

Council Committee Meetings

October 20, 2020

Present: Council President M. Harwood, Councilmembers L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras. Mayor Jerry N. Hruby, Law Director D. Matty Assistant Law Director S. DiGeronimo, Engineer G. Wise, , Purchasing Director Riser, Fire Chief N. Zamiska, Police Chief Goodrich, and Clerk of Council T. Tabor.

Via Teleconference:, Service Director R. Weidig.

Absent: None.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Chairperson Veras called the meeting to order at 6:15 P.M.

Roll Call – Present: Caruso, Redinger, Veras.

Absent - None.

Service Department Restroom & Locker Room Renovation Project: Councilmember Veras said a purchase requisition has been submitted for repairs in the Service Department. Service Director Weidig said the Service Department has limited restroom facilities. The plan is to add more toilet facilities by converting the former public restrooms and add a unisex restroom. The locker room will be expanded using repurposed lockers from the Police Station. Roof sheeting will also need to be replaced. Labor for the project will be provided by the Service staff. Trane will be installing (2) Mitsubishi through the wall heaters.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, a purchase requisition in the aggregate amount of \$48,950.00 for the Service Department Restroom & Locker Room Renovation Project. *Account #C490170 3202 Project #BI20001*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Replacement Roof 4410 Oakes Road: Councilmember Veras said additional plywood is needed for the roof at 4410 Oakes Road. Service Director Weidig said during work on the project it was determined that additional plywood need to be replaced on the roof.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, a Purchase Order #P200744 to A & B Roofing Company in the amount of \$1,020.00 for (12) ¾” sheets of plywood replacement. This is for the replacement roof on 4410 Oakes Road which is the Historical Society building. This will increase the final cost of this project from \$22,750 to \$23,770.00 *Account #C490161 3202 Project #BI200012*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.



Outdoor Recreation Area Cameras: Councilmember Veras said a request has been submitted to request outdoor cameras and equipment.

Carolyn Jatsek said the Recreation Department is expanding camera coverage and is planning to install (13) cameras at each of the following locations: Kids Quarters with the new refinished pavilion, the baseball fields, tennis courts and caboose at City Hall, and Fields E&F at Blossom, including the Comfort Station and parking area.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, an Ordinance for the General Service Administration (GSA) contract from Affinitech in the amount of \$16,219.05 for (13) cameras and related equipment. For outdoor recreation areas at Kids Quarters, City Hall Ballfields, and Blossom Hill. *Account #C492710 3201 Project #BD160001*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.
- Motion by Veras, seconded by Redinger, to recommend to Council, a Blanket Vendor Purchase Requisition in the amount of \$6,083.00 for fiber optic cable installation, camera licenses, cabling and miscellaneous supplies. *Account #C110135 3300* Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatic Center Cameras: Councilmember Veras said cameras will be installed at the new Aquatics Center Project. Ms. Jatsek said the proposal to purchase (15) cameras in the new Aquatic Center. The cameras will provide a comprehensive view of the indoor activity pool, the outdoor pool, and deck, and the southern part of the Community Center parking lot. Ms. Jatsek said the cameras will be tied into the Human Services and Community Center camera server. The cameras will be installed by city staff.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, an Ordinance for the General Service Administration (GSA) contract purchase from Affinitech in the amount of \$17,312.98 for (15) cameras and related equipment for the New Aquatics Center Project. *Account #C492710 3201 Project #BD160001*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatic Center Audio Video Equipment: Bob Pliske, Aquatic & Facility Coordinator, said additional equipment is needed for installation at the New Aquatic Center Expansion. Equipment to purchase will include: Audio mixers, amplifiers, paging and event microphones, speakers for public and work areas, audio playback devices, televisions for public viewing in the concession area and digital signage for the concession area and ticket booth. Mr. Pliske said the equipment will be installed and configured by City staff.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, a blanket vendor purchase requisition for an Audio Visual Equipment Package for the New Aquatics Center Project. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

DISCUSSION

Public Square Bandstand/Gazebo Repair Project

Center for the Arts: Mayor Hruby reported the Center for the Arts will be moved to the Human Services Building, to be overseen by Dr. Paciorek, Human Services Director.

