

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: February 01, 2022

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

6:00 PM

Roll Call

AJ Ganim, Ann Koepke, Brian Stucky

Items for Consideration:

B&G 1. Approval of Buildings & Grounds Committee Minutes 1-18-2022

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 2. NOPEC Energized Community Grant Program - a Resolution authorizing the Mayor to complete the application process for the NOPEC Energized Community grant program. The City of Brecksville has been notified of their approved 2022 funding allocation of \$43,885 for an energy efficiency project.

Service Director Weidig said the City has used the NOPEC Energized Community Grant for properties at Blossom Hill. There is a need at 4450 Oakes Road to replace the windows. Service Director Weidig is accepting bids for the project which requires the windows to be removed by a company to comply with asbestos abatement procedures.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 3. Boiler Repairs - Purchase Requisition to RL Deppmann in the amount \$4,674.54 for parts to repair one of the domestic boilers at the Community Center for the showers, sinks, etc.. which will be installed by the City's Building Engineering team. *Account #240710 2604*

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Service Director Weidig said the boilers and controllers at the Community Center are in need of back up equipment and repairs to the equipment controllers.

Motion made by Koepke, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

B&G 4. Boiler Control Repairs - Consideration of a motion recommending to Council approval of a Purchase Requisition to Trane in the amount \$3,837.00 for repairs to the controller of the boilers and pumps in the Community Center building, and rooftop unit for the fitness area. *Account #240710 2604*

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 5. S.A. Comunale - Consideration of a motion recommending to Council approval of a Purchase Requisition to S.A. Comunale in the aggregate amount \$4,355.00 for the annual Fire Alarm and Sprinkler System Inspections, Tests and Cleaning throughout City buildings.

Service Director Weidig said the Fire and Alarm systems in public buildings are required to be inspected.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

B&G 6. Tree Canopy Grant Application - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to apply for a 2022 Healthy Urban Tree Canopy Grant coordinated by the Cuyahoga County Department of Sustainability, The Cuyahoga County Planning Commission and the Cuyahoga County Soil & Water Conservation District, with assistance from the Cuyahoga County Board of Health to provide funding for tree planting, planning and maintenance projects.

Service Director Weidig explained the replacement of several crab apple trees on Rockledge, Shenandoah, and Forge

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

Motion to Adjourn

6:10 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky.

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FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Daryl Kingston, Beth Savage

6:11 PM

Roll Call

Caruso, Kingston, Savage

Caruso - Excused

Items for Consideration:

FIN 1. Approval of Utilities Committee Minutes 1-18-2022

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

FIN 2. Appropriations - Consideration of a motion recommending to Council approval of an Ordinance to amend Ordinance No. 5457, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2022, making necessary appropriation and revenue adjustments.

Finance Director Starosta discussed changes to the budget and the return of advances.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

FIN 3. Transfer- Consideration of a motion recommending to Council approval of a Resolution making necessary advances between certain funds for the Fiscal Year ending December 31, 2022.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

FIN 4. Employee Assistance Services Agreement - Consideration of a motion recommending to Council approval of a resolution authorizing an agreement with Ease@Work EAP, LLC to provide employee assistance services.

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Finance Director Starosta said the use of these services has decreased during the past year, probably due to the COVID pandemic. Being that the usage has decreased, the company has offered a decrease of \$2.00 per employee for the next (2) years.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

FIN 5. Payroll Ordinance - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance 5456 as it relates to employee compensation.

Finance Director Starosta said there was an error in the Non-Emergency Duty/Non-Paramedic wage listing.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

FIN 6. American Fireworks - Consideration of a motion recommending to Council approval of an extension of the agreement with American Fireworks for the City's 2022 firework displays tentatively scheduled for Home Days and the City's Tree Lighting event for Christmas.

Purchasing Director Riser said American Fireworks has been working with the City regarding changes to the scope and dates of events due to the pandemic. Purchasing Director Riser said she would like to renew the contract with American Fireworks for another year.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

FIN 7. Professional Bills - Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$12,252.33; Sergio I. DiGeronimo in the amount of \$5,472.50, Roger Wadsworth in the amount of \$700.00; Squire Patton Boggs in the amount of \$3,500.00, Kulchystsky Architects, LLC in the amount of \$300.00, J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$29,220.75 and Sixmo in the amount of \$1,020.00. Total of all invoices \$54,465.58.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

Other Matters deemed appropriate

Mayor Hruby said there was an interview with Moody's regarding the City's financial rating. Mayor Hruby said the City complied with (2) of the criteria for an AAA rating and complied with (2) of the criteria for "Aa1" rating.

