enhancement.

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Roll Call –Executive Session

L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras., D. Matty, S. DiGeronimo, G. Wise.

Motion to adjourn the executive session and reconvene the regular meeting.

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor