
BUILDING & GROUNDS COMMITTEE

Call to Order

Chairperson: AJ Ganim

Members: Dan Bender, Ann Koepke

Roll Call

Present: Ganim, Koepke.

Absent: Bender.

Items for Consideration:

B&G 1. Committee Meeting Minutes Buildings & Grounds March 17, 2026

Motion made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke.

B&G 2. Fire Station HVAC Unit Replacements - Recommend to Council approval of a purchase requisition for replacement of rooftop and attic HVAC units for the fire station from Lisco Heating and Cooling in the amount of \$72, 905.00. Acct. #C4900260-32020.

Service Director Kickel said the Fire Station has six (6) total Air Handler Units and one (1) Rooftop Unit of its HVAC system that all are in need of upgrades and replacement. Quotes were collected and are attached for your review. Lisco Heating & Cooling was the lowest and best bid. Six of the units are 20 years old and one is 18 years old. Council Member Jantzen asked if the units are currently working. Service Director Kickel said yes, they are working, these items are kept in the capital replacement schedules and it is better to replace when the equipment reaches a certain age instead of doing replacements under duress. Service Director Kickel said when a unit fails, the costs for emergency replacement may be higher and the time to receive replacement equipment could be a few weeks. These are all things that we had been budgeting. We've been pushing these off for a couple years And I guess just as part of our capital replacement program that we have with all of our capital equipment These are items that need to be replaced because they've reached our useful life.

Council Member Koepke asked if the new units are more efficient. Service Director Kickel said a 20 -year -old unit is not going to be as efficient as a newer one.

Council Member Stucky asked if there is someone in the City that reviews the equipment. Service Director Kickel said the City has a replacement schedule, currently the units are past the estimated useful life.

Council Member Stucky said it sounds similar to the road program, items are watched and scheduled for repair or replacement.

Council Member Koepke asked if this purchase was in the budget. Service Director Kickel said they have been in the budget for the past 2-3 years. The City will benefit by purchasing now, the estimated cost in the budget was \$150,000.00, the cost is less than half of that cost and the NOPEC Grant will reimburse the City for the expense.

Council Member Ganim said equipment usually fails when it is needed. It would not be good if the air conditioning goes out in the middle of the summer or the heaters are out in winter.

Motion made by Ganim, Seconded by Koepke.
Voting Yea: Ganim, Koepke.

- B&G 3.** 2026 City Wide Blow-In Mulch Services - Recommend to Council approval of a motion accepting the proposal of Elite Materials Blowing for approximately 200 cubic yards of mulch blowing services at in the amount of \$60.00 per cubic yard. Blanket PO#20260907. Account #1100171-22010.

Service Director Kickel said this is being done differently this year. We used to use Service Department staff which would take a couple weeks to complete mulching. Council Member Koepke asked how the cost compares to doing the mulching in house. Service Director Kickel said all of our staff plus additional helpers, it is a very labor consuming project, it's more cost-efficient to use blown in.

Motion made by Ganim, Seconded by Koepke.
Voting Yea: Ganim, Koepke.

Other Matters deemed appropriate

Service Director Kickel said Mayor did authorize, as an emergency due to ADA accessibility reasons, the repair of the Human Services elevator, or at least authorizing the repair of the elevator. The door opening device was broken. There is a three -week lead time, and if we had waited an additional two weeks to bring this to Council, the elevator would have been out at least five weeks before we were able to get this repaired. Service Director Kickel said he is bringing this expense to Council and notifying them of the authorization.

Council Member Ganim said the elevator has been down for a while, the "Notify Me" updates have been going out.

Service Director Kickel said at 5:58 this morning, the Fire Department received a call that there was a fire at our Brecksville Service Department Building at Blossom Hill and responded along with the communities of Independence, Richfield, Broadview Heights, and Macedonia. They did find the new street sweeper was on fire. Fortunately, the fire suppression system did its job and contained the fire to just the unit itself. There is some smoke and water damage in the building, but the building was intact and all of the other equipment in the building was also intact. So thank you very much to our Fire Department and all the others that responded. And thank goodness that we had the fire suppression system, which really made a huge difference in what could have been a catastrophe. Mayor Kingston said obviously it's still going to be under investigation, the insurance company is going to send out somebody to, look for a likely a point of origin and make an assessment on it as he vehicle's been sitting there for a week, untouched, unmoved

- B&G 1.** Human Services Elevator Emergency Repair

Service Director Kickel said Mayor Kingston authorized, as an emergency due to ADA accessibility reasons, the repair of the Human Services elevator, or at least authorizing the repair of the elevator. The door opening device was broken. There is a three -week lead time, and if we had waited an additional two weeks to bring this to Council, the elevator would have been out at least five weeks before we were able to get this repaired. Service Director Kickel said he is bringing this expense to Council and notifying them of the authorization.

