

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 04, 2022

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

Chairperson Ann Koepke

Members: AJ Ganim, Brian Stucky

7:00 PM

Roll Call

Present: AJ Ganim, Ann Koepke, Brian Stucky.

Items for Consideration:

B&G 1. 20220920 Meeting Minutes

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

B&G 2. Buildings & Grounds Approval of Minutes 9-20-2022

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

B&G 3. Old Town Hall Annex - Approval of a Resolution, recommending to Council, authorizing an agreement with Makovich & Pusti Architects, Inc. for the Architectural and Engineering Services for Brecksville Old Town Hall Annex Accessible Restrooms Project at the fee of \$43,600.00, plus reimbursable expenses estimated at \$500.00 for an aggregate amount of \$44,100.00. *Account #C490162 3202 Project #BI220006.*

Service Director Weidig said the City wants a valuable use for the property. For different events for public square, the people using the square could use restroom facilities at Old Town Hall. The building has otherwise been remodeled. Plans for a Farmer's Market and Home Days on Public Square could use more restroom facilities. The city would like male & female restrooms and a family restroom with changing facilities. The cost includes mechanical fees and engineering for the project.

Councilmember Koepke said the City rents a trailer with four (4) portable restrooms and (2) handicapped restrooms for Home Days. The engineering should show how many new

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restrooms could be created. Service Director Weidig said the City will work with the engineers to provide information on what the needs are for the facility.

Councilmember Koepke asked when restrooms will be open. Service Director Weidig said when City events are taking place. The restrooms could also be made available for other events on the square. Councilmember Stucky said he toured the building with Service Director Weidig and feels this is a good use for the building. Councilmember Kingston asked what the cost is for the portable toilet trailer and portable accessible toilets for Home Days. Purchasing Director Riser said she does not know the exact cost, but is in the multiple thousands of dollars range. Service Director Weidig said approximately \$4500 for the trailer, and additional cost for handicapped accessible portable toilets.

Councilmember Stucky asked if architectural and mechanical engineering is included in the cost. Service Director Weidig said yes.

Service Director Weidig said the building alarm system was designed to also include the Town Hall Annex.

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

Other Matters deemed appropriate

Motion to Adjourn

7:11 PM

Motion made by Koepke, Seconded by Ganim.

Voting Yea: Ganim, Koepke, Stucky

FINANCE COMMITTEE

Call to Order

Chairperson Dominic Caruso

Members: Daryl Kingston, Beth Savage.

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

FIN 1. Finance Committee Approval of Minutes 9-20-2022

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Stucky

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- FIN 2. Trane Rover Software** - Approval of a Resolution, recommending to Council, authorizing the Mayor to enter into agreement with Trane U.S., Inc. in the amount of \$3,419.00 for providing and installing the Rover Software on a new laptop used by the Building Engineering Department. *Account #110171 2604*

Service Director Weidig said the system will allow the Building Engineering Department personnel to monitor and adjust the mechanical systems.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Stucky

- FIN 3. 2022 Community Planning Grant Program** - Approval of a Resolution, recommending to Council, authorizing an application for the Cuyahoga County Planning Commission's 2022 Community Planning Grant Program to conduct a targeted planning study for Brecksville Road south of Valley Parkway and assets located along and adjacent to that section of Brecksville Road and its cross streets.

Planning Director Bartkiewicz said authorization is requested to submit for a planning study to create a more walkable community. Council President Redinger asked if this request is for the study to be done or for funding to obtain a study. Planning Director Bartkiewicz said the program is called a grant, however this application is for technical assistance. Mayor Hruby said the application is for south of Valley Parkway, this will be in concert with the multi-modal study to be done. Councilmember Kingston said the multi-modal study will be done, this grant, if awarded, will help pay for that study. Councilmember Koepke asked if the study is already underway for FOGG. Engineer Wise said the city hired a firm to verify the study done by FOGG. Mayor Hruby said this is not for the required pathway that was requested by the MetroParks to connect Valley Parkway and Oakes Road.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 4. Land & Water Conservation Fund Grant Application** - Approval of a Resolution authorizing the Mayor to apply for funding through the Ohio Department of Natural Resources' 2023 Land and Water Conservation Fund program for improvements to Kids Quarters.

