

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: July 06, 2021

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BUILDINGS & GROUNDS COMMITTEE

Call to Order

6:30 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Veras, Caruso, Redinger. Absent: None.

Items for Consideration:

B&G 1. Approval of 6-15-2021 Buildings & Grounds Committee Minutes

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 2. Police Station - Consideration of a motion recommending to Council approval of the Reimbursable Expenses on the Professional Design Services contract with Perspectus Architecture in the amount of \$13,681.47.

Purchasing Director Riser said the standard Professional Design Services contract with Perspectus Architecture was agreed in 2014. The final amended contract amount with Perspectus for this project was \$865,878.50, plus reimbursable expenses, resulting in a final total of \$879,599.97. Reimbursable costs include photo copies, printing, mileage, etc. Approval of this increase of \$13,681.47. will close this contract.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 3. Recycling Building HVAC Improvements - Consideration of a motion recommending to Council a Resolution accepting the proposal of Karpinski Engineering to provide professional engineering services for the Recycling Building HVAC Improvements Project.

Service Director Weidig said the City continues to upgrade the existing buildings. Other city buildings currently have air quality systems installed. Karpinski Engineering submitted a proposal for professional engineering services on the Recycling Building Indoor Air Quality Project. The total fee for services, plus reimbursable expenses, will be \$15,800.00, and includes the preparation of construction documents, as well as bidding and construction administration for the project. Account #C490170 3202 Project #BI210009.

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Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras.

B&G 4. Floor Scrubber - Consideration of a motion recommending to Council approval of a Purchase Requisition in the amount of \$3,653.80 to Home Depot Pro for an Advance SC351 Battery Operated Floor Scrubber for use at the new Aquatics Center. Account #110165 2501.

Service Director Weidig said this purchase will be used primarily for the new Aquatic Center. The unit is battery operated and will accommodate smaller areas.

Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras.

B&G 5. Blossom Hill Sidewalk Repair - Consideration of a motion recommending to Council approval of a motion to approve a Blanket Vendor Purchase Requisition in the aggregate amount of \$10,978.00 for the replacement of 301 lineal feet of sidewalk on the Blossom Hill property. Account #110161 2606

Service Director Weidig said the reviews of the Blossom Hill Property revealed the need for sidewalk replacement in some areas. Several areas have been determined to need repairs.

Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras.

Motion to Adjourn

6:39 PM

Motion made by Veras, Seconded by Redinger.
Voting Yea: Caruso, Redinger, Veras.

FINANCE COMMITTEE

Call to Order

6:39 PM

Chairperson: L. Redinger
Committee members – A. Koepke, L. Carouse, L. Redinger.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

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FIN 1. Approval of 6-15-2021 Finance Committee Minutes

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 2. Liquor Permit - Consideration of a motion responding to Ohio Division of Liquor Control request for hearing on permit issuance for notice C NEW 9892020 for Zaragoza Ayala LLC DBA Blue Habenero,, 8934 Brecksville Road.

Police Chief Korinek and Mayor Hruby as Safety Director, had no objection. Recommend to Council no hearing is requested for permit issuance for notice C NEW 9892020 for Zaragoza Ayala LLC DBA Blue Habenero, 8934 Brecksville Road.

Motion made by Redinger, Seconded by Carouse that no further action is necessary.

Voting Yea: Carouse, Koepke, Redinger.

FIN 3. Liquor Permit - Consideration of a motion responding to Ohio Division of Liquor Control request for hearing on permit issuance. Notice C TREX 2606060 for Farrsville LLC DBA Farinacci Pizza 8189 Brecksville Road. Ohio.

Police Chief Korinek and Mayor Hruby as Safety Director, had no objection. Recommend to Council no hearing is requested for permit issuance for notice C TREX 2606060 for Farrsville LLC DBA Farinacci Pizza 8189 Brecksville Road. Ohio.

Motion made by Redinger, Seconded by Caruso, that no further action is necessary.

Voting Yea: Caruso, Koepke, Redinger

FIN 4. Purchasing Organization - consideration of a motion recommending to Council a Resolution authorizing the Director of Purchasing to register with OMNIA Partners purchasing organization as a resource for the City's competitive purchasing needs.

Purchasing Director Riser said the Service Department has a Blanket Purchase Order that has been approved for automotive hardware for the vehicle maintenance department. These contracts would be #R192005 for Lawson Products, #R192004 for Kimball Midwest and #R192001 for Fastenal. The noted suppliers, and others, are on the OMNIA Partners Purchasing organization. The City averages between \$10-12,000 annually in expenses on various automotive hardware needs through Vehicle Maintenance in the Service Department. All three of these vendors have been used for these purchases in the past.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

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- FIN 5. Police Department Service Agreement** - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to enter into a Master Services Agreement with Whelen Engineering Co. to provide cloud platform services for the Police Department.

Police Chief Korinek said Whelen Cloud Platform, a cloud-based vehicle communication platform sends and receives data through cellular networks and provides the following functionality: fleet tracking, equipment configuration management and remote equipment control. There will be no charge until April 2024, if the City chooses to continue the service.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

- FIN 6. Amend Ordinance No. 5417** - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance No. 5417 as it relates to employee compensation.

