



**City of Brecksville, Ohio**  
**City Council Committees Regular Meeting**  
Ralph W. Biggs City Council Chambers  
September 2, 2025 – 6:30 PM

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least three days prior to the meeting at (440)526-2609.

## AGENDA

To view/listen to the live stream of the meeting please go to:  
<https://brecksvilleoh.portal.civicclerk.com> on the City's website: [www.brecksville.oh.us](http://www.brecksville.oh.us). Questions and comments may be e-mailed to [tabor@brecksville.oh.us](mailto:tabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

### COMMITTEE OF THE WHOLE

**Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.**

#### Roll Call

#### Items for Consideration:

- CoW 1.** Committee Meeting Minutes Committee of the Whole August 19, 2025
- CoW 2. Executive Session** - Convene an executive session to discuss a matter of pending litigation and matters pertaining to preparing for, conducting, or reviewing collective bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

#### Other Matters deemed appropriate/ Reports

#### Adjourn

### BUILDING & GROUNDS COMMITTEE

#### Call to Order

**Chairperson: Mark Jantzen**

**Members: Beth Savage, Brian Stucky**

#### Roll Call

#### Items for Consideration:

- B&G 1.** Committee Meeting Minutes Buildings & Grounds August 19, 2025
- B&G 2.** Fall Tree Order - Recommend to Council approval of a motion authorizing the purchase of 58 trees in the amount of \$10,717.00 for fall planting. Account # 2520530 22010
- B&G 3.** Service Department Kitchen and Office Repairs and Upgrades - Recommend to Council approval of a motion authorizing a blanket vendor purchase order in an amount not to exceed \$25,000.00 for various vendors for repairs and upgrades to the Services Garage kitchen, Foreman's Office, and Dispatch Office, and authorization for the expenditure of \$6,366.71 for the purchase of cabinetry from Home Depot. Account # C4900170-32020. Project ID BI250007

- B&G 4.** Pool Maintenance - Recommend to Council approval of an increase to purchase order #20255711 in the amount of \$3,600.00 for maintenance to the UV system used by the Recreation Department. Account # 2400720-26010.

**Other Matters deemed appropriate**

**Adjourn**

**FINANCE COMMITTEE**

**Call to Order**

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

**Roll Call**

**Items for Consideration:**

- FIN 1.** Committee Meeting Minutes Finance August 19, 2025
- FIN 2.** Appropriations - Recommend to Council approval of an Ordinance to Amend Ordinance No. 5758, making appropriations for current expenses of the City of Brecksville during the Fiscal Year Ending December 31, 2025, making necessary appropriation and revenue adjustments.
- FIN 3.** Transfers - Recommend to Council approval of a Resolution making necessary transfers between certain funds for the Fiscal Year Ending December 31, 2025.
- FIN 4.** Utility Providers: Recommend to Council approval of a motion to increase Blanket Purchase Order No. 20259624 in the amount of \$2,500 for water and sewer utilities, Blanket Purchase Order No. 20259622 in the amount of \$14,000 for natural gas utilities, and Blanket Purchase Order No. 20259623 in the amount of \$30,000 for electric utilities.
- FIN 5.** Fireworks: Recommend to Council approval of a motion accepting the proposal and approve purchase requisitions for American Fireworks to provide fireworks displays for the City's Homedays and Tree Lighting Events in 2026 for \$41,000, in 2027 for \$41,000, and in 2028 for \$43,050. Account #1100150 - 24030
- FIN 6.** Polygraph Testing - Recommend to Council approval of a Resolution authorizing the execution of a Then and Now Certificate by the Fiscal Officer and payment to Security & Polygraph Consultants, Inc. in the amount of \$4,725.00 for Polygraph Tests for the Position of Firefighter/Paramedic. Account #1100130 - 21030.
- FIN 7.** Payment Processing Agreement - Recommend to Council approval of a Resolution authorizing an agreement with CGS Forte Payments, Inc. for processing Building Department payments that function with the Building Department's CitizenServe software currently being implemented.
- FIN 8.** Professional Bills - Recommend to Council approval of monthly professional bills.

**Other Matters deemed appropriate**

**Adjourn**

**LEGISLATION COMMITTEE**

**Call to Order**

**Chairperson: Dan Bender**

**Members: AJ Ganim, Mark Jantzen**

**Roll Call**

**Items for Consideration:**

- LEG 1.** Legislation Committee Meeting Minutes August 19, 2025
- LEG 2.** Enacting Municode Supplement No. 4 - Recommend to Council approval of an Ordinance enacting and adopting a Supplement to the Codified Ordinances of the City of Brecksville.
- LEG 3.** Building Code - Recommend to Council approval of an Ordinance enacting and adding a new Section 1314.24 to the Building Code to include a Service Fee for processing transactions by electronic means.

**Other Matters deemed appropriate**

**Adjourn**

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

**Chairperson: Ann Koepke**

**Members: Mark Jantzen, Beth Savage**

**Roll Call**

**Items for Consideration:**

- SAF 1.** Committee Meeting Minutes Safety-Service August 19, 2025
- SAF 2.** Fire Department - Recommend to Council approval of a motion to increase blanket purchase order no. 20259501 in the amount of \$4,000 for cellular services for the Fire Department. Account #2900260-29550

**Other Matters deemed appropriate**

**Adjourn**

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

**Roll Call**

**Items for Consideration:**

- S&S 1.** Committee Meeting Minutes Streets & Sidewalks August 19, 2025
- B&G 2.** 2025 Concrete Supplies - Recommend to Council approval of an increase to blanket purchase order No. 20256911 in the amount of \$8,000.00 for concrete materials and supplies. Account #2020410-26130.

**Other Matters deemed appropriate**

**Adjourn**

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

**Roll Call**

**Items for Consideration:**

**UTL 1.** Committee Meeting Minutes Utilities August 19, 2025

**Other Matters deemed appropriate**

**Adjourn**

**Mayor and Safety Director: Daryl Kingston**

**City Council Members:** Dominic Caruso, President; Beth Savage, Vice President; Dan Bender; AJ Ganim; Mark Jantzen; Ann Koepke; Brian Stucky.

**Clerk: Tammy Tabor**