

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: May 04, 2021

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**Virtual Meeting Notice**

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

**BUILDINGS & GROUNDS COMMITTEE**

**Call to Order at 6:30 PM**

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

**Roll Call**

Present: Veras, Caruso, Redinger. Absent: None.

**Items for Consideration:**

**B&G 1. Approval of 4-06-2021 Buildings & Grounds Committee Minutes**

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

**B&G 2. Sprinkler System Piping Testing** - Consideration of a motion recommending to Council approval of a purchase Requisition to ABC Fire, Inc. in the aggregate amount of \$3,840.00 for the Sprinkler System Piping Testing on the Blossom Service Department Garage and Blossom Building #1 occupied by the Historical Society, and the Hydrostatic Testing of the Fire Department Connection Sprinkler System Pipe located on the exterior of these same two buildings, as well as the Horticulture Building and the Fire Station. These tests are required every five years. Account #110161 2603 Blossom Service Garage \$1,235.00, Account #110161 2603 Blossom Building #1 \$1,235.00, Account #290260 2603 Fire Station \$685.00, Account #110171 2603 Horticulture Building \$685.00

Service Director Weidig said these inspections are required in accordance with the adopted code. ABC Fire, Inc. submitted the lowest and best bid for these services.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

**Motion to Adjourn at 6:34 PM**

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

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**FINANCE COMMITTEE**

**Call to Order at 6:34 PM**

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse, L. Redinger.

**Roll Call**

Present: Carouse, Koepke, Redinger. Absent - None.

**Items for Consideration:**

**FIN 1. Approval of 4-20-2021 Finance Committee Minutes**

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

**FIN 2. Police Chief Assessment Recommendation Board** - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in in the aggregate amount of \$4,500.00 for the Police Chief Assessment Recommendation Board consultant fees at \$1,500 each for (3) three board members. Councilmember Redinger said this is a process used by the City in the past to interview and recommend appointment of certified personnel. Account #110210 2101.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

**FIN 3. Audit Services** - Consideration of a motion recommending to Council approval of an increase to Purchase Order # CT214970 to James G. Zupka, CPA, Inc. in the amount of \$960.00 for a modification to the contract for the City's annual audit services due to additional testing procedures required. Account #110150 2101

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

**FIN 4. Workers Compensation Claim Administration** - Consideration of a motion recommending to Council approval of a purchase order to Sedgwick in the amount of \$2,915.00 for the third party administration of all workers compensation claims in group rating year 2022. Account #110150 2103. Finance Director Starosta said the City is invited to join group rating programs for third party administration of workers compensation claims. Finance Director Starosta is recommending the same group Sedgwick, formerly known as Comp Management.

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Motion made by Redinger, Seconded by Carouse.  
Voting Yea: Carouse, Koepke, Redinger.

- FIN 5. Chamber of Commerce** - Consideration of a motion, recommending to Council, to waive lease payments on their space at The Old Town Hall Annex during the time of January 1, 2021 May 2021. The Chamber will be terminating the use of the City's facilities. Mayor Hruby said due to the COVID-19 pandemic the Chamber of Commerce requested the City waive the fees paid for the rental of space at the Old Town Hall. The Chamber has not used the space in all of 2021 and does not intend to use the space in the future.

Motion made by Redinger, Seconded by Carouse.  
Voting Yea: Carouse, Koepke, Redinger.

- FIN 6. Professional Bills** - Recommending to Council approval of the payment of monthly bills for professional services as follows: Matty, Henrikson and & Greve in the amount of \$8,583.70; Sergio I. DiGeronimo in the amount of \$3,960.00, Roger Wadsworth in the amount of \$350.00, Kulchytsky Architects, LLC in the amount of \$75.00; J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$21,208.50 and Sixmo in the amount of \$175.00. Total of all invoices \$36,352.20.

Motion made by Redinger, Seconded by Carouse.  
Voting Yea: Carouse, Koepke, Redinger

**Motion to Adjourn at 6:42 PM**

Motion made by Redinger, Seconded by Carouse.  
Voting Yea: Carouse, Koepke, Redinger.

**LEGISLATION COMMITTEE**

**Call to Order at 6:42 PM**

Chairperson- Ann Koepke  
Committee members – D. Caruso, L. Redinger.

**Roll Call**

Present: Caruso, Redinger, Koepke. Absent: None.

**Items for Consideration:**

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**LEG 1. Approval of Legislation Committee Minutes 4-20-2021**

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger

**Motion to Adjourn at 6:43 PM**

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

**SAFETY-SERVICE COMMITTEE**

**Call to Order at 6:43 PM**

Chairperson- Dominic Caruso

Committee members – D. Kingston, K. Veras

**Roll Call**

Present: Kingston, Veras, Caruso. Absent: None.

