

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: July 05, 2023

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson: A Koepke.

Members: AJ Ganim, B. Stucky.

6:34 PM

Roll Call

Present: AJ Ganim, Ann Koepke, Brian Stucky.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds June 20, 2023 Committee Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 2. Scoreboard at Joe Vadini Athletic Fields - Consideration of a motion recommending to Council approval of an Ordinance authorizing the SourceWell Contract purchase from Daktronics, Inc. in the aggregate amount of \$40,004.00 for the Furnishing and Installation of a 25' W x 8' H PanaView Scoreboard at the Joseph Vadini Stadium Drive Athletic Fields. Account #C241710 3300 Project #EQ220001

Recreation Director Engle said the city has Daktronics scoreboards located at the Tony Niccoli Field at Blossom Hill, and in our Jack A. Hruby Natatorium. The Recreation Department's use of these scoreboards has been very successful with no significant issues. With the Daktronics PanaView Football scoreboard we are able to customize the scoreboard's functionality for the specific sport being played, and keep score remotely with a mobile device This scoreboard also comes with a customizable ID panel for potential sponsor logos and/or advertising.

Motion made by Koepke, Seconded by Ganim.

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Voting Yea: Ganim, Koepke, Stucky.

B&G 3. Outdoor Pool Safety Cover - Consideration of a motion recommending to Council approval of an Ordinance accepting the lowest & best bid of Lacuna Pool Covers, Inc. in the amount of \$57,848.00 for the Outdoor Pool Safety Cover at the Brecksville Community Center. *Account #C240710 3300.*

Recreation Director Engle said Lacuna Pools provided the lowest bid for the outdoor pool safety cover

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 4. Community Center and Stadium Drive Salt Barn - Consideration of a motion recommending to Council approval of a purchase requisition to approve a Purchase Requisition to Garfield 1-2323 in the amount of \$3,100.00 for Roof Repairs at the Community Center and Stadium Drive Salt Barn. *Account #110171 2603*

Service Director Kickel said a portion of the roof is leaking over the Fieldhouse at the Community Center, as well as near the ridge vent on the west side of the Salt Barn on Stadium Drive. Quotes for both projects were collected. At the Community Center Fieldhouse they will remove and replace all damaged shingles in the affected area, and apply a synthetic underlayment, integrating it with the existing underlayment. At the Stadium Drive Salt Barn they will be removing and replacing the existing ridge vent and shingles around the affected area of the leak, as well as applying new synthetic underlayment and integrating it with the existing underlayment.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

B&G 5. City Hall Ball Field Fencing - Consideration of a motion recommending to Council approval of a purchase requisition to Great Lakes Fence Co. in the amount of \$12,567.50 to furnish and install fencing for the outfield at City Hall Ball Fields A & B. *Account #C240710 3300.*

Recreation Director Engle said the baseball fields at City Hall need upgrades to the fencing for the outfield at City Hall Ball Fields A & B. The project is for 311' of galvanized, 4' high, 9 gauge wire chain link fence, line and end posts, rails, and 311 ' of yellow safety cover as well as for an additional 14 5' for both wing sections of the fields, including posts and yellow safety cover. Work is scheduled to begin July

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Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 6. Aquatic Center Boiler - Consideration of a motion recommending to Council approval of a purchase requisition to Northeastern Refrigeration in the amount of \$4,080.00 for the removal of one of the boilers in the Aquatics Center and preparing it for shipment back to the manufacturer for warranty repair. Account #240710 2603

Service Director Kickel said one of two boilers at the Aquatics Center has failed. The boiler is under warranty but it must be sent back to the manufacturer to be disassembled for inspection. The manufacturer will repair the boiler at no cost if it deems the failure a result of defective workmanship and/or manufacturing. The Service Department will disconnect the boiler. Northeast Refrigeration will prepare the boiler for shipping the boiler back to the manufacturer.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 7. Aquatics Center Air Circulation Fan - Consideration of a motion recommending to Council approval of a purchase requisition to Big Ass Fans in the amount of \$3,900.00 for the warranty repair to the motor in the air circulation fan in the Aquatics Center. Account #240710 2603.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:44 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

FINANCE COMMITTEE

Call to Order

Chairperson: D. Caruso

Members: D. Kingston, B. Savage.

