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## BUILDING & GROUNDS COMMITTEE

### Call to Order

**Chairperson: Mark Jantzen**

**Members: Beth Savage, Brian Stucky**

6:30 PM

### Roll Call

Present: Jantzen, Savage, Stucky.

### Items for Consideration:

**B&G 1.** Committee Meeting Minutes Buildings & Grounds October 21, 2025

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

### Other Matters deemed appropriate

Mayor Kingston reported the Administration has received quotes for the purchase of the sign on the Jerry Hruby Public Safety Center. Mayor Kingston would like to have the installation and dedication done by the end of the month. Mayor Kingston will work with Former Mayor Hruby to determine his availability for the dedication.

Council Member Ganim congratulated everyone who worked on the Kids Quarters Playground. The attendance at the park is extraordinary, the playground is having a positive impact on the community.

### Adjourn

6:32 PM

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

## FINANCE COMMITTEE

### Call to Order

**Chairperson: Beth Savage**

**Members: Dan Bender, Ann Koepke**

6:32 PM

### Roll Call

Present: Bender, Koepke, Savage.

### Items for Consideration:

**FIN 1.** Committee Meeting Minutes Finance October 21, 2025

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 2.** Grant - Recommend to Council approval of a Resolution authorizing the Mayor to apply for a grant through the 2026 Cuyahoga County Supplemental Grant Program for funding to implement a Community Development Project.

Purchasing Director Bartkiewicz said the public hearing on October 21, 2025 was requesting input for the 2026 Cuyahoga County Supplemental Grant Program. The legislation today authorizes the application to submit for a \$50,000.00 Grant for which the city hopes to use for rehabilitation of the tennis courts adjacent to City Hall.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 3.** Employee Health Care Proposal - Recommend to Council approval of an Ordinance accepting the proposals of Medical Mutual of Ohio for employee healthcare insurance, administration of the employee healthcare insurance program, and for the provision of healthcare stop loss insurance.

Human Resource Specialist Alempijevic said the renewal covers administrative costs, stop loss insurance and protected claims. The city offers three options to employees for healthcare coverage the red plan, the white plan, and the blue plan. For both the red and the white plan, employee contributions are increasing by 2% over current contributions. Employer contributions are decreasing by 2% for the HSA plan. The only plan that has a plan design change is the blue plan. That change is an increase to the deductible and out-of-pocket max for the blue plan, which is according to IRS regulations. The overall increase to the city is 16% due to the fact that we transition to non-weighted averages for our fully insured equivalent rates. Overall, employees are contributing about 5.6% of total medical costs.

Human Resources Specialist Alempijevic said Dental Insurance coverage saw an 8% increase or about \$10,500.00 along with becoming self-funded for dental claims. Vision benefits will remain the same with no increase. Life insurance had a minor increase of \$1,100 or 4.6% with a 24 month rate guarantee.

Council Member Bender asked if the employee contribution of 6% is consistent with prior years. Human Resources Specialist Alempijevic said it is consistent with prior years.

Council Member Savage asked if life insurance cost increase would remain the same for 2 years. Human Resources Specialist Alempijevic said yes, through 12/31/2027

Council Member Jantzen asked about favorability in this calendar year. Ms. Alempijevic said the City is self-insured. Our claims can go up or down depending on what comes through.

Mayor Kingston said the dental coverage was expected to be a 20% increase. Finance Director Starosta and Human Resource Specialist Alempijevic worked with the provider to move to a self insured dental plan. Mayor Kingston said the City may need to increase employee contributions in the future. Mayor Kingston said the increases to the employees will likely increase by 2% each year.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

- FIN 4.** Employee Dental Insurance - Recommend to Council approval of an Ordinance accepting the proposal of Delta Dental for an employee dental insurance program.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

- FIN 5.** Employee Life insurance - Recommend to Council approval of an Ordinance authorizing a contract with Lincoln National Life Insurance Company for an employee life insurance program.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

- FIN 6.** Employee Vision Insurance - Recommend to Council approval of an Ordinance accepting the proposal of Vision Service Provider (VSP) for an employee vision insurance program.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

- FIN 7.** Legal Representation - Recommend to Council approval of a Resolution accepting the proposal of Squire Patton Boggs LLP to provide legal services to the City of Brecksville for tax increment financing and other development projects as requested by the city for the year of 2026.

Mayor Kingston said the next items are legal representation. Squire Paton Boggs is on retainer for a variety of reasons. Bond issues and some economic development items, the rate is the same as last year. Kutak Rock LLP is a new request. Greg Daniels and Russ Balthis have both joined Kutak Rock. We expect to utilize them for the City's TIF districts. Mayor Kingston said he would like to continue to work with these attorneys, in the event one has a conflict, the other will be able to cover the legal responsibility.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

- FIN 8.** Legal Representation - Recommend to Council approval of a Resolution accepting the proposal of Kutak Rock LLP to provide professional services as special counsel to the

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City of Brecksville for the redevelopment of certain properties on matters of economic development including TIF consultation for the year of 2026.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 9.** Income Tax Administrator - Recommend to Council approval of a Resolution authorizing the Mayor to enter into a professional consulting services agreement with William D. Logan for consultation in the area of municipal income tax administration for the year of 2026.

Mayor Kingston said Mr. Logan works closely with him and Finance Director Starosta. There is no increase in the rate of pay to Mr. Logan's agreement.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 10.** Grant - Recommend to Council approval of a motion authorizing the Mayor to submit an application to the Cuyahoga Land Bank for the FY 2024-2025 Building Demolition and Site Revitalization Program for the demolition of Central School.

Purchasing Director Bartkiewicz said the request presented is for the 2024-2025 fiscal year. The administration has been working over the past couple years to identify funding to for the demolition of the Central School Property. Demolition of the building as well as the pavement and we've been in communication with the Cuyahoga Land Bank periodically over the past couple years to determine if funding is going to become available for the demolition of the building. Through the release of the fiscal year 2026 and 2027 applications, she was in touch with the land bank over the past couple weeks and it was determined that there is funding left over in fiscal year 24 and 25 that would potentially fund 75% of the demolition costs for Central Schools. We have a very tight time frame for submitting an application to the land bank. It's this Friday, November 7th. questions you might have.

Council Member Bender asked if the city has to act on the grant for demolition. Purchasing Director Bartkiewicz said the project will need to be completed by June of 2026, extensions for time may be requested.

Council Member Koepke wanted to confirm this is a request to allow the submission of the application and the City is not obligated and there is still an opportunity to talk with the public about what will happen with the property. Purchasing Director Bartkiewicz said this application was by invitation only due to the Land Bank's interest in the project. There will be further requests to Council including the potential grant agreement and other matters related to the project. Council Member Jantzen asked if Purchasing Director Bartkiewicz has seen additional restrictions that come with the additional granting of this type of funding. Purchasing Director Bartkiewicz said for the demolition grant, the end user or end use is not required.

Council Member Stucky asked if this has to be discussed with the public before anything goes forward with Central School. Purchasing Director Bartkiewicz said if Council wants to have public input, that's possible, but is not required by the grant. Council President Caruso confirmed this is a 75/25 split. Purchasing Director Bartkiewicz said this is a 25% local match. The proposed local match would be \$187,500 with the grant request would be \$562,500, with the total cost project estimated at \$750,000.00.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**FIN 11.** Professional Bills - Recommend to Council approval of a motion authorizing payment of monthly professional bills.

Professional Bills -Motion to approve the payment of monthly professional bills - Matty, Henrikson & Greve LLC \$ 14,422.83, Squire Patton Boggs \$6,890.00, Kulchystsky Architecys, LLC \$276.25, William Logan \$4,000.00, Mary Hanna, Esq. \$1,400.00, Mansour Gavin LLP. \$1,646.50, Donald G. Bohning & Associates, Inc. \$22,415.05, Sixmo \$1,250.00 Total of all Invoices \$52,300.63.

Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**Other Matters deemed appropriate**

**Adjourn**

6:48 PM  
Motion made by Savage, Seconded by Koepke.  
Voting Yea: Bender, Koepke, Savage.

**LEGISLATION COMMITTEE**

**Call to Order**

**Chairperson: Dan Bender**  
**Members: AJ Ganim, Mark Jantzen**

6:48 PM

**Roll Call**

Present: Bender, Jantzen, Ganim.

**Items for Consideration:**

**LEG 1.** Legislation Committee Meeting Minutes October 21, 2025

Motion made by Bender, Seconded by Jantzen.  
Voting Yea: Bender, Ganim, Jantzen.

**Other Matters deemed appropriate**

**Adjourn**

6:49 PM  
Motion made by Bender, Seconded by Jantzen.  
Voting Yea: Bender, Ganim, Jantzen.

**SAFETY-SERVICE COMMITTEE**

**Call to Order**

**Chairperson: Ann Koepke**

**Members: Mark Jantzen, Beth Savage**

6:49 PM

**Roll Call**

Present: Koepke, Jantzen, Savage.

