JERRY N. HRUBY, MAYOR AND SAFETY DIRECTOR
CITY COUNCIL
GREG SKALJAC, PRESIDENT
MICHAEL T. HARWOOD, VICE PRESIDENT
GERALD F. BROSKI
LOUIS N. CAROUSE, JR.
NORA L. MURPHY
LAURA C. REDINGER
KIMBERLY A. VERAS
MARY SCULLIN, CLERK

MINUTES
Council Committee Meetings
March 21, 2017

Present: Council President G. Skaljac, Council members L. Carouse, N. Murphy, L. Redinger, K. Veras. Mayor Jerry N. Hruby, Engineer G. Wise, Finance Director V. Price, Purchasing Director R. Riser, Service Director R. Weidig, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Recreation Director T. Tupa,, CBO S. Packard, M. Stuczynski, Financial Consultant, J. Mitchell – Brecksville Magazine, Clerk of Council M. Scullin, B. Sandrick – Northeast Ohio Media Group.
Absent: G. Broski, M. Harwood.

Buildings & Grounds Committee
Chairperson Michael Harwood.
Committee members L. Carouse, L. Redinger.
Acting Chairperson Carouse called the meeting to order at 6:35 P.M.
Roll Call – Present: Carouse, Redinger.

Approval of the February 7, 2017 Buildings & Grounds Committee meeting minutes.
Motion by Carouse, Seconded by Redinger, to approve the February 7, 2017 meting minutes as presented. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Approval of the February 21, 2017 Buildings & Grounds Committee meeting minutes.
Motion by Carouse, Seconded by Redinger, to approve the February 21, 2017 meeting minutes as presented. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Highland Drive Cemetery: Presentation & Discussion
Acting Chairperson Carouse said that the legislation presented today is recommending to Council for approval, a request for a slope slippage study for the Highland Drive Cemetery. Engineer Wise stated that CTL Engineering, Inc. has submitted a proposal to check the soil types before proceeding with any further construction. Engineer Wise stated that they will drill four holes to check the subsurface soil types, he sees no visible issues but would like confirmation before construction begins.

- Motion by Carouse, seconded by Redinger, to recommend approval of the City Engineer's request for passage of a Resolution accepting the proposal of CTL Engineering, Inc. in the amount of $5,000.00 for subsurface exploration/slope evaluation at the Brecksville Cemetery on Highland Drive in relation to the Potential expansion of the Cemetery opposite Section 5 against SR-82. Account #C480171 3102. Project #Ll160004. Ayes: Carouse, Redinger. Nays:

BRECKSVILLE
A Community Of The Western Reserve · Founded 1811

9069 Brecksville Road • Brecksville, Ohio 44141 • (440)526-2609 • Fax: (440)526-8708

None. Motion carried 2-Ayes, 0 Nays.

(Continued) **Buildings & Grounds Committee**

Brecksville Fire Station Modifications Project:

Acting Chairperson Carouse said that the next piece of legislation is regarding the acceptance of a bid from Classical Construction LLC., for modifications to the Fire Station. Purchasing Director Riser stated that after an internal review of the bid submissions by the city architect, it was determined that it was in the best interest of the City to award the best and lowest bids from two contractors. Classical Construction LLC, for the basement and roof replacement including the slab replacement and Underground Plumbing.

- Motion by Carouse, seconded by Redinger, to accept a bid tabulation and recommend for passage, by Council, an Ordinance accepting the bid of Classical Construction LLC in the aggregate total amount of $222,425.00 for the Brecksville Fire Station Modifications Project. Base Bid: Roofing Replacement Project - $98,425.00. Alternate #1: Slab Replacement and Underground Plumbing - $124,000.00. Account #C490260 3202. Project #Bl150008. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Director Riser said the alternates #2, #3, #4 were awarded to Apex Construction and Management Co. for the overhead doors, the man doors and the hose tower.

- Motion by Carouse, seconded by Redinger, to recommend for passage an Ordinance accepting the bid of Apex Construction & Management Co., for the Brecksville Fire Station Modifications, Project #Bl150008Inc. in the aggregate total amount of $90,300.00 for Alternates #2 – Overhead Sectional Doors in the amount of $38,000.00; Alternate #3 – Man Doors in the amount of $20,100.00; and Alternate #4 – Hose Tower in the amount of $32,200.00 for the Account #C490260 3202. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Purchasing Director Riser said that the city decided not to issue Alternate #5 for the bio-swales. Service Director Weidig said that the cost of $30,000.00 was a lot to spend on the bio-swales. The service department will construct the bio-swale. Director Weidig stated that the service department has other work, mounding to finish, on the site that could be coordinated with the bio-swale project. Acting Chairperson Carouse affirmed that the service department would be able to accomplish the project.