Planning Director Bartkiewicz said this grant could be used for improvements for Kids Quarters.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

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- FIN 5. Clean Ohio Green Space Conservation Grant** - Approval of a Resolution supporting the West Creek Conservancy's Clean Ohio Green Space Conservation Program grant application to the Ohio Public Works Commission and Cuyahoga County Planning Commission for the Chippewa Creek Conservation Corridor Project.

Planning Director Bartkiewicz said Derek Schafer of West Creek Conservancy requested a resolution of support for the West Creek Conservancy for their clean Ohio application. The application is for Phase 1 of the Chippewa Creek Conservation Corridor Project. Phase 1 is seeking to assemble undevelopable land to preserve the Chippewa Creek Watershed Area. The grant will help cover the cost of land to be purchased in Brecksville. Mayor Hruby said the City began purchasing property and create retention basins along the interstate to collect water runoff, primarily from I-77 and SR 82, and direct it toward Chippewa Creek.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

- FIN 6. Economic Incentive Agreement** - Approval of a Resolution authorizing the Mayor to enter into an Economic Incentive and Job Creation Agreement with Physicians Ambulance Service, Inc. ("Physicians Ambulance") for the acquisition of and relocation to 9200 Noble Park Drive, Brecksville, Ohio 44141.

Planning Director Bartkiewicz said Physicians Ambulance Service is a third generation family owned operation. The company is increasing their fleet and adding additional employees to the company. Physicians Ambulance Service will be purchasing property and providing significant improvement to the property. Physicians Ambulance Service is a private ambulance service that is also used by University Hospitals. Planning Director Bartkiewicz said no vehicles will be housed outside the facility, the company has satellite facilities in Cuyahoga County that provide storage for the vehicles.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

- FIN 7. Professional Bills** - Approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$11,648.33; Lisa Sabol in the amount of \$5,967.50; Roger Wadsworth in the amount of \$350.00; Kulchystsky Architects, LLC in the amount of \$4,068.75; J Neusser, LLC in the amount of \$2,000.00; and Donald G. Bohning & Associates in the amount of \$25,543.00 and Sixmo in the amount of \$1,708.75; Total of all invoices \$51,286.33

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage.

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Other Matters deemed appropriate

Motion to Adjourn

7:26 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Kingston, Savage

LEGISLATION COMMITTEE

Call to Order

Chairperson Beth Savage

Members: AJ Ganim, Ann Koepke

7:26 PM

Roll Call

Present: Ganim, Koepke, Savage.

Items for Consideration:

LEG 1. Legislation Committee Approval of Minutes 9-20-2022

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

Other Matters deemed appropriate

Motion to Adjourn

7:28 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Savage

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson AJ Ganim

Members Kingston, Stucky

7:28 PM

Roll Call

Present: Ganim, Kingston, Stucky.

Items for Consideration:

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SAF 1. Safety Service Approval of Minutes 9-20-2022

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 2. 200 Gallon Sprayer - Approval of a purchase requisition to Northern Tool in the amount of \$4,442.90 for a 200 Gallon Sprayer to be used by the Horticulture Department for Ash Tree Applications. *Account #110530 2501.*

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Stucky.

SAF 3. Snow Plow Blades & Curb Guards - Approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$23,516.77 for Snow Plow Blades and Curb Guards for the upcoming winter on. *Account #110430 2201.*

Service Director Weidig said this is a yearly purchase in preparation for snow season.

