

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: January 19, 2021

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Virtual Meeting Notice

For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order 6:32 PM

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call: Present: Caruso, Redinger, Veras. Absent - None.

Items for Consideration:

B&G 1. Buildings & Grounds approval of Minutes January 5, 2021

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 2. Fire Alarm & Sprinkler System Inspections - Consideration of a Purchase Requisition to S.A. Comunale in the aggregate amount \$3,025.00 for the annual Fire Alarm and Sprinkler System Inspections, Tests and Cleaning throughout City buildings.

Service Director Weidig said a Purchase Requisition is needed to SA Comunale to perform the yearly inspections for fire alarm and sprinkler systems in City buildings.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 3. HVAC Damper Inspections - Consideration of a purchase requisition to Johnson Controls in the aggregate amount of \$5,130.00 for the HVAC Damper Inspections at the Community Center and Police Station buildings. \$2,565.00 charged to Account 240710 2604. \$2,565.00 charged to Account #110210 2604.

Service Director Weidig said approval of a purchase requisition is needed for Johnson Controls to complete HVAC Damper inspections for the Police Station and Community Center Buildings.

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Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 4. Police Station Generator Exhaust Extension Project - Consideration of a motion authorizing the Purchasing Director to advertise for bids for the Brecksville Police Station Generator Exhaust Extension project.

Service Director Weidig said the need for this project comes from complaints received from occupants of the building as well as nuisance complaints from residents. The generator runs once a week for 20 minutes, if the generator should need to run for a longer amount of time, this needs to be corrected. The extension of the exhaust pipe will take the fumes away from the air handlers at the rear of the building. This project is expected to cost between \$35,000 and \$40,000.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

Motion to Adjourn at 6:39 PM

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

FINANCE COMMITTEE

Call to Order at 6:39 PM

Chairperson - Laura Redinger

Committee members - L. Carouse, A. Koepke.

Roll Call: Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

FIN 1. Finance Committee approval of Minutes January 5, 2021

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 2. Internet Auction- a Resolution authorizing the sale of personal property no longer needed or municipal purposes via internet auction in the calendar year 2021.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

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- FIN 3. Repeal Resolution 5107** - Consideration of a Resolution repealing Resolution No. 5107, adopted January 5, 2021, authorizing the issuance of a grant to the Brecksville Historical Association to correct a numbering error.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Motion to reconsider vote on agenda item #3 recommending to Council Resolution No. 5125 for repeal and replacement of Resolution 5107 adopted on January 5, 2021.

Motion made by Redinger, Seconded by Koepke.

Voting Yea: Koepke, Redinger

Voting Abstaining: Carouse

Motion to recommend to Council approval of Resolution No. 5125 to repeal and replace Resolution No. 5107.

Motion made by Redinger, Seconded by Koepke.

Voting Yea: Koepke, Redinger

Voting Abstaining: Carouse

- FIN 4. Historical Association Grant** - a Resolution authorizing the issuance of a grant in the amount of \$3,500.00 to the Brecksville Historical Association, Inc. to fund utility expenses at the Squire Rich Museum.

Motion made by Redinger, Seconded by Koepke.

Voting Yea: Koepke, Redinger

Voting Abstaining: Carouse

- FIN 5. Bid Authorization** - Request consideration of a motion providing authorization to advertise for bids on the following annual purchases & upcoming projects in 2021:

Annual Purchases:

-2021 Online Auctions of Surplus Property on GovDeals.com *Ongoing*

-Supplying Sodium Chloride (municipal purchasing consortium) *March 2021*

-Supplying Asphalt Materials (municipal purchasing consortium) *April 2021*

-Supplying Gasoline & Diesel Fuel (municipal purchasing consortium) *October 2021*

-2022 Road Program *December 2021*

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

- FIN 6. CAD Disaster Software & Mobile Data** - Consideration of a purchase requisition to Sundance Systems, Inc. for the annual support of CAD Disaster Software and Mobile Data,

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Public Records Online, AVL Support, Hosted System and Mayor's Court Interface Support for the aggregate amount of \$11,540.00 for the period of 1/1/2021 – 12/31/2021. Account #110210 2103.

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

FIN 7. Professional Bills for December 2020. Councilmember Redinger asked if there were questions related to the payment of bills. Hearing none, Councilmember Redinger went forward with a motion.

Recommend to Council approval of the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$9,079.56; Sergio I. DiGeronimo in the amount of \$5,747.50; Kulchytsky Architects, LLC in the amount of \$487.50; J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$20,404.31 and Sixmo in the amount of \$1,537.50. Total of all invoices \$39,257.37.

