
BUILDING & GROUNDS COMMITTEE

Call to Order

Chairperson: Mark Jantzen

Members: Beth Savage, Brian Stucky

Roll Call

Items for Consideration:

B&G 1. Committee Meeting Minutes Buildings & Grounds July 15, 2025

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

B&G 2. Community Center Pool - Recommend to Council approval of a motion authorizing an expenditure in the amount of \$7,840.00 to Hastings Water Works Inc for winterization of the Community Center outdoor pool. To be paid from Blanket Purchase Order 20255407.

Recreation Director Engle said this occurs yearly and Hastings Water Works was the only contractor to respond to a request for quotes.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

B&G 3. Kids Quarters - Recommend to Council approval of a motion authorizing purchase requisitions in the amount of \$22,843.60 for The Park Catalogue, \$14,323.25 for Spaces for Play, and \$26,818.00 for Beechwood Metalworks for site furnishings for the Kids Quarters improvement project. Account #C2410710 33000 Project ID LI220002

Council Member Jantzen reviewed the additional items for the Kids Quarters Improvement Project. Council Member Jantzen said these items have been previously discussed for Phase 2 of the Kids Quarters Improvement Project. The overrun was expected.

Council Member XX asked what are some of the items to be purchased.

Recreation Director Engle said benches, two different types of picnic tables, circular and square. Some trash receptacles and we did add a 15% contingency in there just in case. Some of the suppliers were nervous about tariffs or other talks of prices going up. The concrete for the benches, which will go under the trash receptacles and benches, will be installed by Service Department Workers. The musical instruments will be placed as you walk through the entrance over to the left side. There is a 15% contingency on those items. There will be a Rube Goldberg activity panel, which is a delightful overly complicated contraption that completes a simple task in the silliest way possible. These are very nice inclusive items. These are very easy access for anyone who may be sitting trying to utilize them for children of all ages or parents and multiple panels within the large panel. There could be three to four people playing on them at once. For the signage, which will be our front entrance sign, which I included just a little mockup of the poles that will be included. The bug sculptures, which is going to add a little bit of a specialty item. It's an artwork that we'd like it to be very unique when arriving to Kids Quarters and incorporating those bugs within the pavilions as well, like possibly on top of them. Then we go down to our main entrance signs, which will include all of our rules and Kids Quarters guidelines. And then for each area, since we do have four separate areas, plus the pickle ball courts, each one will have its own

dedicated sign with any guidelines, any warnings, and what age group that play area is appropriate for.

Purchasing Director Bartkiewicz said when invoices are received and paid, the city is submitting to Ohio Department of Natural Resources for reimbursement.

Council Member Koepke asked what will come next in the process of approvals and installation. Recreation Director Engle said when Vizmeg has the site prepared Snyder will install the equipment. The turf will be installed and the sidewalk around the entire perimeter.

- B&G 4.** Kids Quarters - Recommend to Council approval of a motion authorizing Change Order #1 for Vizmeg Landscape, Inc. in the amount of \$7,975.35 for the Kids Quarters Improvement Project for replacement of the concrete base for the existing pavilion. Account #C2410710 33000 Project ID LI220002

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

- B&G 5.** Kids Quarters - Recommend to Council approval of an Ordinance authorizing the purchase of site accessories for Kids Quarters in the amount of \$14,452.00 from various vendors through the Sourcewell Purchasing Cooperative. Account #C2410710 33000 Project ID LI220002.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

- B&G 6.** Human Services Freezer - Recommend to Council approval of a motion authorizing the repair and replacement in the amount of \$6,275.37 for the walk-in freezer compressor located in the Human Services Kitchen. Account #C100330 33000 Project EQ250007.

Human Services Director Paciorek said the freezer was no longer working. Building Engineer Director Graham determined the compressor was in need of replacement.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

Other Matters deemed appropriate

Adjourn

Motion to adjourn made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke

6:36 PM

Roll Call

Present: Bender, Koepke, Savage.

Items for Consideration:

FIN 1. Committee Meeting Minutes Finance July 15, 2025

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 2. Board of Health - Recommend to Council approval of a Resolution authorizing a Business Associate Agreement with the Cuyahoga County Board of Health.