Director Riser said that the references were checked on the contractors and following the pre-construction meeting, the project should begin in April.

Council President Skaljac asked how long the project should last. Director Weidig said that a time line should be available after the pre-construction meeting and he would report back to Council.

Fire Alarm System Replacement at 4410 Oakes Road

Acting Chairperson Carouse said that the requested legislation is for the engineering and design of a fire alarm system at a building at Blossom Hill. Director Weidig said that the plan is to move the Historical Society to this building. The Fire Alarm system is from 1982 and outdated. The engineer's review provided for the existing space and noted that the use will be a business occupancy and storage facility. Director Weidig noted that at this time the sprinkler system appears to be fine. A quote was also issued in the event that the sprinkler system needs updates

(Continued) **Buildings & Grounds Committee**

or repairs. Director Weidig is not requesting approval for any funds for maintenance or upgrades to the sprinkler system. A new alarm panel would be installed and would be compliant with the NFPA 72 Code. Acting Chairperson Carouse stated that any changes are required for the sprinkler system. Director Weidig agreed.

- Motion by Carouse, seconded by Redinger, to recommend passage of a Resolution accepting the proposal of Karpinski Engineering in the amount of $5,500.00 for professional engineering and design services for 4410 Oakes Road the Account #C490161 3202, Project #BI170002. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Recreation Department:

Resurfacing of City Hall Tennis Courts

Acting Chairperson Carouse said that he has a request to resurface the City Hall Tennis Courts. Recreation Director Tupa said that the surface of the tennis courts is in need of re-surfacing. Director Tupa stated that the last time the courts were resurfaced was eight years ago. Acting Chairperson Carouse asked if all of the equipment was being replaced. Director Tupa said that the poles would be staying, new gates and mesh would be installed. Acting Chairperson Carouse asked if the service department was doing any of the work. Director Weidig replied that the department expects the extent of their work on the project will be painting the poles. Acting Chairperson Carouse asked when the project should be completed. Director Tupa said the tennis courts should be done by mid - May and the basketball court project in June.
Acting Chairperson Carouse asked how long the courts would be unusable. Director Tupa replied approximately 5-7 days, depending on the weather.

- Motion by Carouse, seconded by Redinger, to approve a purchase requisition in the amount of $22,564.00 to Sitetech Inc. for resurfacing of City Hall tennis courts, plus a $2,000.00 contingency for unforeseen services, if needed. Requisition Total: $24,564.00. Account #C241710 3102. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

The Kids Quarters Basketball Court Improvements Project

Acting Chairperson Carouse said that the proposal presented is for resurfacing and replacement of the fencing for the basketball court at Kids Quarters as previously explained by Director Tupa.

- Motion by Carouse, seconded by Redinger, to approve a blanket vendor purchase requisition in the aggregate amount of $16,802.00 for the Kids Quarters Basketball Court Improvements Project. Industrial Surface Sealer, Inc. - $10,207.00; Borchert Fence Co. - $4,595.00 for improvements to fencing around the basketball court; a Contingency amount of $2,000.00 for unforeseen services, if needed. Account #C241710 3102. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.
- Motion by Carouse, seconded by Councilmember Redinger to adjourn at 6:47 PM. . Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Finance Committee

Chairperson Laura Redinger.
Committee members L. Carouse, M. Harwood.
Chairperson Redinger called the meeting to order at 6:49 P.M.
Roll Call – Present: Redinger, Carouse.

- Approval of the February 7, 2017 Finance Committee meeting minutes.
  Motion by Redinger, seconded by Carouse to approve the February 7, 2017 Finance Committee meeting minutes. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

- Approval of the February 21, 2017 Finance Committee meeting minutes.
  Motion by Redinger, seconded by Carouse to approve the February 21, 2017 Finance Committee meeting minutes. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Ohio Arts Council's Creative Aging Ohio Initiative
Chairperson Redinger said that there is a proposed resolution to apply for a grant to fund art and music classes for the elderly. Director Riser said that a grant was successfully applied for and obtained last year.

- Motion by Redinger, seconded by Carouse, to recommend approval of a Resolution authorizing the Mayor to apply jointly with the City of Broadview Heights to the Ohio Arts Council's Creative Aging Ohio Initiative for funding of art classes and a musical collaboration with the Cleveland TOPS Swing Band for the elderly. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Appropriations for Current Expenses
Chairperson Redinger said that a request for appropriations to amend a resolution was prepared for tonight's meeting.