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

Other Matters deemed appropriate

Law Director Matty asked that the Committee reconsider the vote on agenda item # 3. Councilmember Carouse properly abstained from the vote on item #4 for the Historical Association Grant Authorization, as he is a member of that Board. Councilmember Carouse should have also abstained on item # 3, pertaining to the Historical Association as well.

Motion to Adjourn at 6:49 PM

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

LEGISLATION COMMITTEE

Call to Order at 6:49 PM

Chairperson- Ann Koepke
Committee members – D. Caruso, L. Redinger.

Roll Call: Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

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LEG 1. Legislation Committee approval of Minutes January 5, 2021

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Koepke

LEG 2. Commendation - Consideration of a Resolution commending Candace Honroth-Beaver upon her retirement from the Brecksville Recreation Commission.

Mayor Hruby said the commendations are presented to recognize, in a small part, citizens that have given their time to serve on various boards and commissions.

Councilmember Redinger said she has worked with Candace Beaver on the Recreation Commission for several years and said she has always been a wonderful member and very supportive and active on the commission and wishes Mrs. Beaver well.

Motion made by Koepke.

Voting Yea: Caruso, Koepke, Redinger

LEG 3. Commendation - Consideration of a Resolution commending Joseph Greve upon his retirement from Service on the Brecksville Civil Service Commission.

Mayor Hruby said Joseph Greve has served on the Civil Service Commission and has been appointed to leadership of the Commission soon after his appointment. Mayor Hruby said he has served for many years and done an outstanding job helping the city develop candidates for hire within the Police and Fire Departments and overseeing the promotions within the departments. Mr. Greve was highly professional when interviewing or discussing promotions or removal from a promotion or candidate list. Mayor Hruby extended his thanks to Mr. Greve for a job well done and wished him well.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger

LEG 4. Commendation - Consideration of a Resolution commending William Rittman on his retirement from service on the Advisory Board of the Brecksville Department of Human Services.

Councilmember Veras said Bill Rittman has dedicated many years of service to the Human Services Advisory Board. Councilmember Veras Mr. Rittman was a delight to work with on the Advisory Board and will be missed. Councilmember Veras wished Mr. Rittman and his family well in their new location.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Carouse, Koepke, Redinger

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LEG 5. Telecommunication Commission Appointment -consideration of a Resolution confirming the appointment by the Council of Myra Santos as a Citizen Member to the Telecommunications Commission for a three year term.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger

LEG 6. Civil Service Appointment - a Resolution confirming the appointment by the Mayor of Amanda Barcon as a Citizen Member to the Civil Service Commission for a six year term.

Councilmembers Redinger and Harwood said Mrs. Barcon's resume is very impressive and appears to be well qualified for the position. Mayor Hruby said Amanda Barcon comes from a Human Resources background and Mayor Hruby feels she will become a very important member of the Civil Service Commission. The other candidate also was very well qualified and asked to be considered for a future appointment.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger

Other Matters deemed appropriate

Motion to Adjourn at 6:56 PM

SAFETY-SERVICE COMMITTEE

Call to Order at 6:56 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

SAF 1. Safety Service Committee approval of Minutes January 5, 2021

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

SAF 2. EMS Grant - a Resolution authorizing the Mayor to complete the grant process for a 2021-2022 Ohio Emergency Medical Services (EMS) Grant through the Ohio Department of Public Safety.

Fire Chief Zamiska said the city has been previously successful in receiving grant funding from the Ohio Department of Public Safety. If successful the Fire Department would use the funds to purchase first responder equipment, airway management and heart monitor supplies.

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Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

- SAF 3. Assistance to Firefighters Grant** - a Resolution authorizing the City of Brecksville Fire Chief to complete the grant process for a FY2020 Assistance to Firefighters Grant.

Chief Zamiska said the current ladder truck is 20 years old. The cost of a new truck is \$1.3 million. The Department is requesting authorization to submit the grant application through Homeland Security and FEMA. If awarded this very competitive grant, the City would have a 5% cost share.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

- SAF 4. Goodyear Purchases** - Consideration of an Ordinance authorizing the annual state contract purchases of tires for the City's vehicle fleet in the calendar year 2021 from the Goodyear Tire & Rubber Company on the Ohio Department of Administrative Services Contract #RS902819.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

- SAF 5. Chagrin Valley Dispatch** - Consideration of a Purchase Requisition to Chagrin Valley Dispatch (CVD) in the amount of \$468,317.90 for the 2021 Operating Cost Share, per the Member Participation Agreement with CVD approved via Resolution 4796 in December 2017. Account #110210 2132.