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

SAF 4. Healthy Urban Tree Canopy - Approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$24,182.00 for the purchase of (156) trees for the Healthy Urban Tree Canopy grant program. *Account #110171 2205.*

Service Director Weidig said

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

Other Matters deemed appropriate

Mayor Hruby said he will request the Civil Service Commission meet to review hiring to replace retiring firefighter in 2023.

Fire Chief Zamiska reported the Fire & Police Departments received a grant from State of Ohio Health & Wellness in the amount of \$14,800.

Fire Chief Zamiska said the Safety Services Fair & Ice Cream Social will take place on Sunday October 9th at the Horticulture Building 6925 Stadium Drive from 11:00 AM - 2:30 PM.

Motion to Adjourn

7:35 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Kingston, Stucky.

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STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson Daryl Kingston

Members: Caruso, Savage

7:36 PM

Roll Call

Present: Caruso, Kingston, Savage.

Items for Consideration:

S&S 1. Streets & Sidewalks Committee Approval of Minutes 9-20-2022

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

S&S 2. Project Updates - Miller Road Interchange, Blossom Park Trail & Oakes Road Sidewalks, Riverview Road, Miller Road Pavement

Miller Road Interchange: Engineer Wise said ODOT has the bid opening scheduled for mid-October, which may be delayed if potential contractors have questions or request a delay in the opening of the bids.

Blossom Park Trail & Oakes Road Sidewalks: Engineer Wise said he met with Council members Koepke and Kingston to discuss the Blossom Park Trail & Oakes Road Sidewalks. A request for engineering work for this project will be brought to Council as this project moves forward.

Riverview Road: Engineer Wise reported Riverview Road (south of Fitzwater) pavement repair will be one of the next projects in the design phase. This project is expected to begin in the spring of 2023.

Miller Road Pavement: Engineer Wise reported the bidding for the Miller Road, Southpointe to Brecksville Road, paving project is pending the Interchange project schedule.

Other Matters deemed appropriate

Motion to Adjourn

7:44 PM

Motion made by Kingston, Seconded by Caruso.

Voting Yea: Caruso, Kingston, Savage.

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UTILITIES COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Caruso, Koepke.

7:45 PM

Roll Call

Present: Caruso, Koepke, Stucky.

Items for Consideration:

UTL 1. Utility Committee Approval of Minutes 9-20-2022

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

UTL 2. Project Updates - Chippewa Rod. & Calvin Dr. Sanitary Sewer Improvement Project, Glenwood Trail, Riverview Road Culvert C1-C2.

Chippewa Road & Calvin Dr. Sanitary Sewer Improvement Project: Engineer Wise reported tree clearing has begun and additional trees, shrubs, and bushes will be removed as needed. Crews have begun saw cutting of the pavement and driveways this week and sewer crews are expected to begin construction.

Glenwood Trail: Engineer Wise said shop drawings are being processed and expect the project to proceed in 2023.

Riverview Road Culvert C1-C2: Engineer Wise said the request for contractor bids will be advertised following the outcome of the OPWC grant awards.

Other Matters deemed appropriate

Motion to Adjourn

7:49 PM

Motion made by Stucky, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Call to Order

Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

7:49 PM

Roll Call

Present: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

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Items for Consideration:

CoW 1. Committee Minutes Approval 9-20-2022

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

CoW 2. Regional Income Tax Authority - Presentation to City of Brecksville at Council meeting.

Tabled

Other Matters deemed appropriate

Convene an executive session related to personnel and contract negotiations.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Adjourn Executive session at 8:10 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Reconvene Committee of the Whole

Motion made by Redinger, Seconded by Caruso. Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Motion to Adjourn

8:11 PM

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Caruso, Ganim, Kingston, Koepke, Redinger, Savage, Stucky.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Laura C. Redinger, *President*; Dominic Caruso, *Vice President*; AJ Ganim,
Daryl Kingston, Ann Koepke, Beth Savage, Brian Stucky.

Clerk: Tammy Tabor