

MINUTES OF THE MEETING OF THE
CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING

HELD: October 19, 2021

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Virtual Meeting Notice

For the safety of our staff and residents, to listen to the live stream of the meeting please go to: <https://www.facebook.com/233577357056186/live/> or the City's website: www.brecksville.oh.us. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

BUILDINGS & GROUNDS COMMITTEE

Call to Order

6:30 PM

Chairperson: K. Veras

Committee members – D. Caruso, L. Redinger.

Roll Call

Present: Veras, Caruso, Redinger. Absent: None.

Items for Consideration:

B&G 1. Approval of Buildings & Grounds Committee Minutes 10-5-2021

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 2. Community Center Lockers - Consideration of a motion recommending to Council approval of an Ordinance for the General Services Administration (GSA) purchase from RepSource LLC in the amount of \$58,384.93 for Bradley Lenox Lockers for the Women's Locker Rooms at the Brecksville Community Center. The request includes a contingency amount of \$1,615.07 resulting in an aggregate amount of \$60,000.00. Account #C241710 3400 Project #BI210013

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 3. Community Center Meeting Room Partition Wall - Consideration of a motion recommending to Council approval of a Purchase Requisition to Air Control Products, Inc. in the amount of \$3,492.00 for the Maintenance and Repair Service to the Community Center Meeting Room Partition Wall. Account #240710 2603.

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

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B&G 4. Community Center Wall Restoration Project - Consideration of a motion recommending to Council approval of an increase to Purchase Order #P210329 to I.A. Lewin P.E. and Associates in the amount of \$2,140.00 for the Wall Inspection and Restoration Project at the Community Center. Account #C490240 3202 Project #BI210006 .

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

B&G 5. Human Services Kitchen - Consideration of a motion recommending to Council approval of a blanket vendor purchase requisition in the aggregate amount of \$6,580.00 for the Grease Trap Pipe Replacement at the Human Services Kitchen. Account #110330 2603

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

B&G 6. Panic Alarm System - Consideration of a motion recommending to Council approval of a Blanket Vendor Purchase Requisition in the aggregate amount of \$9,646.76 for the equipment and installation required for the City Panic Alarm Project. Chagrin Valley Dispatch will be the vendor for the amount of \$7,646.76, and the total request includes a contingency amount of \$2,000.00 for unforeseen issues during the project. Account #C110135 3300

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

6:45 PM

Motion made by Veras, Seconded by Redinger.

Voting Yea: Caruso, Redinger, Veras

FINANCE COMMITTEE

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Call to Order

6:45 PM

Chairperson: L. Redinger

Committee members – A. Koepke, L. Carouse, L. Redinger.

Roll Call

Present: Carouse, Koepke, Redinger. Absent - None.

Items for Consideration:

FIN 1. Approval of Finance Committee Minutes 9-7-2021.

Motion made by Carouse, Seconded by Koepke.

Voting Yea: Carouse, Koepke

Voting Abstaining: Redinger

FIN 2. Approval of Finance Committee Minutes 10-05-2021

Motion made by Redinger, Seconded by Koepke.

Voting Yea: Carouse, Koepke, Redinger

FIN 3. Auditor of State Local Government Services - Consideration of a motion recommending to Council approval of an Ordinance retaining the services of the Local Government Services of the Auditor of State's Office to assist in the preparation of annual financial services.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger.

FIN 4. Accept Employee Health Care Proposal - Consideration of a motion recommending to Council approval of an Ordinance accepting the proposals of Medical Mutual of Ohio for employee healthcare insurance, administration of the employee healthcare insurance program, and for the provision of healthcare stop loss insurance.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Koepke, Redinger

FIN 5. Employee Dental Insurance - Consideration of a motion recommending to Council approval of an Ordinance accepting the proposal of Lincoln National Life Insurance Company.

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Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger.

FIN 6. Employee Life insurance - Consideration of a motion recommending to Council approval of an Ordinance authorizing a contract with Lincoln National Life Insurance Company.

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

FIN 7. Employee Flexible Spending Account - Consideration of a motion recommending to Council approval of an Ordinance authorizing a contract with HealthEquity for administration of the employee flexible spending account.

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger.

FIN 8. Property Acquisition - Consideration of a motion recommending to Council approval of an Ordinance authorizing the purchase of PP#602-09-042 to be used or utilized for future storm water improvement projects.

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn

7:00 PM

Motion made by Redinger, Seconded by Carouse.
Voting Yea: Carouse, Koepke, Redinger

LEGISLATION COMMITTEE

Call to Order

7:00 PM

Chairperson- Ann Koepke
Committee members – D. Caruso, L. Redinger.

Roll Call

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Present: Caruso, Redinger, Koepke. Absent: None.

Items for Consideration:

LEG 1. Approval of Legislation Committee Minutes 10-5-2021

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger

LEG 2. Amend Section 333.03 Maximum Speed Limits; Assured Clear Distance Ahead -

Consideration of a motion recommending to Council approval of an Ordinance amending Section 333.03 of the Traffic Code to update speed limits throughout the municipality.

