



BUILDING & GROUNDS COMMITTEE

Call to Order

Chairperson: Mark Jantzen

Members: Beth Savage, Brian Stucky

7:00 PM

Roll Call

Present: Jantzen, Savage, Stucky.

Items for Consideration:

B&G 1. Committee Meeting Minutes Buildings & Grounds October 7, 2025

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

B&G 2. Fitness Equipment - Recommend to Council approval of a motion to approve a purchase requisition for G & G Fitness Equipment in the amount of \$25,600.82 for fitness equipment for the Community Center. Account #2400730 - 25010

Recreation Director Engle said the request is to replace 2 treadmills and the multi-purpose station, which is 23 years old. Funds have become available and these replacements are needed.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

B&G 3. Fire and Smoke Damper Inspections and Testing - Recommend to Council approval of a motion to approve a purchase requisition for Johnson Controls in the amount of \$7,934.51 for fire and smoke damper inspections and testing. Account #1100166 - 26030: \$299.42, Account #1100210 - 26030: \$2,694.78, Account #2400710 - 26030: \$299.42, Account #1100330 - 26030: \$4,640.89.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

Other Matters deemed appropriate

Adjourn

7:03 PM

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage



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Members: Dan Bender, Ann Koepke
7:03 PM

Roll Call

Present: Bender, Koepke, Savage.

Items for Consideration:

FIN 1. Committee Meeting Minutes Finance October 7, 2025

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

FIN 2. Engineering Rate Schedule - Recommend to Council approval of an Ordinance amending the retainer and rate schedule for the services of Donald G Bohning and associates.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

FIN 3. Appropriations - Recommend to Council approval of an Ordinance to Amend Ordinance No. 5758, Making Appropriations for Current Expenses of the City of Brecksville During the Fiscal Year Ending December 31, 2025, Making Necessary Appropriation and Revenue Adjustments; and Declaring an Emergency

Finance Director Starosta said she is requesting an amendment to move available budget between General Government-Economic Development to Income Tax-Refunds/Reimbursements of \$901,102. This will allow for one of the City's economic incentive payments to be paid for from the income tax department. Typically our economic incentive agreements use non-tax revenue as the payment source. Our newer agreement also provide the option to apply the payment as a credit against net profit taxes paid. I would like to track payments made as a credit against net profit taxes within the income tax department.

The next request is for an increase of \$25,000 to professional services within the legal department. This request comes after projecting activity through the end of the year with the additional use of Squire Patton Boggs for the proposed TIF districts. The last budget amendment includes changes to various payroll lines in an effort to realign the budget with projected needs through the end of the year. Finance Director Starosta said she mistakenly reduced three budget lines within the leaf program budget. This amendment will restore those amounts for a total of \$75,000.

A request for an increase of \$200,000 in the State Highway Improvement fund to provide for the engineering costs associated with phase III of the resurfacing project on Brecksville Road.

A change to the Community Center Fund is requesting to move budget between departments in the Community Center Fund. This will provide the additional budget necessary to purchase fitness equipment.

From the General Municipal Improvement Fund has been reviewed by the Finance Director, Mayor, Engineer and Service Director have determined which projects will be moving forward this year. As a result, the request is for an amendment to estimated resources and appropriations within this fund.



Urban Redevelopment TIE – VA PH I & Municipal Public Improvement TIE – VA PH III The second half property tax collections have been received, so a request is made to include these funds be amended to actual revenue and anticipated expenditures.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 4.** Economic Development - Recommend to Council approval of a motion recommending to Council approval of an Ordinance authorizing the Mayor to execute a Restated and Amended Economic and Job Preservation agreement with Applied Medical Technology, Inc.

Finance Director Starosta said this item if for an incentive agreement with AMT on the south end of town. They changed one of their company names and is now under a different holding company. The City is not changing any workings of this agreement of what incentive they're going to receive. It's adding that company to the agreement. And then since the agreement was open, I went ahead and put the language that this can be paid from non- tax revenues or as a credit against net profit. And again, that's just for tracking purposes on the Finance Department side, for compliance of what bucket the Finance Director is tracking it against. The City also has that language in some other larger incentive agreements, but the terms are the same.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

7:10 PM

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

7:10 PM

Roll Call

Present: Bender, Jantzen, Ganim.

Items for Consideration:

- LEG 1.** Legislation Committee Meeting Minutes October 7, 2025

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.