Highland Cemetery: Mayor Hruby said the City is planning on removing the Service Garage at the Highland Cemetery to create more area to accommodate more graves. The Service Department

cemetery workers and the Building Engineering employees will utilize the former Center for the Arts Building

Aquatic Facility: Mayor Hruby said the indoor & outdoor pools are nearing completion and are expected to be completed by Thanksgiving. Due to the current Coronavirus environment it is unknown when or how a dedication ceremony will be held.

Field House at Blossom – Mayor Hruby said construction on the Field House at Blossom Hill continues.

Adjournment: Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 8:57 P.M. Ayes: Caruso, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, A. Koepke.

Chairman Redinger called the meeting to order at 6:09 P.M.

Roll Call – Present: Carouse, Koepke, Redinger.

Absent - None.

Appropriations: Councilmember Redinger asked if Councilmembers had questions regarding the proposed Appropriation Ordinance. Hearing none, Councilmember Redinger continued with a motion.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, an Ordinance amending Ordinance No.5277 making appropriations for current expenses. . Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Meeting & Agenda Management: Councilmember Redinger said a proposal has been submitted for an agenda & meeting management program. Council Clerk Tabor said the Agenda & Meeting Management program is a subscription based program that will streamline the process for document submittal and information in the packets provided to Council. The system may be used by all Brecksville Boards & Commissions allowing unlimited agenda templates and users. The paperless packets will allow Councilmembers to view and follow the agenda from any device, tablet, iPad, PC, or phone. The portal component will allow for connection by the public and a portal for Board members. The portal includes a meeting calendar and has the ability to integrate video. The Board Management component allows for the tracking of Board, Commission and Councilmembers. Elected and appointed members can be tracked to determine term expirations, renewal dates, etc.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, a motion recommending approval of a purchase requisition to Municipal Code Corporation in the aggregate amount of \$8,600 for the purchase and setup of the Municode Meeting & Agenda Management Software for use by the Council Clerk, Administration, City Boards & Commissions, the CIC, and City committees. *Account #110150 2103*. Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Finance & Building Software Support & Maintenance: Councilmember Redinger said Finance and Building Department Software is up for renewal.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, a motion recommending approval of a purchase requisition to Superior, LLC, a Central Square Company in the amount of \$46,156.46 for annual maintenance for the Finance and Building software programs for the period 11/1/20 – 10/31/21 *Administration Account #110150 2103 to be charged: \$31,682.92. Building Dept. Account #110510 2103 to be charged: \$14,473.54* Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatics Center Computers: IT Specialist Carolyn Jatsek said the Aquatic Center Expansion project is in need of computers for concessions and administration. Two point of sale systems for concessions, one check-in and point of sale for the ticket booth and (2) administrative computer systems. Printers and peripheral items are also needed to complete the project.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, an Ordinance for the State Contract purchase from Dell Marketing LP in the amount of \$8,115.39 for the (5) computer systems for the New Aquatics Center Project. *Account #C492710 3201 Project #BD160001.* Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Mobile Computers-Finance Department: Councilmember Redinger said the Finance Department is requesting the purchase of (2) mobile computer systems and related equipment with CARES Act funding. Finance Director Starosta said the mobile computers are necessary to improve telework capabilities to enable compliance with COVID-19 public health precautions.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, an Ordinance for the purchase of (2) Mobile Computer Systems for the Finance Department in the aggregate amount of \$5,477.68 through State Contract vendor Dell Marketing LP. This purchase will utilize funds from the second round of Cares Act Funding. *Acct# 211150 2201.* Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Adjournment: Motion by Veras, seconded by Caruso, to adjourn the Buildings & Grounds Committee at 6:09 P.M. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Legislation Committee

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Chairperson Koepke called the meeting to order at 6:53 P.M.

