Virtual Meeting Notice

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BUILDINGS & GROUNDS COMMITTEE

Call to Order
Chairperson Ann Koepke
Members: AJ Ganim, Brian Stucky
6:32 PM
Roll Call
Present: Ganim, Koepke.
Absent: Stucky.
Items for Consideration:

B&G 1. Buildings & Grounds Approval of Minutes 11-15-2022

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke

B&G 2. Generator Maintenance - Recommending to Council approval of a renewal of a 3-Year agreement with Cummins Bridgeway for Maintenance of the City's Generators. *Account #110171 2601.*

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke.

B&G 3. Police Station Air Handler - Recommending to Council approval of a Resolution accepting the proposal of Karpinski Engineering in the amount of $3,950.00 for the professional engineering services on the Brecksville Police Station Air Handling Unit (AHU-4) Control Modifications. *Account #C490210 3202 Project #BI220008*

Service Director Weidig said the Police Department personnel are still reporting a smell of diesel fuel in the Police Station. Karpinski Engineering has looked into the concers and believes an air handler # 4 at the Police Station is causing diesel fumes to be brought into the building when the generator testing is done. Karpinski Engineering is familiar with the air handler system and will work to determine the exact cause and the best way to eliminate the fumes inside the building. Service Director Weidig said the fumes are not causing any hazardous conditions, but do seem to be a nuisance. Service Director Weidig said the system may be programed to shut down air handler #4 when the generator is tested.

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke.

B&G 4. Blossom Hill Conservation Easement Transfer - Recommending to Council authorizing the transfer of a conservation easement from the West Creek Conservancy to the Cleveland Metroparks.

Engineer Wise said the conservation easement was required by the Army Corps of Engineers before the school and fieldhouse project began. The easement was assigned to the West Creek Conservancy. Engineer Wise said Section 12 of the easement allows the easement rights to be assigned to the Metroparks with the approval of the Army Corps of Engineers and the City of Brecksville. The West Creek Conservancy has requested approval by the City for this transfer. Mayor Hruby asked Engineer Wise if the City resolved any issues with the Metroparks and the trail at Blossom Hill before this agreement is made. Engineer Wise said it is always in the best interest of the City to finalize any existing issues before moving onto another project. Engineer Wise said he will contact West Creek Conservancy and ask if there are any time sensitive issues in transferring the easement. Mayor Hruby asked if the Committee would consider tabling the transfer of this easement until the next meeting to determine if the City's other projects could be finalized before the easement transfer.

Motion to table.

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke

B&G 5. Kids Quarters Mapping & Surveying - Recommending to Council accepting the proposal of Donald G. Bohning & Associates in the amount of $7,500.00 for Surveying & Base Mapping at Kids Quarters.

Engineer Wise said the design firm hired by the City has requested surveying and base mapping for the Kids Quarters project. Engineer Wise said he could perform the survey and provide that information for that project.

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke.

Other Matters deemed appropriate

Motion to Adjourn

6:39 PM

Motion made by Koepke, Seconded by Ganim.
Voting Yea: Ganim, Koepke

FINANCE COMMITTEE

Call to Order
Chairperson Dominic Caruso
Members: Daryl Kingston, Beth Savage.
6:40 PM
Roll Call
Present: Caruso, Kingston, Savage.
Items for Consideration:

FIN 1. Finance Committee Approval of Minutes 11-15-2022

Motion made by Caruso, Seconded by Savage.
Voting Yea: Kingston, Savage
Voting Abstaining: Caruso

FIN 2. Amend 145.01 Part Time Employees - Consideration of a motion recommending to Council approval of an Ordinance amending section 145.01 of the Administrative Code

Finance Director Starosta said the exempt employee and payroll legislation reflects changes in the aquatics center and prosecutor positions.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

FIN 3. Payroll Ordinance - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance 5549 as it relates to employee compensation.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

FIN 4. Grant Application - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to submit an application for Cuyahoga County's 2023 Community Development Supplemental Grant program. The proposed project seeks funding for audible pedestrian signals in the Downtown Brecksville area.

Planning Director Bartkiewicz said the public hearing was held on November 15th in accordance with the application requirements. the proposed project includes the installation of audible pedestrian signals at select intersections in Downtown Brecksville.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

FIN 5. Income Tax Allocation - Consideration of a motion recommending to Council approval of a Resolution authorizing the allocation of Income tax revenues.

Finance Director Starosta said proposed legislation decreases the income tax allocation into the Building and Improvements Fund (490) from $1,700,004 to $600,000.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage

FIN 6. Appropriations - Consideration of a motion recommending to Council approval of an Ordinance to make appropriations for current expenditures and other expenditures of the City of Brecksville.

Finance Director Starosta said appropriations and transfers are being proposed in accordance with the 2023 Budget.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage

FIN 7. Transfers - a Resolution making necessary transfers and advances between certain funds for the fiscal year ending December 31, 2023.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage

FIN 8. Audit Agreement - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into an audit arrangement with the Auditor of State by means of an engagement letter for the audit of the City's basic financial statements as of and for the year ending December 31, 2022.

Finance Director Starosta said the auditor of State will be performing the 2022 audit. The legislation and agreement provides costs associated with the audit requirements.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage

FIN 9. Professional Bills - Approval of monthly bills for professional services.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Kingston, Savage

6:48 PM

LEGISLATION COMMITTEE

Call to Order
Chairperson Beth Savage
Members: AJ Ganim, Ann Koepke
6:48 PM
Roll Call
Present: Ganim, Koepke, Savage.
Items for Consideration:

LEG 1. Legislation Committee Approval of Minutes 11-15-2022

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Koepke, Savage.

LEG 2. Building Inspector - Recommending to Council approval of a Resolution appointing Dan Cegelka as a Building Inspector.

Building Commissioner Packard said Mr. Cegelka has retired from several years as a Building Inspector in the City of Twinsburg and has 30 years of experience and will be a great asset to the City of Brecksville.

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Koepke, Savage

LEG 3. NOPEC Amending Legislation - Recommending to Council approval of an Ordinance amending Ordinance amending Section 2 and Exhibit "A" of Ordinance 5569, levying special assessments in cooperation with the Northeast Ohio Advanced Energy District. (7000 Fitzwater Road Project.)

Motion made by Savage, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Savage

Other Matters deemed appropriate
Motion to Adjourn
6:51 PM

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Koepke, Savage

SAFETY-SERVICE COMMITTEE

Call to Order
Chairperson AJ Ganim
Members Kingston, Stucky
6:51 PM
Roll Call
Present: Ganim, Kingston.
Absent: Stucky.

Items for Consideration:

SAF 1. Safety Service Approval of Minutes 11-15-2022

Motion made by Ganim, Seconded by Kingston.
Voting Yea: Ganim, Kingston

SAF 2. Fire Department Uniforms - Recommending to Council approval of an increase to Blanket Purchase Order #BL222907 in the amount of $778.50 for Fire Uniforms for Part Time Staff. *Account #290260 2208*

Motion made by Ganim, Seconded by Kingston.
Voting Yea: Ganim, Kingston

SAF 3. Temporary Labor Staffing Recommending to Council accepting the Fourth Year Renewal Option with Safe Staffing of Ohio for the Temporary General Labor Staffing contract for the Brecksville Service Department for the term of 1/1/2023 – 12/31/2023.

Safe Staffing has offered the rate of pay for workers at the15.00 per hour at a bill rate of $19.65 per hour, which is very competitive. Purchasing Director Riser said the need for temporary manpower has increased since 2020 and 2021, during the pandemic. Service Director Weidig said staffing has been a challenge for the Service Department. Some days the City has requested 6 workers, only 4 may be available. Service Director Weidig said workers are needed for snow removal, trash and recycle work.