- Motion by Redinger, seconded by Carouse, to recommend passage of an Ordinance to amend Ordinance No. 5038 making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2017, making necessary appropriation and revenue adjustments. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

The Issuance and Sale Of Bonds In The Maximum Principal Amount Of $8,000,000
Chairperson Redinger said that there will be bonds issued for the costs of constructing, furnishing and equipping the new Police Department.
Councilmember Carouse asked if there are two separate issues. Finance Director Price said that they will be offered at the same time, but are for two separate projects.

- Motion by Redinger, seconded by Carouse, recommending passage of an Ordinance providing for the issuance and sale of bonds in the maximum principal amount of $8,000,000 for the purpose of paying costs of constructing, furnishing, and equipping a new building to house the Police Department. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

(Continued) **Finance Committee**

The Issuance and Sale Of Bonds In The Maximum Principal Amount Of $2,000,000

- Motion by Redinger, seconded by Carouse, recommending passage of an Ordinance providing for the issuance and sale of bonds in the maximum principal amount of $2,000,000 for the purpose of paying costs of constructing a new City Service Center Garage that will include a garage area, workshop/storage room, secure pesticide storage room, offices, kitchen/break room, restrooms, locker rooms and landscaping, all together with all necessary appurtenances. Ayes: Carouse, Redinger. Nays: None. Motion carried 2-Ayes, 0 Nays.

Amended agreement with Financial Network of America
Chairperson Redinger said that there is an additional item to add to the agenda tonight. An additional investment option is available to retiring employees.

- Motion by Redinger, seconded by Carouse, requesting the Law Director prepare legislation authorizing the Mayor to enter into an amended agreement with Financial Network of America to add the additional employee investment option of Healthcare Reimbursement Account (HRA) to the current deferred compensation plan. Ayes: Redinger, Carouse. Nays: None. Motion carried 2-Ayes, 0-Nays.

Salary Continuation Agreement
Chairperson Redinger asked the Mayor for more information. Mayor Hruby said that Police Officer William Griffith was injured during training and is undergoing some testing. During this time, it is requested that Office Griffith receive a continuation of his wages rather than total temporary compensation through Ohio Bureau of Workers Compensation.

- Motion by Redinger, seconded by Carouse, to recommend approval of salary continuation for Officer William Griffith beginning March 13, 2017. Ayes: Redinger, Carouse. Nays: None. Motion carried 2-Ayes, 0-Nays.

Adjournment: Motion by Redinger, seconded by Carouse, to adjourn the Finance Committee meeting at 6:54 P.M. Ayes: Redinger, Carouse. Nays: None. Motion carried 2-Ayes, 0-Nays.

Legislation Committee
Chairperson Nora Murphy.
Committee members: L. Redinger, K. Veras
Chairperson Nora Murphy called the meeting to order at 6:54 P.M.
Roll call- Present: Murphy, Redinger, Veras

Approval of the February 7, 2017 Legislation Committee meeting minutes.
Motion by Murphy, seconded by Redinger, to approve the Legislation Committee minutes of February 7, 2017 as submitted. Ayes: Murphy, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

(Continued) **Legislation Committee**

Approval of the February 21, 2017 Legislation Committee meeting minutes.
Motion by Murphy, seconded by Redinger, to approve the Legislation Committee minutes of February 21, 2017 as submitted. Ayes: Murphy, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Council President Skaljac asked what the status is of the solar panel issues currently in discussion with the Planning Commission. Mayor Hruby said that planning is working on that and other recommendations to the legislation committee.

Adjournment: Motion by Murphy, seconded by Redinger, to adjourn the Legislation Committee meeting at 6:56 P.M. Ayes: Murphy, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee
Chairperson Kim Veras.
Committee members G. Broski, N. Murphy.
Chairperson Veras called the meeting to order at 6:56 P.M.
Roll Call – Present: Veras, Murphy.

Approval of the February 7, 2017 Safety-Service Committee meeting minutes.
Motion by Veras, Seconded by Murphy to **approve the February 21, 2017 Safety-Service Committee meeting minutes.** Ayes: Murphy, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

Approval of the February 21, 2017 Safety-Service Committee meeting minutes.
Motion by Veras, Seconded by Murphy to **approve the February 21, 2017 Safety-Service Committee meeting minutes.** Ayes: Murphy, Veras. Nays: None. Motion carried 2-Ayes, 0-Nays.

Service Department:
2017 Scag Turf Tiger Zero Turn Mower
Chairperson Veras stated that the service department is in need of a mower. Director Weidig said that a 52 inch mower works well at the cemetery to mow between the headstones. The existing mower used at the cemetery will be made available to the median crew and the one currently used by the median crew will be used as a back-up mower.