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Finance Director Starosta read from a statement from financial advisor Matt Stuczynski regarding the rating from Moody's.

Mayor Hruby said the 48% growth in property value is remarkable along with the strength of the community. Mayor Hruby thanked Council for the conservative way of managing the finances of the City. Mayor Hruby said that is significant in maintaining the Aa1 rating.

Motion to Adjourn

6:30 PM

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

6:30 PM

Roll Call

Ganim, Koepke, Savage

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 1-18-2022

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

LEG 2. Amend R 5242 to Correct Effective Date - Consideration of a motion recommending to Council approval of a Resolution amending Resolution No. 5242 to correct the effective date of the appointment of Steve Synek.

Councilmember Savage said the effective date is being changed from January 3, 2022 to January 2, 2022.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage.

Other Matters deemed appropriate

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Mayor Hruby said back in the early 1970's Council could change zoning, without referral to the voters. With the mandatory referral to the voters for all re-zoning issues, the application submitted is what is sent to the voters. A resident is concerned that if the rezoning is adopted by the voters, a gas station could be built at SR 82 and Weise Roads. Mayor Hruby said no, what is proposed is offices for the rezoning, that is what would be on that property.

Motion to Adjourn

6:36 PM

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Savage.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairman AJ Ganim

Members Kingston, Stucky

6:36 PM

Roll Call

Ganim, Kingston, Stucky

Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes 1-18-2022

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 2. Code Red Notification - Consideration of a motion recommending to Council approval of a purchase requisition for the contract extension with OnSolve, LLC for CodeRED Emergency Notification Service in the annual amount of \$9,980.00 and Weather Warning Service in the amount of \$3,750.00 for the aggregate total of \$13,730.00. The contract term is 2/28/22 – 2/27/23. *Account #110150 2103*

Fire Chief Zamiska said the CodeRED emergency notification has been very helpful. The Dispatch Center also has the CodeRED notification on the dispatch screens that allows them to post messages if requested by Fire or Police regarding incidents. Fire Chief Zamiska said the Fire and Police Departments also have the capability to manage the notices. The recent data shows 12, 695 total enrollees for businesses and residents in the community, and continues to increase.

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Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 3. NOPEC Community Event Sponsorship** - Consideration of a motion recommending to Council for approval a Resolution Authorizing the Mayor to Accept Funding through the NOPEC Community Event Sponsorship Program in the amount of \$2,000 with the potential for an increased sponsorship in the amount of \$4,000 for early application.

Fire Chief Zamiska said the City has received this grant in the past and has used it for the very successful and well attended ice cream social and safety fair.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 4. Utility Vehicle Repairs** - Consideration of a motion recommending to Council approval of a purchase requisition to Wellington Implement, Inc. in the amount of \$9,934.91 for repairs to the Fire Department's Utility Terrain Vehicle following an incident on September 16, 2021. *Account #110150 2125 for Insurance Reimbursement to be charged \$9,834.91 Account #290260 2602 for Fire Department Vehicle Repairs to be charged \$100.00*

Fire Chief Zamiska said during a rescue in the park the utility vehicle became trapped in a fairly deep body of water and requires extensive repairs. Insurance will cover the repairs with a \$100.00 deductible due from the City.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 5. Police Vehicles** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the State Contract purchase of (3) 2022 Ford Police Explorers for the Police Department with various state contract options from Montrose Ford in the aggregate amount of \$100,805.34. *Account #C110210 3300*

Police Chief Korinek said the purchase will replace (3) aging vehicles, all having over 150,000 miles. A letter of intent to purchase has been submitted and the City was able to secure (3) vehicles on the State Contract.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

- SAF 7. Police Vehicle Repairs** - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition for the aggregate amount of \$5,000.00 for body repairs and replacement graphics on Police vehicle #1812 following an incident on 1/17/2022 when a commercial snow plow truck backed into the Police vehicle. The body repairs with

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KMS Paint & Body total \$4,209.50, the replacement graphics with Cleveland Trim & Stripe total \$475.00 and the balance of \$315.50 is requested contingency for potential unforeseen issues discovered during the repair.

Police Chief Korinek said Police Vehicle, Unit #1812 was on patrol when a commercial snow plow backed into the vehicle from a residential driveway. The repairs will be covered by the commercial snow plow's insurance.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

Motion to Adjourn

6:46 PM

Motion made by Ganim, Seconded by Kingston.

Voting Yea: Ganim, Kingston, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

6:46 PM

Roll Call

Caruso, Kingston, Savage

Caruso - excused

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 1-18-2022

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

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S&S 2. Authorize Donation of Property - Consideration of a motion recommending to Council approval of a Resolution authorizing the donation of property needed for the I-77 and Miller Road Interchange Project and execute a Quit Claim Deed.

Engineer Wise said parcel 604-17-001 between the PNC building and I-77. The City acquired the property in 2009. IF Council approves, the property will be donated to the project and then transferred to the State of Ohio and become part of the I-77 lane acquisition. Law Director Matty said the City transmitted to TranSystems, the right of way specialist, 1.2 acre parcel. The process for acquisitions transfers will be by deed to the City of Brecksville, there will then be (8) deeds established as part of the right-of-way then transferred from the City of Brecksville to the State of Ohio.

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

S&S 3. Accepting Crinkleroot Dr. General Warranty Deed - an Ordinance authorizing the Mayor to accept a General Warranty Deed for Permanent Parcel Number 602-09-042 known as V/L Crinkleroot Drive.

Law Director Matty explained the acceptance of this deed is to provide a record of all City owned properties. The Crinkleroot parcel is the parcel that has been discussed regarding the NEORSD and future use for stormwater maintenance purposes only

Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

Other Matters deemed appropriate

Engineer Wise said he, along with Mayor Hruby and Service Director Weidig, were present for a conference call with Regional Sewer District and their design team regarding the Vaughn Road Project. The preliminary analysis showed the current solution being discussed has a lower return than expected. NEORSD is looking into expanding the project and in doing so increasing the cost for \$1.5 million to \$2.3 million. NEORSD will seek funding and the project will probably be delayed 2-3 years. Mayor Hruby asked if the expansion of the project is the cause of the cost increase. Engineer Wise said yes, and they will be raising the road to the railroad tracks.

Service Director Weidig said the Service Department is prepared for the expected snow storm tomorrow and Thursday. A bulletin went out to residents today after the report from the National Weather Service. The Human Services Department is prepared to help people that may be displaced due to power outages or the storm related emergencies.

Motion to Adjourn

6:57 PM

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Motion made by Kingston, Seconded by Savage.

Voting Yea: Kingston, Savage.

UTILITIES COMMITTEE

Call to Order

Chairman Brian Stucky

Members: Caruso, Koepke, Stucky

6:57 PM

Roll Call

Caruso, Koepke, Stucky

Caruso -Excused

Items for Consideration:

UTL 1. Approval of Utilities Committee Minutes 1-18-2022

Motion made by Stucky, Seconded by Koepke.

Voting Yea: Koepke, Stucky.

UTL 2. Water Service Easement - Consideration of a motion recommending to Council approval of a Resolution accepting an easement for installation and maintenance of a water main over Parcel 4-A in the lot split and consolidation plat for Valor Acres Residential Development.

Engineer Wise said this for Phase 1 of Valor Acres. The Development Plan has been approved. The water mains are owned by the City of Cleveland. The City of Brecksville and the City of Cleveland will both accept the easements.

Motion made by Stucky, Seconded by Koepke.

Voting Yea: Koepke, Stucky.

Other Matters deemed appropriate

Councilmember Stucky said he visited a site on Sherwood Trail that was discussed at the previous meeting. The headwall behind the property is eroding and in need of repairs. The easement is at the rear of the property. The property owner was offering a direct access through the side/rear of the property. The property owner will be installing a pool and expects

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to have the installation done in May, requiring the direct access to be completed by April, 2022.

Following discussion Council requested Engineer Wise to provide a proposal for completion of this project before May 2022.

Motion to Adjourn

7:06 PM

Motion made by Stucky, Seconded by Koepke.

Voting Yea: Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

7:06 PM

Roll Call

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Absent: None.

Caruso - Excused

Items for Consideration:

CoW 1. Approval of Committee Minutes 1-18-2022

Motion made by Redinger, Seconded by Kingston.

Voting Yea: Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

CoW 2. Executive Session - Convene Executive Session to discuss matters of pending litigation.

7:07 PM

Motion made by Redinger, Seconded by Kingston.

Voting Yea: Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Attending: D. Matty, S. Packard, Mayor Hruby, AJ Ganim, D. Kingston, A. Koepke, L. Redinger, B. Savage, B. Stucky,

Other Matters deemed appropriate

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Motion to Adjourn

7:45

Motion made by Redinger, Seconded by Kingston.

Voting Yea: Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor

PRESIDENT OF COUNCIL

CLERK OF COUNCIL