Motion made by Ganim, Seconded by Kingston.
Voting Yea: Ganim, Kingston.

Other Matters deemed appropriate

Motion to Adjourn
6:55 PM
Motion made by Ganim, Seconded by Kingston.
Voting Yea: Ganim, Kingston

STREETS & SIDEWALKS COMMITTEE

Call to Order
Chairperson Daryl Kingston
Members: Caruso, Savage
6:56 PM
Roll Call
Present: Caruso, Kingston, Savage.
Items for Consideration:

S&S 1. Streets & Sidewalks Committee Approval of Minutes 11-15-2022

Motion made by Kingston, Seconded by Savage.
Voting Yea: Kingston, Savage.
Voting Abstaining: Caruso.

S&S 2. Easement - Recommending to Council approval of a Resolution accepting an easement to remove obstructions and grade as necessary to install a public sidewalk.

Engineer Wise said the easements will allow the City to proceed with the sidewalks on Oakes Road by the new school and fieldhouse. Councilmember Kingston said the City of Cleveland and the Board of Education own two additional properties that require easements for this project. Engineer Wise said he is in discussions with the City of Cleveland and the Brecksville Broadview Heights City School District. Councilmember Kingston thanked Engineer Wise for putting in the work to obtain these easements.

Motion made by Kingston, Seconded by Koepke.
Voting Yea: Caruso, Kingston, Savage

S&S 3. Temporary Easement - Recommending to Council acceptance of a Temporary Grading & Access Easement for the installation of sidewalks at 3800 Oakes Road.

Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage

Other Matters deemed appropriate

Councilmember Kingston said he met with Service Director Weidig and Mayor Hruby. The Road Program inspections have been completed and the proposal will be addressed at the December 20th meeting.

Councilmember Kingston asked if Service Director Weidig could discuss the Snowville Road grant request. Service Director Weidig said the Service Department requested funding for road repairs through Cuyahoga County for road repaving. The funding awarded to the City of Brecksville would be approximately $30,000.00. Repairs to a section of Snowville was quoted at approximately $38,000.00. Service Director Weidig said he would request approval from Council for this project.

Motion to Adjourn
7:00 PM
Motion made by Kingston, Seconded by Caruso.
Voting Yea: Caruso, Kingston, Savage

UTILITIES COMMITTEE

Call to Order
Chairperson: Brian Stucky
Members: Caruso, Koepke.
7:00 PM
Roll Call
Present: Caruso, Koepke.
Absent: Stucky.
Items for Consideration:

UTL 1. Utility Committee Approval of Minutes 11-15-2022
Motion made by Caruso, Seconded by Koepke.
Voting Yea: Caruso, Koepke.

Other Matters deemed appropriate

Engineer Wise said DOPWIC funding was not awarded for the C1 & C2 Culvert Project. City Council previously authorized this project. Advertising for bids will begin December 8th and again on December 15th, with a bid opening before Christmas.

Motion to Adjourn
7:04 PM

Motion made by Caruso, Seconded by Koepke.
Voting Yea: Caruso, Koepke.

COMMITTEE OF THE WHOLE

Call to Order
Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.
7:05 PM
Roll Call
Present: Caruso, Ganim, Kingston, Koepke, Redinger, Savage.
Absent: Stucky.
Items for Consideration:

CoW 1. Committee Minutes Approval 11-15-2022

Motion made by Redinger, Seconded by Kingston.
Voting Yea: Ganim, Kingston, Koepke, Redinger, Savage
Voting Abstaining: Caruso

CoW 2. Executive Session - Convene an executive session to discuss matters of pending litigation and the appointment of public officials.

Motion made by Redinger, Seconded by Caruso.
Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage.

Adjourn executive session and reconvene the regular meeting.

Motion made by Redinger, Seconded by Caruso.
Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage.

Other Matters deemed appropriate

Motion to Adjourn

8:10 PM

Motion made by Redinger, Seconded by Caruso.
Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim, Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor