

Call to Order

Secretary Starosta opened the meeting at 6:31 PM.

Approval of Minutes

1. Approval of April 1, 2025 Community Improvement Corporation Minutes

Approval of Community Improvement Corporation Meeting Minutes Approval April 1, 2025

Motion made by Starosta, Seconded by Savage.

Voting Yea: Kingston, Starosta, Savage.

New Business

2. Audit Engagement Letter - Approve the Engagement Letter with Ohio Auditor of State for the audit of the fiscal years ended December 31, 2023 and 2024.

Finance Starosta said the Audit Engagement Letter permits the Ohio Auditor of State 2023 & 2024. Fees and expenses are expected to not exceed \$300.00.

Motion made by Starosta, Seconded by Savage.

Voting Yea: Kingston, Savage, Starosta

3. Tax Form Preparation Letter - Approve the Engagement Letter with Rea & Associates, Inc. for the preparation of the IRS form 990 for the tax years 2025 and 2026.

Secretary Starosta said this is typically provided by Rea and Associates. Rea & Associates have provided letters of engagement for tax preparation for the 990 tax form for years 2025 & 2026. Expected costs are \$1,500.00 for 2025 \$1,750.00 for 2026

Motion made by Starosta, Seconded by Savage.

Voting Yea: Kingston, Starosta, Savage.

4. Insurance Proposal - Approve the Commercial General Liability and Directors & Officers Liability Insurance Proposal from Wichert Insurance for the period 11/01/2025 through 10/31/2026.

Secretary Starosta said the proposal for insurance came in less than the previous insurance policy. Hearing no comments or questions a motion was made to accept the proposal of Wichert Insurance in the amount of \$3,249.00 for the commercial General Liability and Directors and Officers Liability for the term of November 1, 2025 thru October 31, 2026.

Motion made by Starosta, Seconded by Savage.

Voting Yea: Kingston, Starosta, Savage.

Other Items for Consideration

Adjournment

Motion to adjourn at 6:34 PM.

Motion made by Starosta, Seconded by Savage.

Voting Yea: Kingston, Starosta, Savage.