**Items for Consideration:**

**SAF 1. Approval of 4-20-2021 Safety Service Committee Minutes**

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

- SAF 2. Fire Department Vehicle Purchase** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the State Contract purchase of a 2021 Chevrolet Tahoe for use by the Brecksville Fire Department from Ganley Chevrolet of Aurora in the amount of \$38,239.00. Account #C450260 3300. Fire Chief Zamiska said the Department said the purchase is through State Contract Purchasing and funded through the EMS Billing account. The department has a 2018 Chevy Suburban that will be rotated for non-emergency use to the Service Department. The 2018 Chevy Tahoe vehicle currently used by the Fire Chief will now be used by the Fire Department and the new 2021 Chevy Tahoe will be used by the Fire Chief. The Fire Chief's vehicle generally accumulated more mileage.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

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**SAF 3. Fire Vehicle Equipment** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the State Contract Equivalent Purchase from Hall Public Safety Upfitters in the aggregate amount of **\$19,344.53** for the emergency lighting equipment, command post pull-out board installation on the new 2021 Chevrolet Tahoe and Vehicle Graphics for the 2018 Chevy Tahoe used by the Fire Department. Account #C450260 3300

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

**Other Matters deemed appropriate**

**Motion to Adjourn at 6:46 PM**

Motion made by Carouse, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order 6:46 PM**

Chairperson- Louis Carouse

Committee members- D. Kingston, K. Veras

**Roll Call**

Present: Kingston, Veras, Carouse. Absent: None.

**Items for Consideration:**

**S&S 1. Approval of 4-20-2021 Streets & Sidewalks Committee Minutes**

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

**S&S 2. Tanager Trail Pavement Reduction Project Deduct Change Order** - Consideration of a motion recommending to Council approval of a Deduct Change Order in the amount of \$2,240.00 for the Tanager Trail Pavement reduction Improvement Plans. Engineer Wise said the subcontractor inadvertently left out the macro-fiber when pouring the curb. Engineer Wise said the macro-fiber is requested by himself and is in addition to ODOT requirements for paving. Carron Paving has offered a 25% cost reduction for the inadvertent omission of macro-fiber re-enforcement during the installation of the curb. The project meets ODOT requirements without the macro-fiber. Engineer Wise said he feels removal and replacement of the curb will not benefit the City or the contractor. Acct. C480171 3501. Project #RD170001.

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Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

**S&S 3. Sidewalk Connectivity Discussion**

Councilmember Carouse said the committee has set aside time to discuss the connectivity plan presented at a previous meeting. Councilmember Carouse said the installation has been done in subdivisions and at the expense of property owners.

Councilmember Kingston asked if the committee would be meeting separately with sidewalks as the only topic. Councilmember Veras said she would be open to that. Councilmember Caruso said he thinks a committee meeting with sidewalks as the only topic would be a good idea, many residents are concerned about sidewalks. Councilmember Caruso asked what caused the City to do a sidewalk study on Fitzwater. Mayor Hruby said a request was made when improvements were being made to Fitzwater in regard to stormwater flooding that was taking place at the bottom of Fitzwater. Michael Benza & Associates was the engineer hired to perform the study. The Engineer said the slope of the driveways that would be required if sidewalks were installed would be unsafe. Cars getting in and out of driveways would be unsafe if stormwater, sanitary and sidewalks were installed. Council asked Fitzwater residents if they wanted to sign a request for assessment. Mayor Hruby said there was a great objection by property owners to be assessed. Councilmember Caruso asked if the sidewalk study was done as part of a larger project Mayor Hruby said yes. Mayor Hruby said The City wanted to install a bike path or sidewalks on Oakes Road. A bike path would need at least 10 feet the project was very costly and there was a concern regarding the storm water swales on Oakes Road.

Mayor Hruby said the south end of town, Parkview Road and south will be part of a multi modal plan Snowville Road west and SR 21. Some property owners received variances to delay the installation of sidewalks until the City deemed necessary. Mayor Hruby said the recent request to install sidewalks resulted in court proceedings. Mayor Hruby said some areas are not conducive to sidewalks due to the topography. Sidewalks near the new school have been questioned. Mayor Hruby said this will be an elementary school, the state requires elementary students to be bussed to school. Council may choose to take it to the various neighborhood and ask if resident would like to pay for sidewalks.

Mayor Hruby said CBO Packard may have a plan that shows where sidewalks currently exist. Utilities are also another concern of sidewalk installation. The administration, with the engineer, could put a plan together showing areas in need of sidewalks.

Councilmember Redinger asked if the school has data on how many children walk, how many drive their children, how many ride the bus. Also Broadview Heights' plan for Oakes Road sidewalk to the west.

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Councilmember Koepke said the Blossom Facility does not only have a school, but city facilities at Blossom. ODOT offers free classes to help municipalities plan these projects. Councilmember Koepke said she will forward the information to Councilmembers again.

Council President Harwood asked how long the mapping would take.

Engineer Wise said he will look at the map CBO Packard has of existing sidewalks. IF the map is up to date, he will not need to do mapping again.

Engineer Wise said the study was done before he was with the City. Engineer Wise will review the maps and locate where steep grades are that may not be conducive to sidewalks.

Councilmember Veras said the map provided by Ms. Stumpfl and Ms. Popielski list two priority streets. That may be a starting point.

Council President Harwood asked Engineer Wise to speak with CBO Packard regarding plan & map.

