

JERRY N. HRUBY, MAYOR AND SAFETY DIRECTOR

CITY COUNCIL

MICHAEL T. HARWOOD, PRESIDENT

LAURA C. REDINGER, VICE PRESIDENT

LOUIS N. CAROUSE, JR.

DOMINIC CARUSO

ANN KOEPKE

JACK PETSCHKE

KIMBERLY A. VERAS

TAMMY TABOR, CLERK

MINUTES

Council Committee Meetings

April 21, 2020

Council Committee regular meeting was held on Tuesday April 21, 2020.

VIA CONFERENCE CALL DUE TO COVID-19 PUBLIC HEALTH EMERGENCY

For the safety of our staff and residents live audio will be available on a listen-only basis. To listen the live audio stream for the Brecksville City Council Meeting please go to - <https://www.facebook.com/233577357056186/live/> The audio of the meeting will be available at a later date on the City's website www.brecksville.oh.us Questions may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

This meeting has been duly noticed and are held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency.

Present: Council Vice President L. Redinger, Councilmembers L. Carouse, D. Caruso, A. Koepke, J. Petsche, K. Veras, Mayor Jerry N. Hruby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Finance Director L. Starosta, Fire Chief N. Zamiska, Police Chief W. Goodrich, Purchasing Director R. Riser, Service Director R. Weidig, IT Specialists C. Jatsek and M. Rapkin. Clerk of Council T. Tabor.

Absent: None.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:15 P.M. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Approval of Committees meeting minutes.

Motion by Harwood, seconded by Carouse, to approve the April 7, 2020 Buildings & Grounds, Finance, Legislation, Safety Service, Streets & Sidewalks and Utilities Committees as submitted. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Council President Harwood said the committees will be meeting today as a Committee of the Whole. President Harwood will introduce each item and then acknowledge the Department Heads, Mayor Hruby, Committee Chair followed by Committee Members and the remainder of Council, for any comments, questions or concerns.



(Committee of the Whole Meeting, continued)

FROM THE BUILDINGS & GROUNDS COMMITTEE

Window Replacement Project Bid Authorization: Council President Harwood said a motion is needed to authorize the Purchasing Director to advertise for bids for the removal & replacement of windows at Building No.7 at Blossom. Service Director Weidig said ThenDesign Architecture has provided a design for basic storefront product The plan is currently being reviewed to determine colors, finishes, window opening and screening options. The NOPEC Energized Community Grant Program has allocated \$60, 456.00 for this project.

Councilmember Caruso asked if there would be a risk of losing this grant funding. Purchasing Director Riser said she has not received any information that grant funding would be cancelled. This project has already been allocated funding.

- Motion by Harwood, seconded by Redinger, to recommend to Council passage of a motion authorizing the Purchasing Director to advertise for bids for the removal & replacement of Energy Efficient Windows at Building No. 7, 4450 Oakes Road. The NOPEC Energized Community Grant Program has allocated \$60, 456.00 for this project. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Community Center Fieldhouse: Council President Harwood said the Recreation Department submitted a request to replace the divider curtain in the Community Center Field House. Purchasing Director Riser said the existing divider curtain is original and is (28) years old. This purchase was included for replacement in the budget. Purchasing Director Riser said the vendor is currently operational and ready to move forward with installation while the building is currently closed. Mayor Hruby recommended this purchase for the Community Center.

- Motion by Harwood, seconded by Petsche, to recommend to Council passage of a motion to approve a purchase requisition to Atha Group, Inc. in the amount of \$7,570.00 for a Replacement Divider Curtain for the Community Center Fieldhouse. *Account #C241710 3202.* Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

FROM THE FINANCE COMMITTEE

Software Annual Maintenance, Support & Licensing: Council President Harwood said the Finance Department has submitted a request for payment for the annual support, maintenance, and licensing for attendance software. Finance Director Starosta said the renewal amount includes a 5% increase over the previous year, as reflected in the software contract.

- Motion by Harwood, seconded by Redinger, to recommend to Council passage of a motion approving a purchase requisition to Tyler Technologies, Inc. in the amount of \$10,997.44 for the annual support, maintenance and update licensing for the scheduling, time and attendance software. *Account # 110150 2103.* Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

(Committee of the Whole Meeting, continued)

FROM THE LEGISLATION COMMITTEE

Revised Infectious Disease Policy: Council President Harwood said a revision to the Infectious Disease Outbreak Policy was presented for approval. Law Director Matty said in the previous weeks before this legislation was presented, the Governor and the Department of Labor were setting forth many changes to policies. The Mayor was involved in preparing the Infectious Disease Policy. The policy was signed by Mayor Hruby and Law Director Matty on March 27, 2020. Law Director Matty said at the previous Council meeting an earlier draft of the legislation was presented with the policy attached. The legislation presented today is the correct legislation with the policy attached. Law Director Matty said it was his opinion to repeal Resolution 5046 and adopt the policy that was signed by Mayor Hruby and himself as the final policy. Mayor Hruby had no additional comments. Law Director Matty said the changes to the policy deal with full-time and part-time employees. Law Director Matty said the Finance Department is following the policy in dealing with all employees.