**Items for Consideration:**

**SAF 1.** Committee Meeting Minutes Safety-Service October 21, 2025

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

**SAF 2.** Brecksville Police Department and CCSO Radio MOU - Recommend to Council approval of a Resolution authorizing a Memorandum of Understanding between the Cuyahoga County Sheriff's Department to authorize the Sherriff's to have talk groups used by the Brecksville Police Department programmed into their radios and dispatch consoles.

Police Chief Korinek said this is a standard MOU to allow the Sherriff to access the Brecksville radio channels on the Sherriff's radios and dispatch consoles.

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

**SAF 3.** Fire Department Staffing - Recommend to Council approval of an Ordinance Amending Section 141.01(A) of the Codified Ordinances of the City Of Brecksville Relating to the Complement of the Full-Time Fire Service

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

**Other Matters deemed appropriate**

**Adjourn**

6:51 PM

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

**STREETS & SIDEWALKS COMMITTEE**

**Call to Order**

**Chairperson: Brian Stucky**

**Members: Dan Bender, AJ Ganim**

6:52 PM

**Roll Call**

Present: Bender, Stucky, Ganim.

**Items for Consideration:**

**S&S 1.** Committee Meeting Minutes Streets & Sidewalks October 21, 2025

Motion made by Stucky, Seconded by Ganim.

Voting Yea: Bender, Ganim, Stucky.

Council Member Stucky left the room due to a conflict with the next item.

**S&S 2.** Brecksville Road (S.R. 21) Resurfacing CUY SR 021 0.00-0.82 - Recommend to Council approval of Change Orders 5 & 6 in the accumulative amount of negative -\$71,357.90 for the Brecksville Road (S.R. 21) Resurfacing CUY SR 021 0.00-0.82.

Engineer Wise said these change orders are for the SR 21 Pavement Project with Catts Construction. Change order #5 calculates the unused quantities and overages on the project. Change order #6 is the pay factor adjustment. If these are approved, Purchasing Director Bartkiewicz can process the final payment and close the project.

Council Member Jantzen asked what is a pay factor? Engineer Wise said with an ODOT project will be figured by quantities. If there are 100 units of a product and on 50 units are used, the contract pays a higher pay factor.

Council Member Bender asked if everything is complete. Engineer Wise said all punch list items have been completed.

Motion made by Ganim, Seconded by Bender.

Voting Yea: Bender, Ganim.

Council Member Stucky returned to the meeting.

**Other Matters deemed appropriate**

**Adjourn**

6:55 PM

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

**UTILITIES COMMITTEE**

**Call to Order**

**Chairperson: AJ Ganim**

**Members: Ann Koepke, Brian Stucky**

6:55 PM

**Roll Call**

Present: Ganim, Koepke, Stucky.

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**Items for Consideration:**

**UTL 1.** Committee Meeting Minutes Utilities October 21, 2025

Motion made by Ganim, Seconded by Koepke.  
Voting Yea: Ganim, Koepke, Stucky.

**Other Matters deemed appropriate**

**Adjourn**

6:56 PM  
Motion made by Ganim, Seconded by Koepke.  
Voting Yea: Ganim, Koepke, Stucky.

**COMMITTEE OF THE WHOLE**

**Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.**

6:56 PM

**Roll Call**

Present: Dan Bender, Dominic Caruso, AJ Ganim, Mark Jantzen, Ann Koepke, Beth Savage, Brian Stucky.

**Items for Consideration:**

**CoW 1.** Committee Meeting Minutes Committee of the Whole October 21, 2025

Motion made by Caruso, Seconded by Savage.  
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**CoW 2.** Sunshine Laws Training - Recommend to Council approval of a motion authorizing Council Clerk Tabor to attend Sunshine Law Training as designee for Council Members and Cassandra El-Khoury as designee for Mayor Kingston.

Motion made by Caruso, Seconded by Savage.  
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**CoW 3.** Executive Session - Convene an executive session to discuss matters pertaining to preparing for, conducting, or reviewing collective bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and the employment of public employees.

Present: Dan Bender, President Dominic Caruso, AJ Ganim, Mark Jantzen, Ann Koepke, Beth Savage, Mayor Kingston, Law Director Matty, Assistant Law Director Sabol, Finance Director Starosta and Service Director Kickel.

Motion made by Caruso, Seconded by Savage.  
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

8:00 PM

Motion to adjourn executive session and return to the regular meeting made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

**Other Matters deemed appropriate/Reports**

**Adjourn**

8:00 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.