Other Matters deemed appropriate

Adjourn

7:11 PM

Motion made by Bender, Seconded by Jantzen.

Voting Yea: Bender, Ganim, Jantzen.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage

7:11 PM

Roll Call

Present: Jantzen, Koepke, Savage.

Items for Consideration:

SAF 1. Committee Meeting Minutes Safety-Service October 7, 2025

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

SAF 2. 2026 Community Recycling Awareness Grant - Recommend to Council approval of a Resolution authorizing the Mayor to apply for a grant through the Cuyahoga County Solid Waste Management District to fund a Community Recycling Awareness Project and Community Shredding Event.

Service Director Kickel said the money that the City receives from this grant is used to fund the City's shred days. There's also an educational aspect that's required as part of the grant. Last year we had "oops" tags made for our foremen. When they come to a house and the recycling is wrong, they can leave a kind of a reminder card as something like you know doing something good on one side and then things you shouldn't do on the other. This year they're still kind of exploring some options for our educational aspect of it. Maybe stickers or something that people can put on their cans to indicate that they're for recycling.

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

7:13 PM

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

Call to Order



Chairperson: Brian Stucky
Members: Dan Bender, AJ Ganim
7:13 PM

Roll Call

Present: Bender, Stucky, Ganim.

Items for Consideration:

S&S 1. Committee Meeting Minutes Streets & Sidewalks October 7, 2025

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

S&S 2. SR. 21 Repaving Project - Accepting CO-3 to Ronyak Paving Inc., in the amount of \$43,785.00 for the Brecksville Road (S.R. 21) Resurfacing CUY SR 021 2.93-5.18.

Engineer Wise said change order three from Ronyak, was written up by QCI, circulated through Ronyak and then presented to the city. There have been multiple meetings on this. There's been a lot of time invested into this one, but there's three components to this change order. Number one, is basically the settlement agreement for zero dollar of the ADA ramps. It covers the night work for Phase 2 of the project which was going to be for the time extension that will be pushed into 2026. Phase 2 will go to July, they'll initiate somewhere around July 1st and they'll have until August 30th to complete and they are going to do the primary work at night. Primary work being the pavement milling, the full partial depth repairs, the inner seal layer, the intermediate layer, and the surface course will all be done at night to try and help the downtown and the SR 82 intersection with traffic.

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

S&S 3. Brecksville Road (S.R. 21) Resurfacing CUY SR 021-2.93 – DGB Construction Services - Recommend to Council approval of a motion authorizing an increase to P.O. #25000670 in the amount of \$20,000.00 to Donald G. Bohning & Associates. Inc. for construction services for the Brecksville Road (S.R. 21) Resurfacing CUY SR 021-2.93 – DGB Construction Services.

Engineer Wise said this request is for the same project. The request is for engineering services. On this project, so far, especially when concrete work began, Engineer Wise and his staff has been on site much more than anticipated. Engineer Wise said he hopes that as they're wrapping up this phase of concrete and as they get to the center of town it will go better.

Motion made by Stucky, Seconded by Bender.
Voting Yea: Bender, Ganim, Stucky.

Other Matters deemed appropriate

Service Director Kickel said the paving of Sentinel Drive should be completed in the next 2 weeks.



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Engineer Wise said a final walk of the S.R. 21 South Phase 1 had some minor fixes to complete and that project will be complete.

Adjourn

7:18 PM

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

7:18 PM

Roll Call

Motion made by Stucky, Seconded by Koepke.

Voting Yea: Koepke, Stucky.

Items for Consideration:

UTL 1. Committee Meeting Minutes Utilities October 7, 2025

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Engineer Wise said the Oakes Road Storm Sewer Repair being done by Cuyahoga County continues.

Adjourn

7:20 PM

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

7:20 PM

Roll Call

Present: Dan Bender, Dominic Caruso, AJ Ganim, Mark Jantzen, Ann Koepke, Beth Savage, Brian Stucky

Items for Consideration:

CoW 1. Committee Meeting Minutes Committee of the Whole October 7, 2025



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Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Council President Caruso:,Council Member Bender and Council Member Ganim left the meeting due to conflicts with the next committee item.

CoW Masu Permit Request 10008429-1 - Recommend to Council approval of a liquor permit for Masu VA LLC and waive the request for a hearing by the Ohio Department of Liquor Control.

Motion made by Savage, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage Stucky.

Other Matters deemed appropriate/Reports

Adjourn

7:22 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.