

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 1

Virtual Meeting Notice

For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order 6:34 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Items for Consideration:

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras

B&G 1. Approval of Buildings & Grounds minutes 3-2- 2021

B&G 2. Human Services Chilled Water Tank Insulation Project - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$7,500.00 for the Human Services Chilled Water Tank Insulation Project. Account #C490330 3202 Project #BI210004

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 3. Human Services Building Replacement of Variable Frequency Drives - Consideration of a motion recommending to Council approval of a Purchase Requisition to Direct Air Systems, Inc. in the amount of \$22,885.00 for the Replacement of Five (5) Variable Frequency Drives at the Human Services building. Account #C490330 3202 Project #BI210005.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 2

B&G 4. Police Station Generator Exhaust Extension Project Inspections - Consideration of a motion recommending to Council authorization of a Purchase Order #CT205083 to Karpinski Engineering in the amount of \$2,900.00 for Third Party Inspection and Commissioning Services on the Brecksville Police Station Generator Exhaust Extension Project. Account #C490210 3202 Project #BI200015.

Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras

B&G 5. Community Garden Expansion - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the amount of \$17,000.00 for the Community Garden Expansion Project to be completed by the Service Department and various vendors. Account #C490171 3102 Project #LI210001.

Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

FINANCE COMMITTEE

Call to Order PM

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse, L. Redinger.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None

Items for Consideration:

FIN 1. Approval of Finance Committee minutes 3-2 2021

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

FIN 2. Identity Theft Protection - Consideration of a motion recommending to Council authorizing an Resolution accepting the proposal of Identity IQ for their Secure Plus Plan of Identity Theft Protection Services for City employees. Account #110150 2103.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 3

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

- FIN 3. Wellness Grant Purchases-** Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the amount of \$3,500.00 for the purchase of wellness related items with the Medical Mutual Wellness Grant funding. Account #110150 2201 Project #OPMMWELL

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

- FIN 4. Transfers -** Consideration of a motion recommending to Council approval of a Resolution making necessary transfers between Certain funds and return an advance of funds for the fiscal year ending December 31, 2021.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

Other Matters deemed appropriate

Motion to Adjourn

6:45 PM

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

LEGISLATION COMMITTEE

Call to Order 6:46 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 4

LEG 1. Approval of Legislation Committee Minutes 3-16-2021

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 2. Approval of Legislation Committee Minutes 3-9-2021

LEG 3. Codified Supplement - Consideration of a motion recommending to Council approval of an Ordinance enacting and adopting a supplement to the Codified Ordinances of the City of Brecksville.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger

Other Matters deemed appropriate

Motion to Adjourn

7:10 PM

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Koepke, Redinger

SAFETY-SERVICE COMMITTEE

Call to Order at 7:10 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

Other Matters deemed appropriate

SAF 1. Approval of Safety Service Committee Minutes 3-2-2021

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 5

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras

- SAF 2. Recycle Center Lift Hoppers** - Consideration of a motion to approve a Purchase Requisition to Apex Bulk Handlers in the aggregate amount of \$3,968.00 for (2) two HD300 Apex Heavy Duty Lift Truck Hoppers for the Recycle Center. Reimbursement funding for this purchase will be received from the City's grant award through the Cuyahoga County Solid Waste District Recycling Awareness grant program. Account #251622 2201

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras

Motion to Adjourn

STREETS & SIDEWALKS COMMITTEE

Call to Order

Roll Call

Items for Consideration:

- S&S 1. Approval of Streets & Sidewalk Committee Minutes 3-2-2021.**

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

- S&S 2. Chippewa Creek Bridge Electrical Inspections** - Consideration of a motion to increase Purchase Order #CT205071 to Karpinski Engineering in the amount of \$1,140.00 for Third Party Inspection and Commissioning Services on the Chippewa Creek Bridge Electrical Connections Project. Account #C480171 3102 Project #LI200003

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras

- S&S 3. Tanager Trail Pavement Project** - Consideration of a motion recommending to Council approval of an Ordinance accepting the proposal from CTL Engineering for Geotechnical Engineering Services for the Tanager Trail Pavement Reduction Project. Account # C480171 3501 Project # RD170001.

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 6

Motion made by Carouse, Seconded by Veras.
Voting Yea: Carouse, Kingston, Veras

Other Matters deemed appropriate

Motion to Adjourn

7:19 PM

UTILITIES COMMITTEE

Roll Call

Present: Kingston, Carouse, Koepke. Absent: None.

Items for Consideration:

UTL 1. Approval of Utilities Committee Meeting Minutes 3-2-2021.

Motion made by Kingston, Seconded by Koepke.
Voting Yea: Carouse, Kingston, Koepke

Other Matters deemed appropriate

Motion to Adjourn

7:22 P.M.

Motion made by Kingston, Seconded by Koepke.
Voting Yea: Carouse, Kingston, Koepke

COMMITTEE OF THE WHOLE

Call to Order at 7:47 PM

Roll Call

Present: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Absent: M. Harwood.

Items for Consideration:

CoW 1. Approval of Committee of the Whole 3-2-2021.

CoW 2. Executive Session - Motion to convene an executive session to discuss matters relating to personnel.

Roll Call: L.Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras, Law Director Matty, Asst. Law Director DiGeronimo, Engineer Wise.

Other Matters deemed appropriate

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 16, 2021

Page 7

Motion to Adjourn

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor

PRESIDENT OF COUNCIL

CLERK OF COUNCIL