BUILDINGS & GROUNDS COMMITTEE

Chairperson: AJ Ganim
Members: Dan Bender, Ann Koepke

Chairperson Ganim called the Buildings & Grounds Committee meeting to order at 7:01 PM.

Present: Ganim, Bender, Koepke.

Approval of Minutes

The Committee reviewed the minutes of the June 16, 2026 Buildings and Grounds Committee meeting. Hearing no corrections, Chairperson Ganim moved to approve minutes as presented.

Motion: Ganim.
Second: Koepke.
Voting Yea: Bender, Ganim, Koepke – Motion carried.

The Committee considered an agreement with Hastings Waterworks for aquatic maintenance services, including pool maintenance and seasonal shutdown/winterization services.

Committee members discussed the proposed agreement and questioned whether the cost represented a significant increase from the previous year. It was noted that the increase was minimal, approximately $80, based on prior year costs.

Following discussion, Chairperson Ganim moved that Council approve an Aquatic Maintenance Service Agreement with Hastings Waterworks in the amount of $7,920 for pool maintenance and shutdown services. The motion was seconded. Upon voice vote, the motion passed.

Motion: Ganim
Second: Koepke
Voting Yea: Bender, Ganim, Koepke – Motion carried.

Adjournment

There being no further business, Chairperson Ganim moved to adjourn the Buildings and Grounds Committee meeting at 7:02 p.m.

Motion: Ganim
Second: Koepke
Voting Yea: Bender, Ganim, Koepke – Motion carried.

FINANCE COMMITTEE

Chairperson: Dan Bender
Members: Beth Savage, AJ Ganim

Chairperson Bender called the Finance Committee meeting to order at 7:02 p.m.

Roll Call

Present: Bender, Ganim, Savage.

Approval of Minutes

The Committee reviewed the minutes of the June 16, 2026 Finance Committee meeting. Hearing no corrections, Chairperson Bender moved to approve the minutes as presented.

Motion: Bender
Second: Ganim.
Vote Yea: Bender, Ganim. – Motion carried.
Abstain: Savage.

Chairperson Bender announced he would step away from discussion on the next agenda item due to a family conflict.

Council Member Koepke announced she would step away from discussion on the next agenda item due to a family conflict.

Payroll Ordinance Discussion

The Committee discussed a proposed ordinance amending the City's payroll ordinance as it relates to employee compensation.

Members requested clarification regarding the purpose of the ordinance and how it would impact employee pay ranges and compensation. Administration explained that the ordinance was intended to adjust compensation ranges to accommodate recommended increases and ensure that employees remained within approved salary ranges.

Discussion included the impact of the City's upcoming 27-pay-period year, collective bargaining agreements, and maintaining consistency between bargaining unit employees and non-bargaining full-time employees.

It was explained that the proposed changes would adjust pay ranges established by Council, while the Mayor retains authority over individual salaries for non-union employees. The Committee discussed that the ordinance would not automatically provide raises but would allow appropriate salary adjustments within the approved ranges.

Members discussed the relationship between collective bargaining agreements with the Ohio Patrolmen's Benevolent Association (OPBA), the Fire Department agreement, and future negotiations involving other employee groups. The Committee also discussed the historical practice of providing comparable increases to full-time non-bargaining employees when increases are negotiated with bargaining units.

Additional discussion occurred regarding the 27th pay period, noting that the additional pay period occurs approximately every eleven years and is treated differently from a permanent salary increase. It was clarified that the additional pay would not become part of the following year's salary calculation.

Members also discussed whether the proposed changes were included in the current budget and whether future appropriation amendments may be necessary.

Following discussion, Council Member Savage moved to recommend Council approval of an ordinance amending Payroll Ordinance No. 5839 as it relates to employee compensation. The motion was seconded. Upon voice vote, the motion passed.

Motion: Savage.
Second: Ganim.
Vote Yea: Ganim, Savage – Motion carried.

Council Members Bender and Koepke returned to the meeting.

Collective Bargaining Agreements Discussion

The Committee discussed proposed collective bargaining agreements with the Ohio Patrolmen's Benevolent Association (OPBA) representing police patrol officers and police sergeants.

A statement from Mayor Kingston was presented regarding the agreements. The statement explained that the City had finalized negotiations with its bargaining units and recommended that negotiated compensation increases provided to bargaining employees also be extended to other full-time non-bargaining employees, consistent with past City practice.

The statement further addressed language regarding the recurring 27th pay-period issue and the intent to provide future clarity regarding compensation practices.

The Committee continued discussion regarding the proposed collective bargaining agreements with the Ohio Patrolmen’s Benevolent Association (OPBA) representing Brecksville Police Department patrol officers and sergeants.

Council members requested clarification regarding employee classifications and whether employees referenced in the agreement were salaried or hourly employees. Special Counsel Jim Budzik explained that the employees are hourly employees under federal law, although they may be classified as salary exempt for certain purposes.

Discussion continued regarding the recurring 27th pay period that occurs approximately every eleven years due to the calendar cycle. It was explained that employees continue to work the same number of annual hours, and the additional pay period is a result of the payroll cycle rather than additional hours worked.

Members discussed that the additional pay received during a 27-pay-period year is a non-recurring event and does not become part of the employee’s base compensation for future years. The Committee discussed that the negotiated increases include a 3.5% increase in the first year, followed by additional increases in subsequent years as outlined in the collective bargaining agreements.

Special Counsel explained that the City’s intent was to provide clarity in the collective bargaining agreements regarding the continuation of the 27th pay period and avoid future uncertainty. The language was included at the direction of the Mayor as the City’s collective bargaining representative.

Following discussion, Chairperson Bender moved to recommend Council approval of an ordinance authorizing a collective bargaining agreement with the Ohio Patrolmen’s Benevolent Association and the Brecksville Police Department. The motion was seconded. Upon voice vote, the motion carried.

Motion by Bender.
Second: Savage.
Vote Yea**:** Bender, Ganim, Savage – Motion carried.

Chairperson Bender then moved to recommend Council approval of an ordinance authorizing a collective bargaining agreement with the Ohio Patrolmen’s Benevolent Association representing Brecksville Police Department Sergeants. The motion was seconded. Upon voice vote, the motion carried.

Motion by Bender.
Second: Savage.
Vote Yea: Bender, Ganim, Savage – Motion carried.

Community Awareness and Prevention Association (CAPA) Grant

The Committee discussed the annual grant provided to **the Brecksville Broadview Heights Community Awareness and Prevention Association for prevention and intervention services**.

Following discussion, Chairperson Bender moved to recommend Council approval of a resolution authorizing the Mayor to provide a grant in the amount of **$10,000** to the organization. The motion was seconded. Upon voice vote, the motion carried.

Motion by Bender.
Second: Savage.
Vote Yea: Bender, Ganim, Savage – Motion carried.

Chairperson Bender presented the monthly professional bills for approval:

Professional Bills -Approve the payment of monthly professional bills - Matty, Henrikson & Greve LLC $ 16,356.83, William Logan $4,000.00, Kutak Rock, LLP $1584, Mary Hanna, Esq. $700.00, Mansour Gavin LPA $2349.50, Donald G. Bohning & Associates, Inc. $24,024.50, Sixmo $7,125.00 Total of all Invoices $56,139.83.

Chairperson Bender moved to recommend Council approval of payment of the monthly professional bills as presented. The motion was seconded. Upon voice vote, the motion carried.

Motion by Bender.
Second: Savage.
Vote Yea: Bender, Ganim, Savage. – Motion carried.

A discussion was held regarding the monthly financial summary reports provided to Council. Council Member Jansen requested a summarized overview or key takeaways from the extensive reports to assist Council members in understanding the information provided. Staff agreed to coordinate with the appropriate departments to provide additional summaries.

There being no further business, Chairperson Bender moved to adjourn the Finance Committee meeting at 7:38 p.m. The motion was seconded and approved by voice vote.

Adjournment

Motion by Bender.
Second: Savage.
Vote Yea: Bender, Ganim, Savage. – Motion carried.

The Finance Committee adjourned at 7:38 p.m.

LEGISLATION COMMITTEE

Chairperson: Beth Savage
Members: Mark Jantzen, Brian Stucky

Chairperson Savage called the Legislation Committee meeting to order at 7:38 p.m.

Roll Call.

Present: Bender, Ganim, Savage.

Approval of Minutes
The Committee reviewed the minutes of the June 16, 2026 Legislation Committee meeting. Hearing no corrections, Chairperson Savage moved to approve the minutes as presented. The motion was seconded. Upon voice vote, the motion passed, with Council Member Savage abstaining.

Motion: Savage.
Second: Stucky.
Voting Yea: Jantzen, Stucky,
Abstaining: Savage.

There being no further matters before the Committee, Chairperson Savage moved to adjourn at 7:39 p.m**.** The motion was seconded and approved by voice vote.

Adjournment

Motion: Savage.
Second: Stucky.
Voting Yea: Jantzen, Stucky, Savage – Motion Carried.

SAFETY & SERVICE COMMITTEE

Chairperson: Mark Jantzen
Members: AJ Ganim, Brian Stucky

Chairperson Jansen called the Safety and Services Committee meeting to order at 7:39 p.m.

Roll call.

Present: Ganim, Stucky, and Jansen.

The Committee reviewed the Safety and Services Committee meeting minutes from June 16, 2026. Hearing no corrections, Chairperson Jansen moved to approve the minutes as presented. The motion was seconded. Upon voice vote, the motion passed.

Motion: Jantzen.
Second: Ganim.
Voting Yea: Jantzen, Ganim, Stucky. – Motion Carried.

Adjournment

There being no further business, Chairperson Jantzen moved to adjourn **at 7:40 p.m.** The motion was seconded and approved by voice vote.

Motion: Jantzen.
Second: Ganim.
Voting Yea: Jantzen, Ganim, Stucky. – Motion Carried.

UTILITIES COMMITTEE

Chairperson: Ann Koepke
Members: Dan Bender, Mark Jantzen

Chairperson Koepke called the Utilities Committee meeting to order **at 7:40 p.m.**

Roll call: Bender, Jansen, and Koepke present.

Approval of Minutes

The Committee reviewed the Utilities Committee meeting minutes from June 16, 2026. Hearing no corrections, Chairperson Koepke moved to approve the minutes as presented. The motion was seconded. Upon voice vote, the motion passed.

Motion: Koepke.
Second: Jantzen.
Voting Yea: Koepke, Bender, Jantzen – Motion carried.

Council Members Bender and Ganim recused themselves from the discussion regarding the next item due to business conflicts.

The Committee discussed a proposed Development and Escrow Agreement with VA Current LLC. Engineer Wise explained that the agreement would protect the City regarding improvements within the public right-of-way associated with the CSA building project, including water main work and replacement of sidewalks impacted by construction.

The escrow agreement would provide financial security to ensure restoration of City infrastructure following completion of the project.

Chairperson Koepke moved to recommend Council approval of the Development and Escrow Agreement with VA Current LLC. The motion was seconded. Upon voice vote, the motion carried.

Motion: Koepke.
Second: Jantzen.
Voting Yea: Koepke, Bender, Jantzen – Motion carried.

Adjournment

There being no further business, Chairperson Koepke moved to adjourn the Utilities Committee meeting **at 7:43 p.m.** The motion was seconded and approved by voice vote.

Motion: Koepke.
Second: Jantzen.
Voting Yea: Koepke, Bender, Jantzen – Motion carried.

STREETS & SIDEWALKS COMMITTEE

Chairperson: Brian Stucky
Members: Ann Koepke, Beth Savage

Approval of Minutes

The June 2, 2026 meeting minutes were approved as presented.

Motion: Stucky.
Second: Koepke.
Voting Yea: Stucky, Koepke - Motion Carries
Abstain: Savage

Engineer Wise reported that the Brecksville Road resurfacing project began the previous evening. The initial milling operations were completed without issues, and additional milling was scheduled to continue that evening. The milling work would proceed from the bridge through the center of town to the alley near Third Federal.

Engineer Wise advised that pavement areas requiring partial-depth and full-depth repairs had been identified and marked. Additional evaluation and preparation work would continue the following day in advance of the next phase of construction.

An update was also provided regarding the Oaks Road sidewalk project**.** Engineer Wise reported that the sidewalk installation was substantially complete and that the completed work looked good. Due to current weather conditions, establishing grass growth would be difficult at this time; therefore, the contract would remain open until the fall to allow for restoration of the surrounding areas. Once the grass restoration was complete, the Service Department would assume responsibility for ongoing maintenance.

Engineer Wise further reported that the Regional Sewer Project had been completed and the roadway had reopened. A final punch list of remaining items had been provided to the contractor for completion. Engineer Wise noted that the project was substantially finished and that the drainage improvements would continue to be monitored during future rain events.

Council Member Stucky advised that recent rainfall events had provided an opportunity to evaluate the completed work, and observations from multiple site visits indicated that the system was operating as intended.

No action was required.

Adjournment

There being no further business, Chairperson Koepke moved to adjourn the Utilities Committee meeting at 7:45 p.m. The motion was seconded and approved by voice vote.

Motion: Stucky.
Second: Koepke.
Voting Yea: Stucky, Koepke, Savage. - Motion Carries

COMMITTEE OF THE WHOLE

Council President Caruso called the Committee of the Whole to order at 7:45 PM

Present: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky.
Excused: Savage

The Committee reviewed the minutes of the Committee of the Whole meeting held on June 16, 2026. Hearing no corrections, President Caruso moved to approve the minutes as presented. The motion was seconded. Upon voice vote, the motion passed.

Motion: Caruso.
Second: Koepke.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Stucky . – Motion carried
Abstain: Savage.

Executive Session

President Caruso moved to convene an Executive Session at 7:46 p.m. to discuss the employment of a public employee. The motion was seconded and approved by voice vote.

Motion: Caruso.
Second: Savage.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky . – Motion carried

Motion to adjourn executive session and reconvene Committee of the Whole: Caruso
Second: Savage.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Stucky . – Motion carried

Adjournment

Motion to adjourn: Caruso
Second: Savage.
Voting Yea: Bender, Caruso, Ganim, Jantzen, Koepke, Savage, Stucky . – Motion carried

The Committee of the Whole adjourned at 8:20 p.m.