- Motion by Harwood, seconded by Caruso, to recommend to Council passage of a Resolution repealing Resolution No. 5046 and adopting a revised Infectious Disease Outbreak and Extenuating Circumstances Policy. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

FROM THE SAFETY SERVICE COMMITTEE

Rubbish, Recycle and Street Sweeping Contract: Council President Harwood said a bid opening was held on March 4th for the disposal of rubbish, recycle, street sweepings and vector debris. Council President Harwood asked Purchasing Director Riser to provide an explanation of the bid opening and the (30) day extension granted to the City of Brecksville. Purchasing Director Riser said 5 bids were received. Purchasing Director Riser said the contract term with Rumpke would typically be April 21, 2020 through April 2, 2021. Rumpke has offered the City a 30-day extension on the current contract, therefor changing the first year term to May 21, 2020- May 2021. Service Director Weidig said Rumpke's bid for rubbish disposal is \$2.00 a ton less than the nearest bid (Kimble). Rumpke is also being recommended for street sweepings and vector debris disposal because the minimal monetary savings would outweigh the additional wear & tear on equipment and personnel due to the Kimble facility being 18 miles from the City of Brecksville. Service Director Weidig said there is a significant increase in charges for recycle disposal. The cost will be \$95.00 per ton from the previous \$5.00 per ton cost. Service Director Weidig said the lower bid of Kimble did not accept the City's blue bag or co-mingled recycle collection. This will be monitored each year to determine the best provider for these services. Councilmember Petsche said although the cost of recycling disposal is double the cost of rubbish disposal, he would like the recycling program to continue.

- Motion by Harwood, seconded by Caruso, to recommend to Council passage of an Ordinance awarding a contract to the lowest and best bidder, Rumpke of Northern Ohio for the disposal of Rubbish, Recycle and Street Sweepings/Vector Debris. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

(Committee of the Whole Meeting, continued)

Leaf Disposal Contract: Council President Harwood said two bids were received for the disposal of leaves collected by the city. Service Director Weidig said a one year contract with Buyansky Bros. Landscaping is recommended. Councilmember Petsche asked if Buyansky Brothers composts the leaves. Service Director Weidig said the leaves are used as a soil amendment or an amendment in natural mulch production, leaves are not composted.

Mayor Hruby said there has been no discussion to discontinue recycling. Mayor Hruby said it is very important to continue the recycling program in the City.

- Motion by Harwood, seconded by Caruso, to recommend to Council passage of an Ordinance awarding a contract to the lowest and best bidder, Buyansky Bros. Landscaping for the disposal of leaves. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Other matters deemed appropriate.

Council President Harwood asked for updates on any projects. Council President Harwood said Mayor Hruby has provided e-mail updates and the website provides information to keep residents informed. Mayor Hruby said he is taking information received from Council, employees, and Department Heads. Mayor Hruby said he is impressed with residents that are, for the most part, adhering to the Governor's request for distancing. Residents have thanked Mayor Hruby for the information and keeping the public informed. Jinny Farr has provided information to the website, Dr. Paciorek has provided health information and each department has provided information to keep our residents informed.

Council President Harwood said Engineer Wise has continued to prepare plans for scheduled projects so they may be ready when decisions are made to proceed. Mayor Hruby said he feels the 2020 Road Program should go forward as scheduled. The money has been allocated in the budget and halting the program would be very detrimental.

Mayor Hruby said the Chippewa Road and Calvin Drive Sanitary Sewer Installation Project has accepted grant funding and a timetable for the project is connected to the funding. Mayor Hruby said if there are budgetary constraints in the future, outcomes could be determined in the future. Council President Harwood said the Engineer has continued to prepare documents for scheduled projects. Mayor Hruby said public hearings are required to move forward with the project. Engineer Wise said when the preliminary plans are submitted and approved by Council, the process will begin and public hearings will be scheduled. Engineer Wise said he will be working with Law Director Matty regarding the public hearings.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:50 P.M. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

/tt