



City of Brecksville, Ohio

Council Committee Meeting

Ralph W. Biggs City Council Chambers

May 06, 2025

BUILDING & GROUNDS COMMITTEE

Call to Order

Chairperson: Mark Jantzen

Members: Beth Savage, Brian Stucky

Roll Call

Present: Jantzen, Savage, Stucky.

Items for Consideration:

B&G 1. Committee Meeting Minutes Buildings & Grounds April 15, 2025

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

B&G 2. Final Upgrade for City Hall North Wing - Recommend to Council approval of an increase to PO #25000267 in the amount of \$32,800.00 for the City Hall Renovation North End Project. Account C4900166-32020 Project # B1250002

Service Director Kickel said this request is to increase the purchase order for remaining upgrades to the North Wing of City Hall. These final upgrades include the flooring and ingress/egress from the Building Department as well as upgrades to the door hardware on the North Wing which include: ADA compliant door handles , and key schedule for individual departments. new flooring and lighting for the Clerk of Council office, Clerk of Court office, and the Council Study, and flooring for the Council Dias. Lastly, this request includes furniture upgrades for the Council Study. Costs for these necessary upgrades are detailed below:

Building Department Construction \$1,550.00

Flooring \$9,200.00

Lighting \$3,565.00

ADA Compliant Locksets and Door Hardware \$7,650.00

Ceiling – (Clerk of Council) \$1,400.00

HVAC Grilles – (Clerk of Council) \$120.00

Council Study Furniture \$6,000.00

Contingency – Misc. Materials \$3,315.00

Total - \$32,800.00

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.



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- B&G 3.** Vehicle Maintenance Shop Lighting Upgrades - Recommend to Council approval of a blanket purchase requisition in the amount of \$6,423.35. This amount includes the cost of lights and hangers from the lowest quote, Wolff Bros. Supply Inc., Account #C4900170-32020. Project # BI250005

Service Director Kickel said

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

- B&G 4.** Facility Use Agreements - Recommend to Council approval of a Resolution authorizing a Facility Use Agreement with The Brecksville Theatre Group.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

- B&G 5.** Kids Quarters Phase 2- Recommend to Council approval of an Ordinance accepting the bid of Vizmeg Landscape, Inc. in the amount of \$1,166,449.29 for Phase 2 of the Kids Quarters Phase 2 Improvement Project.

Recreation Director Engle said the base bid for Vizmeg Landscape is \$52,552.71 lower than the base bid of F. Buddie, making Vizmeg Landscape the lowest bidder for the project. A large increase in price for the overall cost came from the playground surfacing estimate. Forever Lawns' playground surfacing is sold in rolls, cutting the excess away once it is laid in place. This increased the number of square footage needed, and there was also a pricing increase of over 8% from 2024 prices quoted for the construction estimate to the 2025 prices quoted in the bid.

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

Other Matters deemed appropriate

Adjourn

Motion made by Jantzen, Seconded by Stucky.

Voting Yea: Jantzen, Savage, Stucky.

FINANCE COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Dan Bender, Ann Koepke



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Roll Call

Items for Consideration:

- FIN 1.** Committee Meeting Minutes Finance April 15, 2025
- FIN 2.** Home Days - Recommend to Council approval of an expenditure in the amount of \$11,500.00 to Lertikal Productions for the providing of Production Services for the 2025 Brecksville Home Days. This amount is to be paid from Blanket PO #20251404. Account #1100150-24110.
- Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.
- FIN 3.** Home Days - Recommend to Council approval of an expenditure in the amount of \$10,054.48 for Event Source for the provision of tables, chairs, tents, and a dance deck for 2025 Brecksville Homedays. Account # 1100150-24110
- Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.
- FIN 4.** Payroll Ordinance Amendment - Recommend to Council approval of an Ordinance amending Ordinance No. 5762 as it relates to employee compensation to increase the rate of Safety Town Instructors.
- Police Chief Korinek said the retirement of Donna Rees will leave a vacancy in the position of Safety Town Teacher. Police Chief Korinek said the Department would like to raise the per diem rate to be competitive and match the rate of pay that Broadview Heights pays their Safety Town Teacher.
- Motion made by Savage, Seconded by Koepke.
Voting Yea: Bender, Koepke, Savage.
- FIN 5.** Appropriations - Recommend to Council approval of an Ordinance making appropriations for current expenses during the fiscal year ending December 31, 2025, making necessary appropriation and revenue adjustments.
- Finance Director Starosta said the Kids Quarters and the Brecksville Road Resurfacing North Corp to SR 82 project are moving forward. Transfer from the General Fund is needed to fund the overages to the budgeted amounts.



