BUILDING & GROUNDS COMMITTEE

Call to Order
Chairperson: Mark Jantzen
Members: Beth Savage, Brian Stucky

Roll Call
7:00 PM
Present: Savage, Stucky.
Absent: Jantzen.

Items for Consideration:

B&G 1. Committee Meeting Minutes Buildings & Grounds June 3, 2025

Motion made by Stucky, Seconded by Savage.
Voting Yea: Savage, Stucky.

B&G 2. HVAC for Service Garage restroom and Locker Room Project - Recommend to Council approval of an expenditure in the amount of $9,146.00 to Lisco Heating and Cooling for the installation of a mini-split HVAC unit in the Service Department Bathroom and Locker Room. Account# C4900170-32020 Project BI200017

Service Director Kickel said this expenditure will be on Blanket Vendor Purchase Order 25000713, previously approved by Council for the Service Garage Restroom and Locker Room Project.

Motion made by Stucky, Seconded by Savage.
Voting Yea: Savage, Stucky.

B&G 3. Service Garage Fire Reconstruction Change Order #2 - Recommend to Council approval of Change Order No. 2 in the amount of an increase of $4,250.00 for masonry work on the Service Garage Fire Reconstruction Project. Account #C1100150-32020 Project No. BI240003

Council Member Stucky said Council previously authorized a deduct in the same amount and this change order request will return the purchase order to the original value.

Motion made by Stucky, Seconded by Savage.
Voting Yea: Savage, Stucky.

Other Matters deemed appropriate

Adjourn
7:03 PM
Motion made by Stucky, Seconded by Savage.

Voting Yea: Savage, Stucky.

FINANCE COMMITTEE

Call to Order
Chairperson: Beth Savage
Members: Dan Bender, Ann Koepke

Roll Call
7:03 PM
Present: Koepke, Savage, Bender.

Items for Consideration:

FIN 1. Committee Meeting Minutes Finance June 3, 2025

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 2. Large Format Printer - Recommend to Council approval of the purchase of a new Canon image PROGRAF TZ-32000 MFP Z36 large format printer at a cost of $15,100.00. Account #C1100510-33000 Project EQ250003

CBO Packard said the current unit was purchased 10 years ago, as a previously owned unit, and has come to the end of it's usable life. Council Member Savage said this expenditure was in the 5 year Capital Budget for 2026 and Finance Director Starosta said she is able to provide funding this year to replace the old unit.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 3. An Ordinance to Amend Ordinance No. 5758, Making Appropriations for Current Expenses of the City of Brecksville During the Fiscal Year Ending December 31, 2025, Making Necessary Appropriation and Revenue Adjustments; and Declaring an Emergency

Finance Director Starosta said she was able to appropriate funds for the purchase of the large format printer to replace the non functioning unit.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 4. CAPA Donation - Recommend to Council approval of a Resolution authorizing an annual donation from the City of Brecksville to the Community Awareness and Prevention Association (CAPA) in the amount of $10,000.

Mayor Kingston said CAPA provides valuable resources and is funded jointly with

Broadview Heights and the School District.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 5. Community Center Refunds - Recommend to Council approval of an increase to Blanket Purchase Order No. 20259616 for Community Center Refunds. Account #2400710-21250.

Recreation Director Engle said there were two sizable refunds made, one was a Mom who lost her job and no longer needed summer camp for her children. Another sizable refund was for volleyball schedule change due to the coach being ill, that did not work for a group of girls and boys.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 6. Electricity Supply - Recommend to Council authorizing the Director of Purchasing to move on executing an agreement with IGS Energy for the provision of electricity supply for eight (8) City accounts.

Purchasing Director Bartkiewicz said there are eight accounts with IGS Energy that expire this year. IGS Energy provided a blend and extend agreement that consolidates two existing agreements and offers a lower rate to the agreement expiring in December 2026.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

7:10 PM
Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender
Members: AJ Ganim, Mark Jantzen

Roll Call

7:10 PM
Present: Bender, Ganim.
Absent: Jantzen.

Items for Consideration:

LEG 1. Legislation Committee Meeting Minutes June 3, 2025

Motion made by Bender, Seconded by Ganim.
Voting Yea: Bender, Ganim.

Other Matters deemed appropriate

Adjourn

7:10 PM
Motion made by Bender, Seconded by Ganim.
Voting Yea: Bender, Ganim.

SAFETY-SERVICE COMMITTEE

Call to Order
Chairperson: Ann Koepke
Members: Mark Jantzen, Beth Savage

Roll Call

7:10 PM
Present: Koepke, Savage.
Absent: Jantzen.