Council Member Ganim said the elevator has been down for a while, the "Notify Me" updates have been going out.

Adjourn

6:43 PM

Motion to adjourn made by Ganim, Seconded by Koepke.

Voting Yea: Ganim, Koepke.

FINANCE COMMITTEE

Call to Order

Chairperson: Dan Bender

Members: Beth Savage, AJ Ganim

Roll Call

6:43 PM

Present: Ganim, Savage.

Absent: Bender.

Items for Consideration:

FIN 1. Committee Meeting Minutes Finance March 17, 2026

FIN 2. Release of Police Department Vehicle - Recommend to Council approval of an Ordinance authorizing the release of the Police 2023 Ford EXPLORER POLICE AWD 6cyl. 3.3l Sport Utility Vehicle, VIN No. 1FM5K8AB9PGA18315 to Selective Insurance Company of America for Settlement Resulting from Motor Vehicle Accident on January 29, 2026.

Purchasing Director Bartkiewicz said this Ordinance authorizes the release of the vehicle to the insurance company following an accident and insurance claim.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

FIN 3. HKM Direct Marketing-Brecksville Newsletter - Then & Now Certificate - Recommend to Council approval of a Resolution authorizing the payment of invoices in the amount of \$6,400 to HKM Direct Marketing for the Brecksville Bulletin on Blanket Purchase Order 20260101. Account No. 1100150-21100

Purchasing Director Bartkiewicz said this request is for 2025 charges received after the purchase order was closed prematurely, funds are available in the 2026 purchase order.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

FIN 4. Agricultural District Application - Recommend to Council approval of a Resolution authorizing the renewal of the placement of farmland in an agricultural district for property located at 9195 Highland Drive, PP# 601-33-015.

Clerk Tabor said this is a renewal application. Cuyahoga County requires renewal of the designation every (5) years. Cuyahoga County approved the application, City of Brecksville has the opportunity to approve the placement in an agricultural district for tax relief.

Council Member Jantzen asked what is the agricultural use. Council Member Koepke said they produce maple syrup.

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Savage.

Council Member Koepke left the meeting due to a conflict with the next item.

- FIN 5.** Donation - Recommend to Council approval of a Purchase Requisition in the amount of \$500.00 to the Brecksville-Broadview Heights High School, After Prom Sponsorship.
Account: 1100150-24100

Mayor Kingston said the City will be hosting the Brecksville-Broadview Heights After Prom event again this year.

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Savage.

Council Member Koepke returned to the meeting.

- FIN 6.** AT&T Phone & Internet Service - Recommend to Council approval of an Ordinance authorizing a 36-month agreement with AT&T for Direct Internet Access and IP Flex phone service for city facilities, to be paid from Blanket Purchase Order 20261006.

Purchasing Director Bartkiewicz said the department is seeking Council's authorization to execute a 36 -month agreement with AT &T for the City's landline systems and internet. Currently, we're paying \$2,674.44 per month, and with the consolidation of some of our current accounts with AT&T, EverStream, and Spectrum, we're going to be saving \$935 a month on our internet and our telecommunications.

Council Member Koepke asked if there will continue to be free WiFi at the Community Center. Purchasing Director Bartkiewicz said the level of service will not change, and according to our IT Director, it will improve.

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Savage.

- FIN 7.** 2026 Home Days - Recommend to Council approval of an expenditure in the amount of \$6,500 for a performance by 7 Bridges: The Ultimate Eagles Experience to be paid from Blanket Purchase Order 20260105

Motion made by Savage, Seconded by Ganim.
Voting Yea: Ganim, Savage.