Councilmember Redinger asked if this is paid monthly. Mayor Hruby said this is invoiced and paid monthly.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

- SAF 6. Replacement Truck Bed** - Consideration of a motion authorizing a Purchase Requisition to KMS Paint & Body in the amount of \$3,459.20 for a replacement truck bed and various repairs for the Animal Warden's Vehicle. Account #110250-2602

Police Chief Goodrich said the Animal Warden's truck is an older vehicle is in need of body repairs. The Service Department provided quotes to replace the truck bed and paint.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

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SAF 7. Supplementary Snowplowing- Consideration of a motion to approve a purchase requisition to Mattes Landscaping in the amount of \$29,000.00 for Supplementary Snowplowing for the 2021 snow season. This includes plowing/icing various parking lots and sidewalks.
T Account #110430 2103 \$20,000.00, Account #110172 2103 \$9,000.00.

Service Director Weidig said Mattes provides service for smaller areas within the City. the Police Department, Municipal Parking Lot and Post Office, the Old Town Hall Annex, SW Municipal Parking Lot, Chagrin Valley Dispatch for which Brecksville pays a portion and shares the expense with Chagrin Valley Dispatch.,

Motion made by Caruso, Seconded by Kingston.
Voting Yea: Caruso, Kingston, Veras

SAF 8. Accident & Health Insurance - Consideration of a Purchase Requisition to Wichert Insurance Services, Inc. for year 3 of a 3 year rate-guaranteed policy through Provident for Accident & Health Insurance Coverage for Volunteer & Part-Time Firemen at \$3,212.00 per year. Policy term 2/1/2021 – 2/1/2022. Account No. 290260 2101.

Fire Chief Zamiska said he is very grateful to be able to provide this benefit for the City's volunteer and part time fire fighters with hopes they benefits are never needed.

Motion made by Caruso, Seconded by Kingston.
Voting Yea: Caruso, Kingston, Veras

Motion to Adjourn at 7:08 PM

Motion made by Caruso, Seconded by Veras.
Voting Yea: Caruso, Kingston, Veras

STREETS & SIDEWALKS COMMITTEE

S&S 1. Streets & Sidewalks Committee approval of Minutes January 5, 2021

Motion made by Carouse, Seconded by Veras.
Voting Yea: Carouse, Kingston, Veras

Call to Order at 7:08 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Caruso.
Absent: None.

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Items for Consideration:

S&S 1. Streets & Sidewalks Committee approval of Minutes January 5, 2021

Motion made by Carouse, Seconded by Redinger.

Voting Yea: Carouse, Kingston, Veras

S&S 2. 2021 Road Program - Consideration of the 2021 Road Program.

Councilmember Carouse said the Road program is prepared by the Service Director and staff.

Service Director Weidig reviewed the 2021 Road Program and the budget proposed to complete the repairs and maintenance.

Councilmember Carouse said the Committee hopes to be able to review conditions in the spring and verify any changes that may be needed.

Other Matters deemed appropriate

Motion to Adjourn at 7:16 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

UTILITIES COMMITTEE

Call to Order 7:16 PM

Roll Call

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

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Items for Consideration:

UTL 1. Utilities Committee approval of Minutes January 5, 2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

Other Matters deemed appropriate

Cleveland Water: Engineer Wise reported the Cleveland Water Department water main extension project for the Woodlands subdivision was completed very quickly. Engineer Wise said the water shut off was only 1 hour and 20 minutes.

Weise and Riverview Update: Engineer Wise said North East Ohio Regional Sewer District has pushed the project into advanced studies. This will take approximately (10) months to evaluate options. NEORSD staff is looking into sources of sediment contributing to the area. They have identified (4) areas, including Pica Lake. Pica Lake is on the City's capital plan for 2023. Councilmember Koepke asked if Pica Lake will be dredged. Engineer Wise said the lake collects sediment and always will need to be dredged.

Motion to Adjourn at 7:22 PM

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

COMMITTEE OF THE WHOLE

Call to Order at 7:22 PM

Roll Call

Items for Consideration:

CoW 1. Committee of the Whole Minutes 12-15-2020

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras

Motion to Adjourn at 7:23 PM

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras