

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: March 2, 2021

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Virtual Meeting Notice

For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

Roll Call

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds minutes February 16, 2021

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras

B&G 2. Backflow Inspections - Consideration of a motion recommending to Council approval of a Purchase Requisition in the amount of \$4,613.30 to Gillespie Backflow, Inc. for the annual services for Backflow Preventer Inspections for (54) City locations, and charged to (8) different accounts.

Service Director Weidig said the City of Cleveland requires backflow preventers to be inspected annually. The City of Brecksville has 54 backflow locations requiring those inspection to be performed. This agreement in 2021 is the second year of a three year price lock with Gillespie Backflow. Inc.

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras.

B&G 3. Gas Detection Sensors Replacement & Installation - Consideration of a motion recommending to Council approval of a purchase requisition to JS Controls LLC in the aggregate amount of \$9,400.00 for the replacement and installation of NO2 and CO gas detection sensors in the Horticulture Garage and Service Vehicle Storage Garage. Account #110171 2603 (Horticulture) to be charged 5,560.00, Account #110170 2603 (Service) to be charged \$3,840.00.

Service Director Weidig said the Horticulture Garage and Service Vehicle Storage Garage NO2 and CO sensors are soon to be expired and will need to be replaced.

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras.

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B&G 4. Window Replacement Project - Consideration of an Ordinance recommending to Council acceptance of the Value Engineering Proposal submitted by Capitol Aluminum and Glass Corp for window replacement at 4450 Oakes Road, Bldg. No. 7.

Service Director Weidig said this request is part of Phase 2 of the Window Replacement Project at 4450 Oakes Road at Blossom Hill Bldg 7.

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras

B&G 5. Removal & Disposal of Asbestos Containing Windows - Consideration of a motion recommending to Council approval of a Purchase Requisition to SafeAir Contractors, Inc. in the aggregate amount of \$12,218.00 for the removal and disposal of asbestos-containing windows at 4450 Oakes Road, Blossom Hill, Building 7 for phase two of the Window Replacement Project. Account #C490161 3202 Project #BI210003

Service Director Weidig said the 34 windows being removed from 4450 Oakes Road, Blossom Hill Building 7 contain asbestos and need to be removed from the site and safely disposed of. SAFEAIR Contractors, Inc. provided the lowest and best bid for the project.

Motion made by Veras, Seconded by Caruso.

Voting Yea: Caruso, Redinger, Veras.

Other Matters deemed appropriate:

Mayor Hruby provided the following updates:

Fieldhouse

Aquatic Center:

Motion to Adjourn 6:42 PM

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

FINANCE COMMITTEE

Call to Order 6:42 PM

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse, L. Redinger.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

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Items for Consideration:

FIN 1. Approval of Finance Committee minutes February 16, 2021

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 2. Economic Incentive - Consideration of a motion, recommending to Council, approval of a Resolution authorizing the settlement of the non-compliance by Scratch Off Systems, Inc. to its Economic Incentive and Job Preservation Agreement dated February 18, 2014 by accepting a Cognovit Promissory Note in the amount of \$33,759.00.

Finance Director Starosta said a settlement agreement was negotiated for the prorated return of the \$33,759 economic incentive which is based on a portion of the initial agreement. Scratch-Off Systems moved out of Brecksville in mid 2019.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 3. Economic Incentive and Relocation Agreement Fab Tech - Consideration of a motion, recommending to Council, approval of an Ordinance authorizing the Mayor to execute an amended and restated Economic Incentive and Relocation Agreement with Fab Tech LLC concerning the granting by the City of certain incentives to create and preserve jobs within the City of Brecksville.

Finance Director Starosta reported the City initially entered into an incentive agreement with Fab Tech LLC and we paid them \$133,339 based on a given minimum level of operations. Since that time they were having a little trouble meeting the obligations within the incentive agreement and the City renegotiated some items with them and that revised agreement is presented for your review. In that agreement there are a few key changes. It now includes wages from Lou Ritenour Interior. Not for all their operations but the portion that's operating within the City of Brecksville. Also, instead of having an annual minimum level of operations we now have aggregated that amount over the 10 years the same amount as the old agreement. It's just one number instead of having to meet a certain dollar amount every year and then lastly, the penalty for non-compliance. It's a prorated amount of the incentive if they leave before 10 years or if they do not reach their minimum level of operations within that 10 years.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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FIN 4. Deferred Compensation Plan - Consideration of an Ordinance recommending to Council, authorization of an agreement to participate in the Ohio Public Employees Deferred Compensation Program.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 5. Appropriations - an Ordinance to amend Ordinance No. 5377, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2021, making necessary appropriation and revenue adjustments.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 6. IT Department Tools - Consideration of a motion recommending to Council, approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$6,477.60 for miscellaneous tools for the IT Department. Account #110135 2501.