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

LEG 3. Public Health Services - Consideration of a motion recommending to Council an Ordinance authorizing the Mayor to enter into an agreement with the Cuyahoga County Board of Health.

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

Other Matters deemed appropriate

Motion to Adjourn

7:07 PM

Motion made by Koepke, Seconded by Redinger.

Voting Yea: Caruso, Koepke, Redinger.

SAFETY-SERVICE COMMITTEE

Call to Order

7:07 PM

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Roll Call

Present: Kingston, Veras, Caruso. Absent: None.

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Items for Consideration:

SAF 1. Approval of Safety Service Committee Minutes 10-5-2021

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 2. MetroHealth Nondisclosure Agreement - Consideration of a motion recommending to Council approval of an Ordinance authorizing a nondisclosure agreement between MetroHealth and the City of Brecksville regarding the Emergency Triage, Treatment, and Transport Program.

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

SAF 3. Rope & Water Rescue Equipment - Consideration of a motion recommending to Council approval of a Purchase Requisition in the amount of \$17,734.92 to Rock-N-Rescue for the purchase of Rope and Water Rescue Replacement Equipment for the Fire Department. Account #C450260 3300.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 4. Digital Headset System -Fire Department - Consideration of a motion recommending to Council approval of a Purchase Requisition in the amount of \$5,384.15 to Atlantic Emergency Solutions for the purchase of a FireCom Digital Headset System for the Fire Department's frontline fire engine. Account #C450260 3300

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 5. Safe Staffing - Consideration of a motion recommending to Council accepting the third year renewal option with Safe Staffing of Ohio for the Temporary General Labor Staffing contract for the Brecksville Service Department for the term of 1/1/2022 – 12/31/2022.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

SAF 6. Replacement Light Pole, Head and Globes - Consideration of a motion recommending to Council approval of a Purchase Requisition to Mars Electric in the aggregate amount of \$9,079.60 for a replacement light pole and head damaged by vehicle, and a pole and (4) globes

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for City inventory. Account #110150 2125 to be charged \$5,279.00 Account #110171 2606 to be charged \$3,800.60

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston.

SAF 7. Snow Plow Blades & Curb Guards - Consideration of a motion recommending to Council approval of a Purchase Requisition to Iron Hawk in the aggregate amount of \$11,402.04 for Snow Plow Blades and Curb Guards for the upcoming winter season. Account #110430 2201.

Motion made by Caruso, Seconded by Kingston.

Voting Yea: Caruso, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn

7:16 PM

Motion made by Caruso, Seconded by Veras.

Voting Yea: Caruso, Kingston, Veras.

STREETS & SIDEWALKS COMMITTEE

Call to Order

7:16 PM

Roll Call

Present: Kingston, Veras, Carouse. Absent: None.

Items for Consideration:

S&S 1. Approval of Streets & Sidewalks Committee Minutes 10-5-2021

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

S&S 2. County Reimbursement Program - Consideration of a motion recommending to Council approval of an Ordinance authorizing the Mayor to submit for reimbursement funding through

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the Cuyahoga County Department of Public Works Preventative Maintenance Reimbursement Program for 2022.

Motion made by Carouse, Seconded by Kingston.

Voting Yea: Carouse, Kingston, Veras.

S&S 3. Miller Rd & I 77 Interchange - Consideration of a motion recommending to Council approval of a Resolution amending Resolution 5169 for the Euthenics design proposal for the Miller Rd. & I77 Interchange Project. Account #C480171 3501 Project #RD160001

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

Other Matters deemed appropriate

Motion to Adjourn

7:45 PM

Motion made by Carouse, Seconded by Veras.

Voting Yea: Carouse, Kingston, Veras.

UTILITIES COMMITTEE

Call to Order

7:45 PM

Roll Call

Present: Kingston, Carouse, Koepke.

Items for Consideration:

UTL 1. Approval of Utility Committee Minutes 10-5-2021

Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

Other Matters deemed appropriate

Motion to Adjourn

7:50 PM

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Motion made by Kingston, Seconded by Koepke.

Voting Yea: Carouse, Kingston, Koepke.

COMMITTEE OF THE WHOLE

Call to Order

7:50 PM

Roll Call

L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras.

Items for Consideration:

CoW 1. Approval of Committee of the Whole Minutes 10-5-2021

Motion made by Harwood, Seconded by Redinger.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

CoW 2. Executive Session - Convene an executive session to discuss matters pertaining to pending litigation.

Roll call: L. Carouse, D. Caruso, M. Harwood, D. Kingston, A. Koepke, L. Redinger, K. Veras., Law Director Matty, Asst. Law Director DiGeronimo.

Motion made by Harwood, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Adjourn Executive Session

Motion made by Harwood, Seconded by Redinger.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Other Matters deemed appropriate

Motion to Adjourn

8:01 PM

Motion made by Harwood, Seconded by Redinger.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Mayor and Safety Director: Jerry N. Hruby,

City Council Members: Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

Clerk: Tammy Tabor

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PRESIDENT OF COUNCIL

CLERK OF COUNCIL