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May 06, 2025

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 6.** Transfers - Recommend to Council approval of a Resolution making necessary transfers between certain funds for the fiscal year ending December 31, 2025.

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

- FIN 7.** Professional Bills - Recommend to Council approval of the payment of monthly professional bills as follows: Matty, Henrikson & Greve LLC, \$17,196.33, Squire Patton Boggs \$1,872.50, Kulchystsky Architects, LLC \$85.00, William Logan \$4,000.00, Donald G. Bohning & Associates, INC. \$20,260.40 Sixmo \$725.00 Total \$44,139.23

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

Motion made by Savage, Seconded by Koepke.

Voting Yea: Bender, Koepke, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: AJ Ganim, Mark Jantzen

Roll Call

Items for Consideration:

- LEG 1.** Legislation Committee Meeting Minutes April 15, 2025

Other Matters deemed appropriate

Adjourn

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Mark Jantzen, Beth Savage



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Roll Call

Items for Consideration:

SAF 1. Committee Meeting Minutes Safety-Service April 15, 2025

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

SAF 2. Purchase of Rifle Armor Plates - Recommend to Council approval of an Ordinance authorizing the purchase of rifle armor plates from Red Diamond Uniform in the amount of \$17,457.00 for use by the Police Department. Account #1100210-25030

Police Chief Korinek said On October 19th, 2023 the Police Department received notice from the U.S Department of Homeland Security Investigations (HSI) Unit that Shot Stop Ballistics allegedly was importing ballistic protective equipment that was imported from China that did not meet or had not been tested to the National Institute of Justice (NIJ) ballistic testing standards. HSI requested information concerning the rifle armor plates we had purchased from Shot Stop to determine if our plates were part of the fraudulent activity. It was determined that the plates in our possession were imported from China and fraudulently sold to the city.

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

Other Matters deemed appropriate

Adjourn

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Jantzen, Koepke, Savage.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Dan Bender, AJ Ganim

Roll Call

Items for Consideration:

S&S 1. Committee Meeting Minutes Streets & Sidewalks April 15, 2025

Motion made by Stucky, Seconded by Ganim.

Voting Yea: Ganim, Stucky.

Abstain: Bender



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- S&S 2.** Brecksville Road (S.R. 21) Resurfacing CUY SR 021-2.93 – Project Award - Recommend to Council approval of an Ordinance accepting the bid of Ronyak Paving, Inc., in the amount of \$4,287,104.00 for the Brecksville Road (SR 21) Resurfacing CUY SR 021-2.93 Resurfacing Project.

Motion made by Stucky, Seconded by Bender.

Voting Yea: Bender, Ganim, Stucky.

Other Matters deemed appropriate

Adjourn

UTILITIES COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Ann Koepke, Brian Stucky

Roll Call

Items for Consideration:

- UTL 1.** Committee Meeting Minutes Utilities April 15, 2025

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

Other Matters deemed appropriate

Adjourn

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke, Stucky.

COMMITTEE OF THE WHOLE

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Roll Call

Items for Consideration:

- CoW 1.** Committee Meeting Minutes Committee of the Whole - April 15, 2025

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.



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CoW 2. Executive Session - Convene an executive session to discuss matters related to pending litigation.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Present: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Motion made by Caruso, Seconded by Savage to adjourn the Executive session and reconvene the Committee of the Whole.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Other Matters deemed appropriate

Adjourn

Motion made by Caruso, Seconded by Savage.

Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.