Mayor Hruby said the IT Department has been tasked with more activity and installation responsibilities that require additional tools. Currently the IT Department has been using an employee's personal tools. This purchase will be included in the City's inventory for use by the IT Department employees.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 7. Professional Bills - Consideration of a motion recommending to Council approval of Professional Bills.

Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$14,705.33; Sergio I. DiGeronimo in the amount of \$6,462.50, Roger Wadsworth in the amount of \$350.00; J Neusser, LLC in the amount of \$2,125.00; and Donald G. Bohning & Associates in the amount of \$18,424.00 and Sixmo in the amount of \$350.00. Total of all invoices \$42,735.58.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn 6:54 PM

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

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LEGISLATION COMMITTEE

Call to Order 6:54 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Councilmember Koepke said the Legislation Committee will hold a meeting on Tuesday March 9th at 5:30 in Council Chambers regarding temporary sign legislation.

Motion to Adjourn at 6:54 PM

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

SAFETY-SERVICE COMMITTEE

Call to Order at 6:55 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes February 16, 2021

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

- SAF 2. Southwest Council of Governments** - Consideration of a motion recommending to Council approval of a purchase requisition in the amount of \$22,500.00 to Southwest Council of Governments for annual membership fees. Southwest Enforcement Bureau -
Police \$12,500.00 Account #110210 2103. Southwest Emergency Response Team -
Fire \$10,000.00 Account #290260 2103

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

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Motion to Adjourn 6:58

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

STREETS & SIDEWALKS COMMITTEE

Call to Order at 6:58 PM

Chairperson- Louis Carouse

Committee members- D. Kingston, K. Veras.

Roll Call: Present: Kingston, Veras, Carouse.

Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalk Committee Minutes February 16, 2021.

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

S&S 2. 2021 Road Maintenance Bid Awards - Consideration of a motion recommending to Council an Ordinance accepting the bids for various portions of the 2021 Road Maintenance Program.

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

S&S 3. Tanager Trail - Consideration of a a motion recommending to Council approval of a purchase requisition to Donald G. Bohning & Associates provide construction related services for the Tanager Trail Pavement Reduction Project including Construction Staking, Construction Management, Review & Approval of Pay-Apps, and Complete Project Close paperwork for a fee of \$6,250.00.

Motion made by Carouse, Seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras.

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S&S 4. Service Department Equipment - Consideration of a motion recommending to Council, approval of an Ordinance authorizing the purchase of an X-Treme Vac by ODB, Model #DCL800SM25 in the aggregate amount of \$105,518.25 for the Service Department. Account #C110610 3300.

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn at 7:09 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order at 7:09 PM

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Roll Call

Present: Kingston, Carouse, Koepke

Items for Consideration:

UTL 1. Approval of Utilities Committee Meeting Minutes February 16, 2021.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

UTL 2. Conifer Acres - Motion recommending to Council approval of a purchase requisition to Donald G. Bohning & Associates to provide construction related services for the Conifer Acres Storm Water Management Outfall Sewer & Slope Slippage Repair Project including Construction Staking, Construction Management, Review & Approval of Pay-Apps, Asbuilts, and Complete Project Close paperwork for a fee of \$10,130.00. Construction Fees are reimbursable through the County D-13 Storm Sewer Funds.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

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Other Matters deemed appropriate

Motion to Adjourn 7:11 PM

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

COMMITTEE OF THE WHOLE

Call to Order at 7:11 PM

Roll Call

L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole February 16, 2021.

Voting Yea: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

CoW 2. Executive Session - Convene an executive session at 7:12 PM.

Motion by Redinger, Seconded by Carouse.

Voting Yea: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Motion by Redinger, Seconded by Carouse to amend the motion to convene an executive session to discuss matters of personnel.

Voting Yea: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Executive Session Attendees: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras, Law Director Matty, Asst. Law Director DiGeronimo.

Roll Call: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras, Law Director Matty, Asst. Law Director DiGeronimo, Engineer Wise.

Motion to Adjourn at 7:45 PM

Motion made by Redinger, seconded by Carouse.

Voting Yea: L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor

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