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6:44 PM

Roll Call

Present: Dominic Caruso, Daryl Kingston, Beth Savage.

Items for Consideration:

FIN 1. Approval of Finance June 20, 2023 Committee Minutes

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 2. Police Station Electric Meter Repair - Consideration of a motion recommending to Council approval of a purchase requisition to GE Grid Solutions in the amount of \$5,300.00 for the Troubleshooting and Repair to the Police Station Electric Meter. This cost is to be split between the City and Chagrin Valley Dispatch. \$2,650 to be charged to Account #110172 2603 \$2,650 to be charged to Account #110171 2603

Service Director Kickel said the electric meter at the Police Station has a sub-meter that reads the use of the Chagrin Valley Dispatch Center allowing the City to bill CVD for this portion of electric use. There is an issue with this sub-meter and it has not been reading electric use correctly. Our Information Technology Department contacted GE Grid Solutions and requested a quote to troubleshoot and fix the current meter.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

FIN 3. Appropriations - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5570, making appropriations for current expenditures of the City of Brecksville during the fiscal year ending December 31, 2023, making necessary appropriation and revenue adjustments.

FIN 4. Transfers - Consideration of a motion recommending to Council approval of a Resolution making necessary transfers between certain Funds for the fiscal year ending December 31, 2023.

FIN 5. Monthly Bills for Professional Services

Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$12,237.93; Kulchysky Architects, LLC in the amount of \$1,041.25;

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William Logan in the amount of \$4,000.00, and Donald G. Bohning & Associates in the amount of \$23,000.65 and Sixmo in the amount of \$600.00; Total of all invoices \$40,879.83.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:49 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: B. Savage

Members: AJ Ganim, A Koepke.

6:50 PM

Roll Call

Present: AJ Ganim, Ann Koepke, Beth Savage

Items for Consideration:

LEG 1. Approval of June 20, 2023 Legislation Committee Minutes

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

Other Matters deemed appropriate

Motion to Adjourn

6:50 PM

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Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: D Kingston, B Stucky.

6:50 PM

Roll Call

Present: AJ Ganim, Daryl Kingston, Brian Stucky.

Items for Consideration:

SAF 1. Approval of June 20, 2023 Safety Service Committee Minutes

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 2. Gas Detection Monitoring Equipment - Consideration of a motion recommending to Council approval of a purchase requisition to U.S. Safety Gear, Inc. in the aggregate amount of \$12,335.79 for Gas Detection Monitoring Equipment. Account #C450260 3300.

Fire Chief Zamiska said equipment is utilized to sample the air quality to rule-out the presence of dangerous gases, such as carbon monoxide, sewer gas, natural gas, propane, and much more. Over the past three years the department utilized this detection equipment on an average of 102 times per year. The current gas detection units are now ten years old, which is nearly double the useful life of a gas meter. The City has been very fortunate to have been able to maintain these units for so long, the equipment and sensors that are needed to repair them are extremely difficult to find and very costly. The Altair 5X units are mainly used for large leaks that are occurring outdoors and the SENSIT units are small leak detectors and used inside buildings. These units will be stored on both of our fire engines and our frontline ambulance.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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- SAF 3. Polygraph Testing** - Consideration of a motion recommending to Council approval of a purchase requisition to Security & Polygraph Consultants, Inc. in the amount of \$3,825.00 for (17) Polygraph Tests for Fire Fighter Candidates at \$225.00 each. Account #110130 2103.

Fire Chief Zamiska said the 17 firefighter candidates have passed the psychological testing and will move on to the polygraph testing. The Civil Service Commission will meet again to discuss the testing results.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. Prisoner Housing Increase** - Consideration of a motion recommending to Council approval of an increase to purchase Order #P230215 in the amount of \$10,000.00 for Additional Jail Spaces for Prisoner Housing in 2023. Account #110220 2103.