Police Chief Korinek said the agreement with the Board of Health relates to dog bites and other issued that are protected by HIPPA. The Police and Board of Health investigate dog bites and we exchange information and investigative records and then some of those investigative records are medical records or medical information. The agreement is protecting information when they give the Police Department investigative records of the medical nature that's protected under HIPPA and various other laws that we will safeguard it and protect it as required by law. We have policies and procedures in place right now because we handle medical records through other investigations.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 3. Appropriations - Recommend to Council approval of an Ordinance to Amend Ordinance No. 5758, Making Appropriations for Current Expenses of the City of Brecksville During the Fiscal Year Ending December 31, 2025, Making Necessary Appropriation and Revenue Adjustments.

Finance Director Starosta said there are three budget amendments for your consideration this evening. The first item was just discussed by Director Paciorek regarding the Human Services walk-in freezer compressor. Obviously that expense was unanticipated and budget increase is requested of just under \$6,300 to provide for that. The next item is the street construction maintenance and repair fund. This is a wash. Money will be moved from operating to the capital budget to provide additional funds for the Service Department Truck and the bed that goes on the truck that will be considered by City Council later this evening. The final item, the Fire Department has been accumulating funds, resources, to buy a new fire truck and at this time they are requesting to go ahead and utilize those funds for this purchase. The increase to the budget is in the fire capital fund for that.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 4. Legal Representation - Recommend to Council approval of a Resolution accepting the proposal of Squire Patton Boggs for legal representation for matters related to economic development.

Mayor Kingston said this agreement gives the City an option for legal consulting for TIF and other economic development issues.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 5. Professional Bills - Recommend to Council approval of Professional Bills.

Motion to approve monthly professional bills made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

Matty, Henrikson & Greve LLC in the amount of \$12,698.33, Kulchystsky Architects, LLC in the amount of \$276.25, William Logan \$4,000.00, Mary Hanna, ESQ in the amount of \$1050.00, Donald G. Bohning & Associates, Inc. \$20,286.51, Sixmo \$1,075.00 Total of all Invoices. \$39,386.09.

Other Matters deemed appropriate

Adjourn

6:37 PM

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

Roll Call

6:37 PM

Present: Bender, Jantzen.
Excused: Ganim.

Items for Consideration:

LEG 1. Legislation Committee Meeting Minutes July 15, 2025

Motion made by Bender, Seconded by Jantzen
Voting Yea: Bender, Jantzen.

Other Matters deemed appropriate

Adjourn

6:38 PM

Motion made by Bender, Seconded by Jantzen
Voting Yea: Bender, Jantzen.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

6:38 PM

Roll Call

Present: Jantzen, Koepke, Savage.

Items for Consideration:

SAF 1. Committee Meeting Minutes Safety-Service July 15, 2025

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

SAF 2. Bedford Heights Jail Usage Agreement - Recommend to Council approval of an Ordinance authorizing a lease agreement for jail use with the City of Bedford Heights.

Police Chief Korinek said the Bedford Heights Jail is an additional option for housing prisoners,

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

SAF 3. Service Department Truck - Recommend to Council approval of an Ordinance authorizing the purchase of a Freightliner 114SD Plus in the amount of \$128,881.80 for the Service Department through the State of Ohio Department of Transportation

Service Director Kickel said this is a request for a truck that we had included in the capital budget for this year. This is for a tandem axle dump truck that's equipped with a snow plow. There are two separate purchases. The City buys the cabin chassis through their cooperative purchasing contract and then the dump body is purchased separately. It includes the installation of all that and that's through the Ohio Department of Administrative Services. The Department had budgeted \$240,000.00 for the truck and just based on what the costs are actually this year after the first of the year it was more than was initially anticipated. Finance Director Starosta transferred some of that money out of our road construction budget or from within our road construction budget for the truck purchase.

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

SAF 4. Dump Truck Body and Equipment - Recommend to Council approval of an Ordinance authorizing the purchase of a stainless steel dump body, snow and ice control equipment and spreader, and equipment installation on a Freightliner 114SD Plus Tandem Axle Truck in the amount of \$159,857.88 for use by the Service Department from Concord Road Equipment Mfg. through the State of Ohio Administrative Services Purchasing Program

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

SAF 5. Fire Department - Recommend to Council approval of an Resolution authorizing the purchase of a new fire engine from the Sutphen Corporation in the amount of \$1,208,634.00 for the Brecksville Fire Department.