Assistant Finance Director Johnson said the Ordinance allows for the wages for the Food Service Operation Manager.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 7. Human Services Lunch Program** - Consideration of a motion recommending to Council approval of an Increase to Blanket Purchase Order #BL213103 in the amount of \$8,000.00 for the purchasing of Food for Human Services. Account #110330 2301.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

- FIN 8. Professional Bills** - Authorize the payment of monthly Professional Bills.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 9. Exempted Employees** – Consideration of a motion recommending to Council amending section 145.13 of the Administrative Code and the exempted employees of the City of Brecksville.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Motion to Adjourn

6:49 PM

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Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger.

LEGISLATION COMMITTEE

Call to Order

6:49 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 6-15-2021

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

Motion to Adjourn

6:50 PM

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

SAFETY-SERVICE COMMITTEE

Call to Order

6:50 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

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SAF 1. Approval of Safety Service Committee Minutes 6-15-2021

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 2. Riverview Road Retaining Wall - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$6,049.60 for Repairs and Painting of the Riverview Road Retaining Wall. Account #C480171 3501 Project #RW210001

This amount includes a \$500.00 contingency for the project. Service Director Weidig said the Riverview retaining wall is in need of repairs. The wall was pressure washed and fortunately, most of the wall is in good condition. The wall had repairs done and was painted in 2009. The 2009 work was completed by Building Engineering and a contractor. Using the prior specifications, the Service Department will complete the new repairs and paint. The cost includes paint and materials to complete the repairs.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 3. Supplementary Snowplowing Services - Motion to Approve an Increase to Purchase Order #P210073 to Mattes Landscaping in the amount of \$267.00 for Supplementary Snowplowing Services. Account #110430 2103

Service Director Weidig said the increase for the 2021 supplementary snowplowing & salting services is for parking lots and sidewalks for the Police Station and Chagrin Valley Dispatch.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

Motion to Adjourn

6:56 PM

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Harwood, Veras.

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STREETS & SIDEWALKS COMMITTEE

Call to Order

6:56 PM

Chairperson- Louis Carouse

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Kingston, Veras, Carouse. Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 6-15-2021

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

Other Matters deemed appropriate: Service Director Weidg said rainy weather has dampened the road repair program this year, but continues to move along.

Motion to Adjourn

6:58 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order

6:58 PM

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Roll Call

Present: Kingston, Carouse, Koepke.

Items for Consideration:

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UTL 1. Approval of Utility Committee Minutes 6-15-2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

UTL 2. NEORSD Riverview Road between Greenhaven and Weise - Update regarding plan to resolve flooding. Engineer Wise said NEORSD held a meeting with the Riverview Road residents who reside between Greenhaven and Wiese. The intent of the meeting was to inform the residents that NEORSD has hired a design consultant to start the pre-design for the area. EMHT, a firm in Columbus, was hired and assembled a team of engineers and firms who are proceeding to study the entire drainage area with the intent to determine potential solutions to lessen or resolve the flooding being experienced along Greenhaven, Wiese, and Riverview. Based on the meeting, the pre-design would be complete in February of 2022 with a recommendation for a final project. Any potential construction project is still several years out.

NEORSD will provide information to anyone asking questions regarding the upcoming field investigation being performed. Considering how large the study area is, NEORSD chose not to mail it to every resident within the study area and will instead have copies on hand and pass them out if approached while conducting the field work

UTL 3. Whitewood Aerial Sewer Project - Settlement Agreement - Request for legislation authorizing a Settlement Agreement. Engineer Wise said Gregory & Amber Spencer who reside at 10035 Whitewood Road, PPN 601-22-016 have brought to his attention that the storm sewer outfall repair project removed a wooden fall protection barrier he constructed between the end of his driveway and the edge of the ravine. This barrier was constructed sometime between when the field work was performed, but prior to construction so it wasn't depicted on the improvement plans. Engineer Wise informed the Spencer's the City can't re-construct a structure within the easement but could be amenable to some landscaping. After meeting with the City Arborist, they agreed that 6 Arborvitaes and 2 Dogwoods would provide an adequate safety barrier for his children. Engineer Wise said if Council is amenable to this, he would respectfully request the law Director prepare a settlement agreement and would also request authorization of a purchase order in the amount of \$1,500 so the City Arborist can purchase and plant the 6 Arborvitaes and 2 Dogwoods. After these are planted, they will become the property of the landowner and the City will have no further responsibility.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

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UTL 4. Whitewood Replacement Trees & Shrubbery - Recommending to Council approval of a Blanket Vendor Purchase Requisition in the amount of \$1500.00 for trees and shrubbery to replace a safety barrier removed during the Whitewood Aerial & Storm Sewer Improvements Project.

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke

UTL 5. Valor Acres Sanitary Trunk Sewer Relocation - Consideration of a Resolution recommending to Council approval of a Developers Agreement

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

Motion to Adjourn

7:09 PM

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

COMMITTEE OF THE WHOLE

Call to Order

7:09 PM

Roll Call

L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole Minutes 6-15-2021

Motion made by Harwood, Seconded by Redinger.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Motion to Adjourn

7:10 PM

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

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Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor