



COMMITTEE OF THE WHOLE

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Roll Call

6:40 PM

Items for Consideration:

CoW 1. Committee Meeting Minutes Committee of the Whole July 1, 2025

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

CoW 2. Executive Session - Convene an executive session to discuss matters pertaining to pending litigation and imminent litigation.

6:41 PM

Motion to convene an executive session to discuss matters pertaining to pending litigation and imminent litigation made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Present: Caruso, Jantzen, Koepke, Savage, Stucky. Engineer Wise, Mayor Kingston, Law Director Matty, Asst. Law Director Sabol.

Council Members Bender and Caruso joined the executive session at approximately 7:15 PM

Motion made by Caruso, Seconded by Savage to adjourn the executive session at 7:55 PM.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Other Matters deemed appropriate

Adjourn

7:58 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

BUILDING & GROUNDS COMMITTEE

Call to Order

Chairperson: Mark Jantzen

Members: Beth Savage, Brian Stucky

7:59 PM

Roll Call

Present: Jantzen, Savage, Stucky.



Items for Consideration:

B&G 1. Committee Meeting Minutes Buildings & Grounds July 1, 2025

Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

B&G 2. Backflow Preventer Increase - Recommend to Council approval of an increase of \$50.00 to purchase order 25000712, Account #110171-2103, for a total price of \$6,705.40.

Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

B&G 3. Community Center Reznor Replacement - Recommend to Council approval of an Ordinance authorizing the purchase of a replacement Reznor cooling/heating unit for the Community Center from Trane in the amount of \$128,882.00 via OMNIA Contract Racine #3341. Account #C4900240-32020. Project ID EQ250005

Service Director Kickel said this is a replacement unit for the make-up air unit #4 at the Community Center which services both locker room facilities. The unit is the sole source for heat and cooling of those facilities. Service Director Kickel said it may be necessary to rent a temporary unit to provide heat to those facilities in the event the unit does not arrive in time. Council Member Jantzen said this was not scheduled for 2025 purchase and expected to replace in 2026. Council Member Koepke asked if this was scheduled in the 5 year Capital Budget. Service Director Kickel said this was an item planned for in the capital purchase budget for 2026. Finance Director Starosta said appropriation of the funds will be done by moving some items originally planned for 2025 to 2026, freeing up funds for this purchase. Service Director Kickel is utilizing other available funds and appropriations will only be at \$60,000.00 for this \$129,000.00 purchase.

Other Matters deemed appropriate

Council Member Jantzen said the construction has begun at Kids Quarters with fencing installed. Some parking will be disrupted, and expect the updates will be completed this quarter.

Adjourn

8:03 PM
Motion made by Jantzen, Seconded by Stucky.
Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage



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Members: Dan Bender, Ann Koepke
8:03 PM

Roll Call

Present: Bender, Koepke, Savage

Items for Consideration:

FIN 1. Committee Meeting Minutes Finance July 1, 2025

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 2. Appropriations - Recommend to Council approval of an Ordinance to Amend Ordinance No. 5758, Making Appropriations for Current Expenses of the City of Brecksville During the Fiscal Year Ending December 31, 2025.

Finance Director Starosta said the City should be receiving some revenue from NOPEC for some energy projects that we are doing. Those will go into the revenue budget. On the expense side, the Service Department, had council approval for their service garage locker room project. The budget had not been increased for that. The City did receive a grant for that project. Finance Director Starosta said that amount is being included in the budget. The makeup air unit for the Community Center, we just discussed, Service Director Kickel found some funding within the budget where he could push off some projects and a request of \$59,000 increase to the expense budget.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

FIN 3. Cemetery Grant - Recommend to Council approval of a Resolution Authorizing the Mayor to Apply for the FY2026 Cemetery Grant through the Ohio Department of Commerce Division Of Real Estate & Professional Licensing.

Service Director Kickel said this is an annual grant offered by the state. The grant is basically for cemetery maintenance. The City sent some of our employees last year to a class on some restorative techniques that can be used for older headstones. We intend to use this to purchase some products to restore some of our extremely old headstones at the cemetery.

Council Member Bender asked if this will be used at all Cemeteries? Service Director Kickel said primarily at Highland Cemetery and also at Barr Road Cemetery.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.



- FIN 4.** Workers Compensation Pool Rating - Recommend to Council approval of a Resolution authorizing participation in the Ohio Association of Public Treasurers Workers Compensation Group Retrospective Rating Program and an agreement with Sedgwick Claims Management Services, Inc., as part of such program.