Fire Chief Bender said this engine will be replacing a current fire truck that we have that was purchased in 2008. Upon the delivery of this truck, which we'd be expecting to be in about three years, it will be replacing a vehicle that would be 20 years old. Turrent firetruck that we went out to bid for it essentially, it's identical to the current firetruck that we have, which has some minor updates with technology. It's really no different than the vehicle we currently

have. We're just getting something a little newer. The current fire engine or front line fire truck 311 will then be put in as our backup or second line truck as a reserve engine after we received a new one in three years.

Council Member Stucky asked if this purchase take into consideration this the higher buildings we have in Brecksville? Fire Chief Bender said this is a pumper engine, so there's no ladder trucks on it. The current ladder truck is out getting service right now. It should come back in about four to five months from now, and it'll be more than sufficient for our current building heights. The ladder truck that we do have is a 100 foot aerial. There really isn't anything bigger or better than what we have. When it comes back, even though it's it'll be over 20-y old truck, it's going to be refurbished and like new. We expect to get another 10 or 15 years out of that vehicle as well.

Council member Jantzen asked if the City might be responsible to accept the truck earlier than needed. Fire Chief BENDER said it would be highly unlikely that it would be completed earlier as the production is approximately 3 years out.

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

- SAF 6.** Fire Department - Recommend to Council approval of a motion authorizing the substitution of the City agreement with the Sutphen Corporation agreement, as modified by the City, as part of the only bid received for the Brecksville Fire Department New Fire Engine Project.

Council Member Jantzen said there is a motion accepting the Sutphen agreement. Law Director Matty said there was only one bid received and this authorizes the agreement with Sutphen.

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

6:47 PM

Motion made by Koepke, Seconded by Jantzen.
Voting Yea: Jantzen, Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

6:47 PM

Roll Call

Present: Bender, Stucky.
Excused: Ganim.

Items for Consideration:

S&S 1. Committee Meeting Minutes Streets & Sidewalks July 15, 2025

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Stucky.

S&S 2. 2025 Concrete Program - Recommend to Council approval of an increase to purchase order #25000300 for Change Order #2 in the amount of \$19,200.00 for the 2025 Concrete Program. Account C2050410-35010; Project RD250001.

Service Director Kickel said this is for actual quantities, not estimates. The contractor will be back to touch up some of the items.

Council Member Stucky said the sidewalks are a benefit offered by the City, for areas damaged by utilities or tree roots.

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Stucky.

Other Matters deemed appropriate

Adjourn

6:50 PM

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Stucky.

UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

Roll Call

Present: Koepke, Stucky.
Excused; Ganim.

Items for Consideration:

UTL 1. Committee Meeting Minutes Utilities July 15, 2025

Motion made by Koepke, Seconded by Stucky.
Voting Yea: Koepke, Stucky.

UTL 2. Woodlands Subdivision Phase 2 – Recommend to Council rescinding Resolution 5694 Subdivision and Escrow Agreement, adopted by Council on July 1, 2025, for the proposed Woodlands Subdivision Phase 2.

Motion made by Koepke, Seconded by Stucky.
Voting Yea: Koepke, Stucky.

Other Matters deemed appropriate

Adjourn

Motion made by Koepke, Seconded by Stucky.
Voting Yea: Koepke, Stucky.

COMMITTEE OF THE WHOLE

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Roll Call

Present: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Excused: Ganim.

Items for Consideration:

CoW 1. Committee Meeting Minutes Committee of the Whole July 15, 2025

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

CoW 2. Executive Session - Convene an executive session to discuss matters related to imminent litigation and pending litigation.

Motion to convene an executive session to discuss matters pertaining to pending litigation and imminent litigation made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Present: Bender, Caruso, Jantzen, Koepke, Savage, Engineer Wise, Mayor Kingston, Law Director Matty, Asst. Law Director Sabol.

Motion made by Caruso, Seconded by Savage to adjourn the executive session and reconvene the Committee of the Whole at 7:55 PM.

Voting Yea: Bender, Caruso, Jantzen, Koepke, Savage, Stucky.

Other Matters deemed appropriate/ Department Reports

Adjourn