- Motion by Veras, seconded by Murphy, to approve a purchase requisition in the amount of $12,173.00 to North Royalton Power Equipment Company for the purchase of a 2017 Scag Turf Tiger Zero Turn Mower. Account #C110610 3300. Ayes: Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

- **Perkins Cart Tipper**

Chairperson Veras made a request for a motion to approve the purchase of a Perkins Cart Tipper to be installed on the Rubbish Packer B-72. Director Weidig said that the center mount tipper was installed on B-74 and it has worked well and installation on the second truck is requested.
(Continued) **Safety-Service Committee**

- Motion by Veras, seconded by Murphy, to approve a purchase requisition in the amount of $7,594.00 to Bell Equipment Company for the purchase of a Perkins Cart Tipper Model D6080 for installation on a City rubbish packer. Account #C110610 3300. Ayes: Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Lake Erie Watershed Canopy Restoration Grant Program
Chairperson Veras said review of the City's purchase of trees through the Lake Erie Watershed Canopy Restoration Grant Program. Director Weidig said that with Council's approval a grant was applied for and received for $25,000.00 to purchase the trees and the City's matching $25,000.00 to install the trees. There were three areas that were identified by the Lake Erie Watershed Canopy Restoration Grant Program and approved by the Ohio Department of natural Resources (ODNR). Letters were sent to residents regarding tree lawn trees in the Iroquois/Cherokee area and 39 property owners responded and would like trees to be planted. The trees will also be planted to reforest an area by the cemetery on Highland Dr. and the remainder at the Blossom property. Director Weidig said that approximately 150 trees will be planted.

- Motion by Veras, seconded by Murphy, to approve a blanket vendor purchase requisition in the amount of $24,949.00 for the purchase of trees utilizing grant funds received through the Lake Erie Watershed Canopy Restoration Grant Program. Account #C480171 3505. Project #OP150007. Ayes: Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Police Department/Fire Department

Appointment of Sergeant
Chairperson Veras said a resolution has been prepared for promotion of police officer William A. Reppa to the position of Sergeant.

- Motion by Veras, seconded by Murphy, to recommend passage of a Resolution appointing William A. Reppa to Sergeant in the Brecksville Police Department. Ayes: Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Motorola Portable Radio Batteries
Chairperson Veras said that a request has been made to purchase batteries for the Police and Fire Department's portable radios and said that by purchasing for both departments, they would get a better price. Chief Goodrich stated that the price quote received from Radioparts.com was substantially lower that any other vendor. We will be changing to a different type radio shortly, but are waiting for grants from the County to purchase those radios. For safety reasons, the batteries need to be purchased now.

- Motion by Veras, seconded by Murphy, to approve a purchase requisition in the amount of $3,775.28 to RadioParts.com for the purchase of thirty-five (35) Motorola Portable Radio Batteries #NTN9858C for the Police Department in the amount of $2,223.19 charged to Account #110210 2501: and twenty (20) Motorola Portable Radio Batteries #NTN9858C and three (3) #NNTN4436B for the Fire Department in the amount of $1,552.09 charged to Account #290260 2952. Ayes: Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

(Continued) **Safety-Service Committee**

Adjournment: Motion by Veras, seconded by Murphy, to adjourn the Safety-Service Committee meeting at 7:02 P.M. Ayes: Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Streets & Sidewalks Committee
Chairperson Gerald Broski
Committee members N. Murphy, K. Veras.
Acting Chairperson Murphy called the meeting to order at 7:02 P.M.
Roll Call – Present: Veras, Murphy.

Approval of the February 7, 2017 Streets & Sidewalks Committee meeting minutes.
Motion by Murphy, seconded by Veras, to approve the Streets & Sidewalks Committee meeting minutes of February 7, 2017 as submitted. Ayes:, Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Approval of the February 21, 2017 Streets & Sidewalks Committee meeting minutes.
Motion by Murphy, seconded by Veras, to approve the Streets & Sidewalks Committee meeting minutes of February 7, 2017 as submitted. Ayes:, Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Adjournment: Motion by Murphy, seconded by Veras, to adjourn the Streets & Sidewalks Committee meeting at 7:03 P.M. Ayes:, Veras, Murphy. Nays: None. Motion carried 2-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Skaljac, seconded by Carouse, to convene a Committee of the Whole meeting at 7:03 P.M. Ayes: Carouse, Murphy, Redinger, Skaljac, Veras.Nays: None. Motion carried 5-Ayes, 0-Nays.