Mayor Hruby said the Park has installed a trail, along with Brecksville & Broadview Heights. The intent is to connect the trail through Blossom Hill, not through school property, because of security purposes. The first phase is to connect to Glenwood Trail. Then a sidewalk on Glenwood would then connect to SR 82. There will be several routes proposed.

Councilmember Kingston said he would be willing to assist Engineer Wise gathering data. The overall cost of sidewalks.

Councilmember Caruso said he believes the topic is oversimplified and the true cost of installation is far greater than just the cost of concrete.

Councilmember Koepke said knowing the numbers will be a benefit and having a plan to present could provide additional funding outside of the city and its residents.

Councilmember Caruso said the school asked for a variance because it was recommended sidewalks not be installed without a connecting sidewalk, potentially enticing children to a major thoroughfare. The school intends to apply for grant funding. However the applications may only be obtained after the building is completed. Councilmember Caruso said the Board of Zoning Appeals granted a temporary variance until the school is able to apply for grant funding.

Councilmember Koepke said they are looking to have the city obtain funding.

Mayor Hruby asked if they are looking for sidewalk funding?

Councilmember Koepke said having an overall vision of where the city wants sidewalks to go. How much sidewalks? Sidewalks, bike trails, pedestrian paths. Councilmember Koepke said she is looking for connectivity. Looking for a solid safe way for people to get from point "A" to point "B".

Mayor Hruby said NOACA considers those items in the projects that are brought before them. You score extra points if you include bike or path and sidewalks.

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Councilmember Koepke said there are areas that will not be able to handle sidewalks. That is understood.

Councilmember Carouse thanked Councilmembers for their input. Setting proper expectations that not everything is simple. These will be difficult hurdles to overcome. When we obtain additional information we will set a meeting date for the Committee.

**Other Matters deemed appropriate**

**Motion to Adjourn at 7:16 PM**

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

**UTILITIES COMMITTEE**

**Call to Order at 7:16 PM**

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

**Roll Call**

Present: Kingston, Carouse, Koepke.

**Items for Consideration:**

**UTL 1. Approval of 4-20-2021 Utility Committee Minutes**

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

**UTL 2. 4900 Edgerton Rd. Developer's Agreement** - Consideration of a motion authorizing the Mayor to enter into a Developer's Agreement accepting the proposal of Otero Signature Homes to install ten (10) feet of eight (8) inch diameter storm sewer in an existing easement located at 4900 Edgerton Road.

Councilmember Kingston said this was an agenda item brought before Committee previously. The issue was tabled due to concerns brought forward by neighbors, primarily a wetland concern. The property owner at 4900 Edgerton Road hired a wetland consultant and the Army Corp of Engineers has given the OK to proceed at 4900 Edgerton Rd.

Engineer Wise said he brought this item back for Council approval based on wetland consultant's findings substantiated by the Army Corp of Engineers. The property owner



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moved the house from a 200 foot setback to 165 ft setback. The Planning Commission has recommended approval of the changes which places house in front of wetlands. Engineer Wise said the Developers Agreement with the City allows the property owner's contractor to connect the storm water drainage to a storm sewer abutting the property. The 15 inch storm sewer runs out to the street and ties into a 24 Inch sewer. The sewer runs southerly out to a retention pond and then out to a neighboring subdivision. Engineer Wise has approved the connection. The Army Corps of Engineers does not require a wetland permit and no EPA permits are required. Engineer Wise said neighboring property owners have asked many questions, regarding construction on the property at 4900. Engineer Wise said the sewer has adequate capacity. The land was draining in that direction and the property will continue draining in the same direction. The City requested the property owner connect to storm sewer rather than run overland. The contractor will directional drill under the wetlands and hand excavate on the City easement, located on the property on Bristol Lane. Engineer Wise said the property owner's contractor will do the work to connect the storm sewer the easement requires developer's agreement with contractor.

Councilmember Kingston thanked Mr. Palguta for patience during these public hearings and while the City did its due diligence in vetting this issue. Councilmember Kingston also thanked Anea Connor for her genuine concern in protecting wetlands and trees in the City.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

**Other Matters deemed appropriate**

**Motion to Adjourn at 7:21 PM.**

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

**COMMITTEE OF THE WHOLE**

**Call to Order at 7:21 PM.**

**Roll Call**

**Present:** L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras.

**Items for Consideration:**

**CoW 1. Approval of Committee of the Whole Minutes**

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

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**CoW 2. Appointment of a Police Chief** to fill the vacancy upon the retirement of Chief William Goodrich.

Mayor Hruby said the assessment Board has recommended to the Safety Director the promotion and appointment of Stanton Korinek to the position of Police Chief. Mayor Hruby said that is the recommendation of Mayor Hruby, as Safety Director, to City Council.

**CoW 3. Vacancy in the position of Recreation Director.**

Mayor Hruby said the vacancy has been advertised on the City's website and other locations as directed by the Human Resources office.

**CoW 4. Commend Recreation Director Thomas Tupa upon his retirement.**

**Other Matters deemed appropriate**

**Motion to Adjourn at 7:25 PM.**

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**Mayor and Safety Director:** Jerry N. Hruby,

**City Council Members:** Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

**Clerk:** Tammy Tabor