FIN 8. 2026 Home Days - Recommend to Council approval of an expenditure in the amount of \$12,000.00 to Lertikal Productions for the providing of Production Services for the 2026 Brecksville Home Days. This amount is to be paid from Blanket PO #20260105. Account #1100150-24110.

Purchasing Director Bartkiewicz said there is a \$500.00 increase from last year's price.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

FIN 9. Professional Bills - Recommend to Council approval of a motion authorizing payment of monthly professional bills.

Professional Bills: Approve the payment of monthly professional bills - Matty, Henrikson & Greve LLC \$ 9,913.61, William Logan \$4,000.00, Kutak Rock, LLP \$7,329.00, Mary Hanna, Esq. \$700.00, Steven L. Ball \$3,131.75, Donald G. Bohning & Associates, Inc. \$24,549.75 , Sixmo \$775.00 Total of all Invoices \$50,399.11.

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

Other Matters deemed appropriate

Adjourn

6:52 PM

Motion made by Savage, Seconded by Ganim.

Voting Yea: Ganim, Savage.

LEGISLATION COMMITTEE

Call to Order

Chairperson: Beth Savage

Members: Mark Jantzen, Brian Stucky

6:52 PM

Roll Call

Present: Savage, Jantzen, Stucky.

Absent: None.

Items for Consideration:

LEG 1. Legislation Committee Meeting Minutes March 17, 2026

Motion made by Savage, Seconded by Jantzen.

Voting Yea: Savage, Jantzen, Stucky.

LEG 2. Electric Bicycles - Recommend to Council approval of an Ordinance amending Section 373.13 of the Traffic Code titled Electric Bicycles.

Assistant Law Director Sabol said at the previous meeting Council Members discussed the need for rules regarding electric bicycles. Included in the proposal is the requirement for

helmets for persons under 18 years old.

Mayor Kingston said he reached out to the Brecksville Magazine and submitted an article on the proposal.

Police Chief Korinek said he expects to use social media, the Brecksville Website, and any other opportunities to spread the word.

Motion made by Savage, Seconded by Stucky.

Voting Yea: Savage, Jantzen, Stucky.

- LEG 3.** Soccer Youth Director - Recommend to Council approval of a Resolution authorizing a 2026 Independent Contractor Agreement with Karol Boryka, Community Youth Soccer Director.

Recreation Director Engle said Karol Boryka has been working as the Youth Soccer Director since fall of 2024. He has been running the Bees Youth Soccer Academy, there are spring and fall sessions. There are currently 178 youth signed up for the spring session. Karol is also the female high school girls coach, some of those girls volunteer their time and help out during the sessions.

Council Member Jantzen asked if the two payments are paid in arrears or advance of the sessions. Recreation Director Engle said the payments have been made that way in the past, if changes need to be made it can be adjusted. Other contractors for the Baseball program are also paid in advance. Recreation Director Engle said the payments are done that way to allow compensation for coaches and assistants.

Motion made by Savage, Seconded by Stucky.

Voting Yea: Savage, Jantzen, Stucky.

Other Matters deemed appropriate

Adjourn

6:59 PM

Motion made by Savage, Seconded by Jantzen.

Voting Yea: Savage, Jantzen, Stucky.

SAFETY-SERVICE COMMITTEE

Call to Order

Chairperson: Mark Jantzen

Members: AJ Ganim, Brian Stucky

7:00 PM

Roll Call

Items for Consideration:

- SAF 1.** Committee Meeting Minutes Safety-Service March 17, 2026

Motion by Jantzen, Seconded by Ganim.

Voting Yea: Jantzen, Ganim, Stucky.

- SAF 2.** Rubbish Disposal - Recommend to Council approval of a Resolution accepting the bid of Rumpke of Northern Ohio, Inc. for the disposal of refuse and street sweepings/vactor debris in the amount of \$51.71 per ton, the disposal of recycling in the amount of \$90.00 per ton, and required disposal fees for a term from April 21, 2026 to April 20, 2027, to be paid from Blanket Purchase Order 20260931

Service Director Kickel said this year the cost went up \$10 per ton this years, which was the lowest bid. To curtail some of the recycling costs the Service Department is requesting recycling items should be placed in one container and not in plastic bags. Grant funding is being considered to purchase recycling containers for our residents.

Motion by Jantzen, Seconded by Ganim.

Voting Yea: Jantzen, Ganim, Stucky.

- SAF 3.** Yard Waste & Leaf Disposal - Recommend to Council approval of a motion accepting the pricing of and authorizing an agreement for yard waste disposal in the amount of \$6.50 per cubic yard and leaf disposal in the amount of \$3.25 per cubic yard a term from April 21, 2026 to December 31, 2026, to be paid from Blanket Purchase Order 20260934.

Service Director Kickel said Kurtz Brothers was the lowest bid receive for both leaf collection and yard waste. As part of the recycling grant Service Director Kickel said he is planning on including magnets that can be placed on receptacles for recycling.

Motion by Jantzen, Seconded by Ganim.

Voting Yea: Jantzen, Ganim, Stucky.

Other Matters deemed appropriate

Adjourn

7:06 PM

Motion by Jantzen, Seconded by Ganim.

Voting Yea: Jantzen, Ganim, Stucky.

STREETS & SIDEWALKS COMMITTEE

Call to Order

Chairperson: Brian Stucky

Members: Ann Koepke, Beth Savage

7:06 PM

Roll Call

Present: Stucky, Savage, Koepke.

Absent: None.

Items for Consideration:

- S&S 1.** Committee Meeting Minutes Streets & Sidewalks March 17, 2026

Motion by Stucky, Seconded by Koepke.

Voting Yea: Stucky, Savage, Koepke.

Other Matters deemed appropriate

Engineer Wise said Allegra will begin removing trees in advance of the sidewalk installation on Oakes Road. The sidewalk will be approximately 10 feet from the road and be 5 feet wide.

Council Member Stucky asked about the sewer project on SR 82, when will the sidewalk install take place. Engineer Wise said when all of the tie ins have been completed. CBO Packard said this project is under Cuyahoga County jurisdiction. The County is currently notifying residents of the tie-in requirements.

Adjourn

7:10 PM

Motion by Stucky, Seconded by Koepke.

Voting Yea: Stucky, Savage, Koepke.

UTILITIES COMMITTEE

Call to Order

Chairperson: Ann Koepke

Members: Dan Bender, Mark Jantzen

7:10 PM

Roll Call

Present: Koepke, Jantzen.

Absent: Bender.

Items for Consideration:

UTL 1. Committee Meeting Minutes Utilities March 17, 2026

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Koepke, Jantzen.

Other Matters deemed appropriate

Engineer Wise said the City applied for a Suburban Water Main Renewal Grant, and were not awarded any funding. The application was for SR 21 from the center of town to Parkview, to be done prior to the repaving of that section of SR 21. This was a request by ODOT to try and get it done in front of the project. Enbridge continues with underground installations in the City.

Adjourn

7:13 PM

Motion made by Koepke, Seconded by Jantzen.

Voting Yea: Koepke, Jantzen.

COMMITTEE OF THE WHOLE

Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

7:13 PM

Roll Call

Present: Dominic Caruso, AJ Ganim, Mark Jantzen, Ann Koepke, Beth Savage, Brian Stucky.

Absent: Dan Bender.

Items for Consideration:

CoW 1. Committee Meeting Minutes Committee of the Whole March 17, 2026

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

CoW 2. Liquor Permit Request - Determine the need or waive the necessity of a hearing to issue a liquor permit #03805137-3, to Hesta Hospitality LLC, Level 3 located at 5720 Independence Drive Suite 300, Brecksville, Ohio 44141.

Motion to waive the necessity of a hearing prior to the issuance of a liquor permit #03805137-3 to Hesta Hospitality LLC.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

CoW 3. Executive Session - Convene an executive session to discuss matters of pending litigation, imminent litigation, collective bargaining and property acquisition.

Convene an executive session to discuss a matter of pending litigation, imminent litigation, collective bargaining and property acquisition..

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

8:00 PM

Adjourn executive session and reopen the regular meeting.

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.

Other Matters deemed appropriate/Reports/Correspondence

Adjourn

8:00 PM

Motion made by Caruso, Seconded by Savage.

Voting Yea: Caruso, Ganim, Jantzen, Koepke, Savage, Stucky