Finance Director Starosta said every year the City has the opportunity to be invited to either a group or a group retrospective rating program. Our current claim environment for the city of Brecksville, the city was only invited to group retrospective rating program for this year. There is a difference between the two. Group programs will do a historical look and provide you a premium amount that way. The group retrospective program will provide you a premium and then the City has the potential for either receiving a rebate over the next three years or having an assessment. There is a max assessment amount for the next three years. Human Resources Specialist Alempijevic is recommending that we go with the Sedgwick Group Retrospective Rating Program and we're choosing Sedgwick because they have a bigger pool than the Minutemen pool that's proposed as well. There is a little bit of security in that group with the numbers associated with it. Human Resources Specialist Alempijevic did provide a chart of the costs of the two group retro programs. They are similar in cost of the upfront premium amount. Finance Director Starosta said you will also see on there she noted they do project a targeted refund that the City may receive possibly over the next three years but there is a max assessment amount also noted. Both of these numbers are fairly consistent with each other on these groups. So we went more on the basis of what has historically performed well, which group, who has more members, where are we at? Human Resources Specialist Alempijevic is recommending the Sedgwick group. This is at a cost to the city of \$2,900. Council Member Savage asked if that is the expense? Finance Director Starosta said that's the enrollment fee.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

- FIN 5.** Recreation General Programming - Recommend to Council approval of a an increase to Blanket Purchase Order 20259617 in the amount of \$7,000.00 for General Programming

Human Services Director Paciorek reported on behalf of Recreation Director Engle. Human Services Director Paciorek said the increase is requested due to increased programming for the art program, new art teacher and additional ticket sales. The City decided to move the Brecksville Center for the Arts, and bring it into our buildings, and this is solely to increase the vendor payroll because of the increase of the wonderful courses and classes that they're providing for our residents.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.



- FIN 6.** Finance and Building Software Programs - Recommend to Council approval of a motion authorizing the renewal of annual maintenance for selected modules of the previous Finance software system and current Building software program from Superion, LLC, a Central Square Company, in the amount of \$18,914.18 for the period 11/1/25 to 4/30/26.

Purchasing Director Bartkiewicz said as the Building Department continues to implement their software, some modules from the prior software program are still required. We were able to negotiate a six-month term for Central Square Software in order to, ensure a smooth transition between the old software and the new. Council Member Koepke asked if this should end in 6 months. Purchasing Director Bartkiewicz said yes.

Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

8:12 PM
Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender
Members: AJ Ganim, Mark Jantzen
8:12 PM

Roll Call

Present: Bender, Jantzen, Ganim.

Items for Consideration:

- LEG 1.** Legislation Committee Meeting Minutes July 1, 2025

Motion made by Bender, Seconded by Ganim.
Voting Yea: Bender, Ganim, Jantzen.

- LEG 2.** Liquor Permit - ODLC request to transfer a liquor permit.

Mayor Kingston said he reviewed the application and has no objections to the transfer. Police Chief Korinek has no objection to the transfer.

Motion made by Bender, Seconded by Ganim.
Voting Yea: Bender, Ganim, Jantzen.



Other Matters deemed appropriate

Adjourn

8:13 PM

Motion made by Bender, Seconded by Ganim.

Voting Yea: Bender, Ganim, Jantzen.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

8:13 PM

Roll Call

Present: Jantzen, Koepke, Savage.

Items for Consideration:

SAF 1. Committee Meeting Minutes Safety-Service July 1, 2025

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

SAF 2. Police Firearms Ammunition - Recommend to Council approval of an Ordinance authorizing the purchase of ammunition for use by the Brecksville Police Department from Vance's Law Enforcement in the amount of \$13,777.40, and Kiesler Supply in the amount of \$15,097.46 via OhioDAS contracts RSI027538 and RSI027537.Account #1100210-22090

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

Other Matters deemed appropriate

Mayor Kingston said he wants to extend a heartfelt thank you to our Police and Fire personnel. They have had a heck of a few weeks and we thank them. Mayor Kingston said he really wants the personnel to understand how much they do for this community. He also wants to thank our partners, all of the folks who have helped out on mutual aid. The City had instances where they come in and really work their butts off. There's a lot that Police Officers and Fire Department personnel deal with after catastrophic events that public really has a full grasp on what they do. The departments work so harmoniously together. Thank you very much and you deserve all the accolades you get.

Adjourn



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8:15 PM

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

8:15 PM

Roll Call

Present: Bender, Stucky, Ganim.

Items for Consideration:

S&S 1. Committee Meeting Minutes Streets & Sidewalks July 1, 2025

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

Other Matters deemed appropriate

Service Director Kickel provided an update on the SR 21 repairs. Service Director Kickel said there was a water break the week of Fourth of July and it buckled the road. The Service Department was up there today and finished preparing the hole on Monday and we paved the area today. The City restored that pavement. The City has had quite a few water breaks around town. Service Director Kickel said he suspects it's really due just to like summer sprinkling season and Cleveland Water's probably upped their water pressure from their pump station. The City will probably see just a slight increase in some of these breaks that we've had around town. The Department is staying on top of it. Cleveland Water's doing their best to stay on top of some of these breaks. I know it's frustrating to some of our neighbors around town to see water flowing up out of the ground, but I know they're doing their best to keep up with their workload. Service Director Kickel said the Service Department has pretty much wrapped up most of our paving for the season.

Council Member Stucky asked if the water is being turned back over to the residents today on Rr 21. Service Director Kickel said it was opened up today. Council Member Stucky thanked all the residents for their understanding.

Adjourn

8:18 PM

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.



UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

8:18 PM

Roll Call

Present: Ganim, Koepke, Stucky.

Items for Consideration:

UTL 1. Committee Meeting Minutes Utilities July 1, 2025

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Council Member Koepke asked about the consistent water running on SR 21 north of the road buckling. Service Director Kickel said that was fixed today also.

Adjourn

8:19 PM

Motion made by Ganim, Seconded by Stucky.

Voting Yea: Ganim, Koepke, Stucky.