Police Chief Korinek said the City of Brecksville's current contract with the City of North Royalton Jail secures one jail space per day in 2023. There is an additional per diem charge of \$175 if a second space is needed . A purchase order was opened in the amount of \$2,950 to pay the per diem cost for additional prisoner housing. Thru the month of May 2023 the police department has exceeded the purchase order amount.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 5. Police Department Audio & Video Equipment** - Consideration of a motion recommending to Council approval of an Ordinance in the aggregate amount of \$3,751.89 for the purchase of two Samsung Smart televisions, an HDMI switcher, a Desktop Computer, Logitech Wireless Keyboard and related equipment for the Police Station Training Room. Account #281210-2501.

Police Chief Korinek said he spoke with Myles Rapkin and Bowen Architects regarding the best equipment for the training room. It was determined that 2 monitors would perform better than a screen projector due to the existing light in the room. The inclusion of a computer and related equipment dedicated to the training room was also recommended.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 6. Police Training** - Consideration of a motion recommending to Council approval of a purchase requisition to Sig Sauer Academy in the amount of \$3,388.00 for Weapons Armorer Training for Certification of the (4) Range Instructors at the Brecksville Police Department. Account #110210 2701

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Police Chief Korinek said the police department is requesting weapons armorer training. The training will certify each of our four (4) Range Instructor as armorers for our service handgun, P320, and the AR~15 patrol rifle. The P320 Armorer Training is provided in one day. The AR-15 Armorer Training is completed in two (2) days. The Police Department recently transitioned to the P320 handgun 2 years ago and currently have no officers certified as an armorer. Two instructors are certified as AR-15 armorers, but both were certified over 5 years ago and need updated training. The other two (2) instructors have not received armorer certification for the AR-15 weapon platform. The benefit of having armorers on the department is they can diagnose and fix problems with the weapons. This reduces down time by not having to ship the weapons to the manufacturer and wait for the return. It can also reduce cost by making repairs in house by our own employees. Armorers can perform advanced maintenance on the weapons which will improve their reliability and longevity. The police department is hosting this training at the Community Center and will receive discounts and possibly free tuition if enrollment thresholds are met.

Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:59 PM

Motion made by Ganim, Seconded by Stucky.
Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: D. Kingston

Members: D. Caruso, B. Savage.

6:59 PM

Roll Call

Present: Dominic Caruso, Daryl Kingston, Beth Savage.

Items for Consideration:

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S&S 1. Approval of June 20,2023 Streets & Sidewalks Committee Minutes

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 2. Blossom Hill Multi Purpose Trail - Discussion regarding Blossom Hill Multi-Purpose Trail Improvement Plans.

Motion to authorize the Purchasing Director to advertise for bids for the Blossom Hill Multi Purpose trail Improvement Project.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 3. Brecksville Road Urban Paving - Miller Road to South Corp Line -Discussion regarding the Surveying and Engineering Services necessary to prepare improvement plans, bid specification, for the repaving of Brecksville Road from Miller Road to the South Corporation limits.

Engineer Wise said

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

Other Matters deemed appropriate

Audible Pedestrian Signal Project - Authorizing the Purchasing Director to advertise for bids for the Audible Pedestrian Signal Project.

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

Motion to Adjourn

7:07 PM

Motion made by Kingston, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

UTILITIES COMMITTEE

Call to Order

Chairperson: B Stucky.

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Members: D. Caruso, A. Koepke.

7:07 PM

Roll Call

Present: Dominic Caruso, Ann Koepke, Brian Stucky.

Items for Consideration:

UTL 1. Approval of June 20, 2023 Utilities Committee Minutes

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

UTL 2. Storm Sewer Easement - Consideration of a motion recommending to Council approval of a Resolution accepting an easement for access to storm and drainage facilities across certain lands owned by Zachary & Nina Moore and being known as PPN 605-15-003.

Engineer Wise said

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

7:13 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

7:13 PM

Roll Call

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Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Items for Consideration:

CoW 1. Approval of June 20, 2023 Committee Minutes

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

7:14 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor

PRESIDENT OF COUNCIL

CLERK OF COUNCIL