Release and Settlement Agreement for a Lateral Sewer Repair.
Council President Skaljac said that after the previous executive session discussion, the committee is requesting Council authorize a release and settlement agreement for a lateral sewer repair. Engineer Wise said that the proposal to share the cost with the property owner for repairs at 6537 Glen Coe Dr. Council President Skaljac stated that legislation has been prepared for tonight's meeting.

Riverview Road Stream Relocation Project
Council President Skaljac said change orders were received for the Riverview Road stream relocation project. Engineer Wise said that there are Ohio Department of Transportation (ODOT) required change orders for the project. These change orders are for a summation of the quantities used in the field.

(Continued)**Committee of the Whole Meeting**

Motion by Skaljac, seconded by Carouse, approve Riverview Road Stream Relocation PID-95105, to Contractor Mark Haynes Construction, Inc. Change Order #1, a $0 change order to adjust quantities to represent actual used quantities versus plan quantities; and Change Order #2, cost adjustments in the amount of $4,655.04 in accordance with ODOT 104.02. New Contract Total with Change Orders 1 and 2: $380,179.74. Ayes: Carouse, Murphy, Redinger, Skaljac, Veras. Nays: None. Motion carried 5-Ayes, 0-Nays.

- **Cambridge Village – Greenbrier Drive – Resident Site Visit.**
  Engineer Wise said that along with Councilmember Carouse, Councilmember Harwood, Director Weidig, they met with a resident of Greenbrier Drive to discuss drainage in the area. The resident is concerned regarding the storm water entering the subdivision from Broadview Heights. Previous concepts were presented to Council for consideration, purchasing land and installing a basin to collect the water, large diameter sewer to convey the water from one are to another, and Council chose not proceed at that time. The resident is requesting that the City improve the inlet capacity of the storm sewer inlet basins in two locations. The resident has been active in clearing off the sewer grates and has been very complimentary and thankful for the job the service department is doing. Council President Skaljac asked if this would help with the flooding. Engineer Wise said it may provide minimal value, such as keeping the inlet from becoming blocked at the beginning of a storm. In a major rain event, it may not have an effect because the size of the sewer will not change, only the inlet. The water will flow over land at this point.

  Engineer Wise will request funding in 2018 for a project to alleviate the flooding, expecting a cost of $25,000.00 - $30,000.00, to replace the two inlets.
  Murphy asked if the sewer size would be changed. Engineer Wise said not unless Council requested that to be done.

- **Tanager Trail – Slope Slippage.**
  Council President Skaljac asked about a concern regarding property at Tanager Trail. Engineer Wise said that Service Director Weidig observed an area of Tanager trail that was experiencing slope slippage near the cul-de-sac. The area was previously addressed 10-years ago with soil nailing. It appears the slope has eroded around and below the existing concrete cap exposing the soil nails, but the guardrail and edge of the pavement are still intact. The area will need to be monitored until the point where repairs can be made. If necessary, creating a one lane road may be an option if conditions worsen.

  Mayor Hruby asked if a concrete cap could be put on top of the site. Engineer Wise said that all aspects would be evaluated further to determine what can be done.
  Engineer Wise said that if the Mayor and Council have no objection, the project will be added to the capital plan and evaluated at the end of 2017. As a very preliminary budget, Engineer Wise anticipates this work to be in the range of $250,000.00.

Continued)**Committee of the Whole Meeting**

- **ODOT I-77 Preconstruction Meeting**
  Engineer Wise stated that on behalf of the City, staff from his office attended the ODOT preconstruction for the I-77 widening project. ODOT is moving forward with the multiyear project From Oakes Road to the Ohio Turnpike Interchange.

- Council President Skaljac asked if Engineer Wise had any information regarding clearing of the property or any permits issued for the police station site. Engineer Wise said that his office had received the Army Corps of Engineers permit. The Mayor will execute that permit. There are .2 acres of wetland fill on the property and when the City pays for the mitigation the environmental factors will be complete.

Committee of the Whole Meeting Adjourned: Motion by Skaljac, seconded by Carouse, to reconvene the Committee of the Whole meeting at P.M. Ayes: Carouse, Murphy, Redinger, Skaljac, Veras. Nays: None. Motion carried 5-Ayes, 0-Nays

Executive Session: Motion by Skaljac, seconded by Carouse, to adjourn into Executive Session to discuss matters of pending potential litigation and an economic development agreement.
Ayes: Carouse, Murphy, Redinger, Skaljac, Veras. Nays: None. Motion carried 5-Ayes, 0-Nays.

/tt

cc: Members of Council
Mayor Jerry N. Hruby
Law Director D. Matty
Engineer G. Wise
Department Heads