Roll Call – Present: Caruso, Redinger, Koepke.

Absent- None.

Public Health Services: Mayor Hruby said the Cuyahoga County Board of Health provides the City of Brecksville with health related services for the residents of the City of Brecksville. The Ohio Revised Code requires municipalities to have a public health district and allows cities to enter agreements for public health services with a general health district such as the Cuyahoga County Board of Health.

- Motion by Koepke, seconded by Redinger, to submit to Council for consideration, an Ordinance recommending approval of an agreement with Cuyahoga County Board of Health for the provision of certain public health services. Ayes: Caruso, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Koepke, seconded by Caruso, to adjourn the Legislation Committee meeting at P.M. Ayes: Caruso, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Chairperson Caruso called the meeting to order at 6:29 P.M.

Roll Call – Present: Kingston, Veras, Caruso.

COVID-19 PPE: Council

- Motion by Caruso, seconded by Kingston, to submit to Council for consideration, a motion to increase Blanket Vendor Purchase Order #P200481 in the amount of \$2,410.93 to encumber the balance of funds received through the EMS CARES Act, Round 1 for miscellaneous supply and material purchases to ensure the safe and effective response of the Brecksville Fire Department during the COVID-19 health crisis. *Account #290260 2201 Project #OP200001*. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Prisoner Housing Agreement- Strongsville:

- Motion by Caruso, seconded by Veras, to submit to Council for consideration, an Ordinance authorizing an agreement with the City of Strongsville to provide prisoner housing for the Brecksville Police Department. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Prisoner Housing Agreement- North Royalton:

- Motion by Caruso, seconded by Veras, to submit to Council for consideration, Request for consideration of an Ordinance authorizing an agreement with the City of North Royalton to provide prisoner housing for the Brecksville Police Department. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Caruso, seconded by Veras, to adjourn the Safety-Service Committee meeting at 6:36 P.M. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Lou Carouse

Committee members D. Kingston, K. Veras.

Chairperson Carouse called the meeting to order at 6:36 P.M.

Roll Call – Present: Carouse, Kingston, Veras.

Absent: None.

- Engineer's Report
- Miller Road Interchange Update GERRY WISE NO \$\$ COMMITMENTS OUTLINES PROCEDURE AND PAYMENT METHOD. CITYDOES DESIGN (LPA) 50% - 50% WITH THE CITY FOR DESIGN NOT A BURDEN ON TAXPAYERS OF BRECKSVILLE. RESPONSIBILITY \$16.9 MILLION INTERCHANGE AND WIDENING TO THE SOUTH EUTHENICS TRANSYSTEM AND A 3RD COMPANY FOR SERVICES 1 MILLION JNH NO THREAT TO THE FARM NOT DESTINATION, CONFINED TO SW AND AMENITIES OF A LARGE COMPANY. HOTEL, RESTAURANTS, RESIDENTIAL, OFFICE \$100k

Miller Road Interchange:

- Motion by Carouse, seconded by Kingston, to submit to Council for consideration Preliminary Legislation

Ayes: Kingston, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0- Nays.

- Motion by Carouse, seconded by Kingston, to submit to Council for consideration, an Ordinance recommending approval of the Miller Road Interchange Project. (CUY IR 077 00.42 Interchange) Ayes: Kingston, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0- Nays.

Adjournment: Motion by Carouse, seconded by Veras, to adjourn the Streets and Sidewalks Committee meeting at 6:39 P.M. Ayes: Kingston, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Chairperson Kingston called the meeting to order at 7:20 P.M.

Roll Call – Present: Kingston, Carouse, Koepke.

Absent: None.

Adjournment: Motion by Kingston, seconded by Carouse, to adjourn the Utilities Committee meeting at 6:55 P.M. Ayes: Carouse, Kingston, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 6:55 P.M. Ayes: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:0 P.M. Ayes: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

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cc: Law Director D. Matty
Asst. Law Director S. DiGeronimo
Engineer G. Wise
Department Heads
M. Keating
News Media

Please Note: For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.