Items for Consideration:

SAF 1. Committee Meeting Minutes Safety-Service June 3, 2025

Motion made by Koepke, Seconded by Savage.
Voting Yea: Koepke, Savage.

Other Matters deemed appropriate

Adjourn

7:11 PM
Motion made by Koepke, Seconded by Savage.
Voting Yea: Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

Call to Order
Chairperson: Brian Stucky
Members: Dan Bender, AJ Ganim

Roll Call

7:11 PM
Present: Bender, Ganim, Stucky.

Items for Consideration:

S&S 1. Committee Meeting Minutes Streets & Sidewalks June 3, 2025

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

S&S 2. 2025 Concrete Program Change Order #1 - Recommend to Council approval of Change Order No. 1 in the amount of $83,820.00 for additional sidewalk and curb ramp removal and replacement. Account C2050410-35010; Project RD250001

Service Director Kickel said the City received complaints of sidewalk conditions on Queensway due to City trees in the treelawn area and areas of settling caused by sewers. The Service Department inspected the neighborhood and identified 466 concrete slabs and 12 curb ramps that are in need of replacement. Council President Caruso said this type of work is only done by the City when the damage is done by City trees and infrastructure.

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

Other Matters deemed appropriate

Mayor Kingston thanked everyone that attended the (2) meetings held at City Hall for residents and businesses that will be affected by the SR 21 Pavement Improvement Project. The project will begin after 2025 Brecksville Home Days is over.

S&S 1. Engineer's Update

Adjourn

7:15 PM
Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim
Members: Ann Koepke, Brian Stucky

Roll Call

Motion made by Ganim, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Stucky.

Items for Consideration:

UTL 1. Committee Meeting Minutes Utilities June 3, 2025

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

UTL 1. Engineer's Update

Highland Drive and Sentinel Drive Culverts – Engineer Wise said the contractor has mobilized crews on both culvert projects and is working them simultaneously. This will have a beneficial impact on the Sentinel schedule allowing Brecksville Service to start the pavement replacement earlier than anticipated. Enbridge Gas is on site to move the gas main, that line will be capped. Enbridge will be pulling the steel main out and after the culvert is placed Enbridge will return to complete their work. A resident requested some tree work, which is outside the work limit. Cleveland Water will need to shut off the water, to lower the water main. Due to the location and feeder water lines, they cannot shut off the water line to Oakes Road. Cleveland Water is requiring the City to do a temporary bypass which will add additional cost to the project. If the work is needed prior to the next Council meeting Mayor Kingston and Engineer Wise may need to declare an emergency and authorize the bypass expense. Council member Bender asked if this will extend the completion of the project. Engineer Wise said the contractor may request an extension due to additional work if necessary.

Adjourn

7:19 PM
Motion made by Ganim, Seconded by Koepke.
Voting Yea: Ganim, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Roll Call

7:19 PM
Present: Bender, Caruso, Ganim, Koepke, Savage, Stucky.
Absent: Jantzen.

Items for Consideration:

CoW 1. Committee Meeting Minutes Committee of the Whole June 3, 2025

Motion made by Caruso, Seconded by Savage.
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky.

CoW 2. Liquor Permit - Recommend to Council approval of a request for a liquor permit by Hesta Hospitality at 5710 Independence Dr. in Valor Acres, and if the City of Brecksville requests a hearing prior to issuance.

Council Member Bender and Council Member Ganim left the room due to a conflict

Mayor Kingston said Police Chief Korinek has also reviewed the requst and the City has no objection. Police Chief Korinek said he has no injection to issuing this permit.

Notify the Ohio Division of Liquor Control that the City of Brecksville has no objection to issuing a permit and does not request a hearing for Permit No. 38051370005 for Hesta Hospitality LLC.

Motion made by Caruso, Seconded by Savage.
Voting Yea: Caruso, Koepke, Savage, Stucky.

Council Members Bender and Ganim returned to the meeting.

CoW 3. Executive Session - Convene an executive session to discuss a matter of imminent litigation.

7:22 PM
Motion made by Caruso, Seconded by Savage to convene an executive session to discuss a matter of imminent litigation.
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky.

Present: Bender, Caruso, Ganim, Koepke, Savage, Stucky
Also Present: Finance Director Starosta, Engineer Wise, Law Director Matty, Asst. Law Director Sabol.

7:47 PM
Motion made by Caruso, Seconded by Savage to adjourn the executive session and reconvene the Committee of the Whole.
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky.

Other Matters deemed appropriate

Adjourn

7:47 PM
Motion made by Caruso, Seconded by Savage.
Voting Yea: Bender, Caruso, Ganim, Koepke, Savage, Stucky.