

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: November 16, 2021

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

7:00 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Veras, Caruso, Redinger. Absent: None.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds Committee Minutes 11-2-2021

Motion made by Veras, Seconded by Redinger.

Voting Yea: Carouse, Redinger, Veras.

B&G 2. Service Garage Trench Drain Repair - Consideration of a motion recommending to Council approval of an increase to Blanket Vendor Purchase Order #P210883 for the Trench Drain Repair in the Vehicle Service Garage in the amount of \$1000.00. Account #110170 2603.

Service Director Weidig said as this project has progressed additional concrete is needed for completion.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Carouse, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

7:05 PM

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Motion made by Veras, Seconded by Redinger.

Voting Yea: Carouse, Redinger, Veras.

FINANCE COMMITTEE

Call to Order

7:05 PM

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse, L. Redinger.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

FIN 1. Approval of Finance Committee Minutes 11-2-2021

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 2. Booville Halloween Event - Consideration of a motion recommending to Council approval of an Increase to Blanket Purchase Order #BL215506 for the Annual Booville Halloween Event in the amount of \$1,200.00. Account #240710 2405.

Councilmember Redinger said there were additional expenses for the Boo-ville Halloween event. Those included decorations, candy, and refreshments.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 3. Electric Accounts - Consideration of a motion recommending to Council approval of increases to (3) Finance Blanket Purchase Orders. #FN210023 for the City's Electric Accounts in the amount of \$68,500.00 .Account #110171 2902 (Lands & Buildings) in the amount of \$30,000.00. Account #110172 2902 (Dispatch) in the amount of \$500.00. Account #240710 2902 (Community Center) in the amount of \$38,000.00.

Finance Director Starosta said additional electricity and natural gas costs at the former Central School property, Community Center and Dispatch require increases to existing blanket purchase orders.

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Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 4. Natural Gas Account Increase** - Consideration of a motion recommending to Council approval of an increase to Purchase Order #FN210022 for the City's Natural Gas Accounts in the amount of \$4,000.00. Account #110330 2901 (Human Services)

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 5. Taekwondo Instructors** - Consideration of a motion recommending to Council approval of an increase to Purchase Order #FN210014 for Taekwondo Instructors in the amount of \$3,000.00 Account #240746 2102 (Recreation).

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

- FIN 6. Amend Payroll Ordinance** - Consideration of a motion recommending to Council approval of an Ordinance amending Ordinance 5430 to include the position of full time receptionist.

Mayor Hruby said one of the City's receptionists has left the City to pursue other employment. It has been determined the creation of a full time receptionist position is needed. The hours at City Hall will be changed to 8:30 AM - 4:30 PM.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

Other Matters deemed appropriate

Chairperson Redinger reminded Council the Budget meeting will be held on Tuesday November 23rd.

Mayor Hruby said there are still possibilities for additional funding to be obtained for projects at the south end of the City.

Motion to Adjourn

7:11 PM

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

LEGISLATION COMMITTEE

Call to Order

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7:11 PM

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 11-2-2021

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

LEG 2. Recreation Director - Consideration of a motion recommending to Council approval of a Resolution appointing Rachele Engle as Recreation Director.

Mayor Hruby said Rachele Engle has an extensive resume and is recommended for the position of Recreation Director.

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

LEG 3. Police Sergeant Appointment - Consideration of a motion recommending to Council a Resolution promoting and appointing Frank M. Faulhaber to the position of Sergeant in the Police Department of the City of Brecksville.

Mayor Hruby said a vacancy in the position of Sergeant was created when promotions were made within the Police Department. Officer Faulhaber was chosen from the Civil Service list and is being recommended to Council by Safety Director Mayor Hruby.

Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn

7:15 PM

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Motion made by Koepke, Seconded by Caruso.

Voting Yea: Caruso, Koepke, Redinger.

SAFETY-SERVICE COMMITTEE

Call to Order

7:15 PM

Chairperson Dominic Caruso

Committee members: Kingston, Veras, Caruso.

Roll Call

Present: Kingston, Veras, Caruso. Absent: None.

Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes 11-2-2021

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 2. Gas Pump Security Project - Consideration of a motion recommending to Council approval of an Ordinance authorizing the State Contract Purchase with Collins Equipment Corp. in the amount of \$29,984.60 for the Gas Pump Security Project. Account #C110150 3300

Service Director Weidig said the current security system for the fuel pumps is no longer compatible with the Windows 10 operating system. The IT Department has agreed the system is unable to migrate the information into the current operating system. The quote is for (2) two new PV200 fuel island terminals, as well as the fuel management and reporting system for fuel control in the future. Councilmember Koepke asked if this was in the Capital Budget. Service Director Weidig said no it was not, this came upon the department suddenly. Service Director Weidig said the computer system had been working previously, however it is very outdated and no longer works with the Windows 10 Operating System.

Mayor Hruby said the current system was purchased by former Service Director Emery Palko approximately (30) years ago.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

Other Matters deemed appropriate

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Motion to Adjourn

7:18 PM

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

STREETS & SIDEWALKS COMMITTEE

Call to Order

7:19 PM

Chairperson- Louis Carouse, Jr.

Committee members- D. Kingston, K. Veras..

Roll Call

Roll Call: Present: Kingston, Veras, Carouse. Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 11-02-2021

Motion made by Carouse, Seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras.

Other Matters deemed appropriate

Engineer Wise said he met with Law Director Matty and the interchange design team to discuss the right-of-way acquisition process. To update City Council, Engineer Wise is anticipating the following activities in the next 2-months:

- The design team is finalizing the 8 right-of-way acquisitions and they will have their ODOT certified appraiser establish a value based on ODOT and Federal standards.
- Upon Completion, they will provide these appraisals to the City's independent 3rd party appraiser, Brahman and Assoc., who is also ODOT certified, for verification of the value.
- Upon verification, these appraisals will be provided to the City for review and preliminary authorization.

It is anticipated this will occur prior to the 2nd meeting in January.

- After review by City Council, we will be asking City Council authorize the Mayor to sign the offers and

open a PO in the aggregate amount of total of all 8 offers.

- The design team representatives will then deliver the offers.

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- After offers are finalized, within the guidelines of ODOT and Federal standards, each offer will be presented to City Council for acceptance making them Public Documents.

Law Director Matty stated he was contacted by ODOT Appraiser and has provided additional information from property owners. Engineer Wise is the contact representative for the City, Mayor Hruby is the authorized representative for signature on any documentation and Law Director Matty is the representative if any appropriation action s necessary.

Motion to Adjourn

7:23 PM

Motion made by Carouse, Seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order

7:23 PM

Chairperson: Daryl Kingston

Committee Members: Carouse, Kingston, Koepke.

Roll Call

Present: Kingston, Carouse, Koepke. Absent: None.

Items for Consideration:

UTL 1. Approval of Utilities Committee Minutes 11-2-2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

UTL 2. Glenwood Trail Sewer & Pavement Improvement Project - Consideration of a motion recommending to Council approval of a motion authorizing Engineering & Surveying services by Donald G. Bohning and Associates in the amount of \$106,750.00 as it relates to the Glenwood Trail Sewer & Pavement Improvement Project.

Task 1 Topographic Survey and Base MappingFee \$21,500.00

Task 2 - Preliminary Engineering Fee \$43,250.000

Task 3 - Detailed Engineering Fee \$34,500.00

Task 4 Construction Bidding and AwardFee \$7,500.00

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Councilmember Koepke asked what side of the street the sidewalks will be on. Engineer Wise said the purpose of Task 2, Preliminary Engineering, would be to determine where the best location would be to, among other items, place the sidewalks. Councilmember Koepke asked if the sewer would have adequate capacity for future uses at Blossom. Engineer Wise asked if information was wanted for sanitary or storm sewers. Councilmember Koepke said both. Engineer Wise said Blossom Hill is the high point and flows in (4) directions. All of the areas are being looked at for capacity. Engineer Wise said with Blossom being the high point of the sewer, there are no other connections that would impact Blossom. The capacity will be increased along Glenbrook.

Motion made by Kingston, Seconded by Koepke.
Voting Yea: Carouse, Kingston, Koepke.

Other Matters deemed appropriate

Motion to Adjourn

7:32 PM

Motion made by Kingston, Seconded by Koepke.
Voting Yea: Carouse, Kingston, Koepke.

COMMITTEE OF THE WHOLE

Call to Order

7:32 PM

Roll Call

L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole Minutes 11-2-2021

CoW 2. Executive Session - Convene an executive Session to discuss matters of pending litigation, economic development and matters of real estate.

Other Matters deemed appropriate

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Motion to Adjourn

8:02 PM

Motion to adjourn executive session made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor

PRESIDENT OF COUNCIL

CLERK OF COUNCIL