

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: November 02, 2021

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

6:30 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Veras, Caruso, Redinger. Absent: None.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds Committee Minutes 10-19-2021

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 2. Concrete Materials - Consideration of a motion recommending to Council approval of an increase to Blanket Purchase Order #BL216911 for Concrete Materials for sidewalk repairs where tree roots have disturbed the concrete in the amount of \$5,000.00. Account #202410 2613.

Service Director Weidig spoke regarding the additional projects requiring repairs to sidewalks, sewers and ADA ramps.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 3. Building Engineering Garage & Canopy Architectural & Engineering Services - Consideration of a motion recommending to Council approval of an Ordinance authorizing an agreement with Makovich & Pusti Architects, Inc. for the Architectural and Engineering Services for the New Garage and Replacement Canopy at the Building Engineering Building in the aggregate amount of \$15,800.00. Account #C490163 3201 Project #BD210001

Service Director Weidig said the Building Engineering Department is occupying the former Center for the Arts Building. The construction of a three bay garage has been approved by

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Planning Commission and the Board of Zoning Appeals. Approval of this agreement will begin the architectural and engineering phase of the project.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 4. Property Survey, Topo & Base Mapping - Consideration of a motion recommending to Council approval of an increase to P.O #P210895 to Donald G. Bohning & Assoc. in the amount of \$2,100.00 or 8997 Highland Drive , for the New Building Engineering Building. Account # C490163 3201 Project #BD210001.

Engineer Wise said the architects are requesting additional site information for this project.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

6:36 PM

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

FINANCE COMMITTEE

Call to Order

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse, L. Redinger.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

FIN 1. Approval of Finance Committee Minutes 10-19-2021

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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- FIN 2. Mayor's Court Software** - Consideration of a motion recommending to Council approval of a Purchase Requisition to The Baldwin Group, Inc. for the Mayor's Court Base Software and Modules Annual Maintenance and Support Renewal Agreement in the aggregate amount of \$3,680.00. Account #270190 2506 to be charged \$960.00 Account #270190 2501 to be charged \$2,720.00.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 3. IP Flex Phone System** - Consideration of a motion approving a purchase requisition to Black Box Network Services in the amount of \$6,150.00 for the Annual Maintenance and Support contracts for the City's IP Flex phone system for the term of 11/30/21-11/29/22. Account #1101352612.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 4. Appropriations** - Consideration of a motion recommending to Council an Ordinance amending Ordinance No. 5377, making appropriations for current expenses of the City of Brecksville.

Finance Director Starosta said the Ordinance reflects an increase to the Municipal Income Tax. The estimate of \$450,000.00 may need to be refunded to employees when quarterly payments are reviewed at the end of 2021, due to the income tax credit rollback.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 5. Annual Audit Services** - Consideration of a motion recommending to Council approval of an Ordinance authorizing a letter of arrangement for annual audit services by the Ohio Auditor of State.

Finance Director Starosta said this does not include the single audit, if required, for expenditures of over \$750,000.00 in Federal Expenditures.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 6. Professional Bills** - Authorize the payment of monthly Professional Bills.

Approve the payment of bills for professional services, as follows: Recommending to Council approval of the payment of monthly bills for professional services as follows: Matty, Henrikson and & Greve in the amount of \$12,252.33; Sergio I. DiGeronimo in the amount of

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\$5,472.50, Roger Wadsworth in the amount of \$700.00, Squire, Patton Boggs in the amount of \$3,500.00, Kulchytsky Architects, LLC in the amount of \$300.00; J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$29,220.75 and Sixmo in the amount of \$1,020.00. Total of all invoices \$54,465.58.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn

6:47 PM

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

LEGISLATION COMMITTEE

Call to Order

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 10-19-2021

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn

6:48 PM

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

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SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson – Dominic Caruso

Committee Members – D. Kingston, K. Veras.

6:48 PM

Roll Call

Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

SAF 1. Approval of Safety Services Committee Minutes 10-19-2021.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn

6:48 PM

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

STREETS & SIDEWALKS COMMITTEE

Call to Order

6:49 PM

Chairperson- Louis Carouse

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Kingston, Veras, Carouse. Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 10-19-2021

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

Other Matters deemed appropriate

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Engineer Wise said he received information from ODOT regarding the Miller Road I-77 Interchange project authorizing the City to proceed with right of way acquisition for this project.

Motion to Adjourn

6:50 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order

6:51 PM

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Roll Call

Present: Kingston, Carouse, Koepke

Items for Consideration:

UTL 1. Approval of Utility Committee Minutes 10-19-2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

UTL 2. Crinkleroot Property Acquisition - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to execute a NEORS Community Cost Share Agreement for the Crinkleroot Property Acquisition.

Engineer Wise said this agreement will allow the City to use Community Cost Share Funds for this property acquisition. The property will be used for stormwater maintenance or returned to a natural state.

Law Director Matty said the agreement has been reviewed and approved by the Law Department. When presented, the deed will specify the restrictions to the use of the property.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

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- UTL 3. Glenwood Trail MCIP Grant Agreement** - Consideration of a motion recommending to Council approval of a Resolution authorizing the Mayor to enter into a member community infrastructure grant program agreement with NEORS D for the Glenwood Trail Improvement Project.

Engineer Wise said Brecksville has been awarded a Member Community Infrastructure Grant Program (MCIP) in the amount of \$1,111,175.00 for a portion of the storm sewer and sanitary sewer work along Glenwood Trail project.

Councilmember Koepke asked if the funding is specifically for the sewers, does the City need to do anything additional for this project. Engineer Wise said this project is much more costly, the public portion of the project will be the responsibility of the City of Brecksville including roadway improvement, sidewalks.

Councilmember Kingston thanked everyone involved, including Engineer Wise for the work put into this project so far. Securing the \$1.1 million in funding and using the project as part of the Make Sense Connectivity Project to connect Valley Parkway and SR 82.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

- UTL 4. Chippewa Road & Calvin Dr. Sanitary Sewer Project** - Public meeting discussion.

The committee agreed to hold a public meeting on November 17th at 7:00 PM to inform the residents affected by the project of what to expect. The Board of Health will also be present to provide information.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

- UTL 5. Station Road Sewer Rerouting and Stabilization Update**

Engineer Wise said the Metroparks are picking up a plan that the National Park Service had previously started a few years back and will complete the design and construction. The project involves re-routing City of Brecksville storm sewers that currently run down the closed section of Station Road and redirecting them to the west side of Riverview where they will outlet into the natural ravine. The project involves restoring the ravine, expanding the wetlands at the base of the ravine, and vacating a portion of Station Road and naturalizing the area. Recent grant applications worked on with the Mayor and Engineer Wise, the City may be reluctant to vacate the Station Road right-of-way since one of the grants included funding for a trail that may utilize this corridor to link the NPS & Metroparks trail system to SR 82. The Metroparks was receptive and provided they can obtain permission to access and utilize the Station Road right-of-way have no objections at this time.

The funding the City submitted for was part of the Federal Infrastructure funding. At this time the City has not been advised on whether the program will proceed, and if the Brecksville

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project will be funded. This sewer rerouting is significant as the City was utilizing this connection for the proposed project on SR 82.

Other Matters deemed appropriate

Motion to Adjourn

7:05 PM

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

COMMITTEE OF THE WHOLE

Call to Order

7:05 PM

Roll Call

L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole Minutes 10-19-2021

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

CoW 2. Executive Session - Motion to convene an executive session to discuss matters pertaining to pending litigation, economic development, real estate and matters of personnel.

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Executive Session Attendance: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras. Mayor Hruby, Law Director Matty, Assistant Law Director DiGeronimo.

Motion made by Harwood, Seconded by Carouse to adjourn the executive session and reconvene the regular meeting.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Other Matters deemed appropriate

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Motion to Adjourn

8:05 PM

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor