

**DEPARTMENT OF HUMAN SERVICES  
CITIZENS ADVISORY BOARD MEETING  
Tuesday, March 8, 2022**

PRESENT: Steve Paciorek, Director; Margaret DeWolf, Chair; Judy Kovacik, Vice-Chair; Ann Koepke, Council Representative; Kim Veras; Ted Lux; Arlene Sierleja; Suzie Putich Kisling, Secretary

EXCUSED: Dr Martin;

Margaret called the meeting to order at 2:59 pm.

1. Review minutes of February 8, 2022. Accepted as submitted.
2. Old Business: no report.
3. Updates from Board Members – **Ted** – No report. **Ann** – The city finalized the transfer of the home next to the police department. She reported that every day the city has every property checked out that the city owns. The city is going to help facilitate the purchase of Chippewa and Highland schools. The Service Department has 4 new Chevy pick-ups coming. Sherwin Williams is building one of their buildings and housing is going up soon. The Police Department has 3 new officers. The sanitary sewer improvement on Calvin Drive and Chippewa Road will have to have traffic rerouted. The city will pay part and take out a loan and the residents pay part which can be put on their monthly sewer bill. **Kim** – No report. **Suzie** – No report. **Judy** – No report. **Margaret** – No report.
4. Update from HS Director – **Steve** –He let us know that things are coming back to normal though there is a limit on brunches because of the cost and hard to get food. The sign-up cut off is the Monday before the brunch. Dina is doing a great job with the food as usual. Empty Bowls is May 7<sup>th</sup>, thanks to Kiwanis and the Lions Club, and will be a Grab-n-Go for \$15. Proceeds to the Food Pantry, half to Brecksville and half to Broadview Hts. The walk-in cooler to be replaced will cost \$8,300 and will come up at the Council meeting to be approved. If approved it will be replaced in May or June. Repair of the rail in the Therapy Pool will take 2-3 weeks. There will be tile work done as well. Ann questioned if there is a federal grant that we can get for the work in the pool and if they will clean & scrub and do the repairs to the pool at that time as well. The grant would take too long and the repairs have to be done sooner than later and yes all will be done. Steve informed us that graduate students from Kent State will do a questionnaire on “Community Needs Assessment”. There were no Honor Tree leaves sold so far this year. There are usually 4 or 5 a year.
5. New business – Kitchen volunteers are down. Driver volunteer numbers are down as well.

Margaret announced the next meeting is Tuesday, April 12, 2022 at 3:00 pm.

Margaret made a motion to adjourn the meeting. Margaret/Ted, Adjourned 3.53 pm

Minutes respectfully submitted by Suzie Putich Kisling, Secretary